

Steamboat Springs Education Fund Board

March 6, 2019

5:30PM

Human Services Board Room

Education Fund Board Directors present included Sam Jones, Jeanne Mackowski, Jon Wade, Jill Brabec, Julie Tourigny, Jay O'Hare, Chris Johnson, Kandise Gilbertson and Adam Alspach. Cristina Magill and Norbert Turek were absent. Also present were Christy Sinner and Brian Hoza (Hayden). Sarah Katherman prepared the minutes.

- **Call to Order:**

Sam Jones called the joint meeting of the Steamboat Springs Education Fund Board to order at 5:30 PM.

- **Public and Advisory Board Comment:**

There were no public or Advisory Board comments.

- **Meeting Minutes – February 6, 2019:**

**MOTION**

*Jeanne moved to approve the EFB meeting minutes of February 6, 2019 as written. Adam seconded. **The motion carried unanimously.***

- **Committee Reports**

- Communications – Jeanne said that she had prepared a press release to be sent out once the preliminary budget has been set. The press release will include a summary of what is generally funded by SSEF. It will also state that all meetings are open to the public. Another press release will be put out when the grants have been awarded.
- Governance – Sam urged everyone to write up a summary of the procedures and practices developed over the past few years that allow the Education Fund to operate smoothly. This information should be submitted to Norbert, who will compile the information to a procedural guide (the Policies & Procedures document) to serve as reference for future EFBs. This document should include information on topics such as the allocation model and the sales tax renewal campaign.
- Finance – No report.
- Grants Commission Report – Kandise reported that the GC had discussed the Community Group applications and had come up with preliminary funding levels, which now available on the working budget spreadsheet. Kandise reviewed the process that the GC used to come up with its preliminary numbers. She said that prior to the meeting everyone had come up with their own recommendations that were then shared with the group. When recommendations were tightly grouped, an average was determined. When there was a wide disparity of recommendations regarding funding levels, individual members discussed the rationale for their recommendations.

- **Financial Report**

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Steamboat Springs Education Fund Board of Directors' Meeting

In Linda's absence, Sam reviewed the financial reports, as included in the meeting materials. He noted that the most recent deposit (December tax receipts) was up 10.3% over forecast. The fiscal year-to-date deposits are up 5.02% over forecast. The current estimated amount of funding available for granting, after taking out the 10% cash flow cushion of \$424,983 is \$3,824,849.

- **Budget Discussion**

Sam stated that in order to allow the districts to budget for the upcoming year, the EFB sets its budget for grant funding in March. In response to a question from Jeanne, Sam confirmed that the current estimated amount of funds available is made up the actual deposits of the fiscal year to date plus the forecasted amounts for the remaining months of the fiscal year. The forecast is equal to the actual revenues received last year.

**MOTION**

*John moved to set the preliminary budget at \$3,824,850. Kandise seconded the motion. **The motion carried unanimously.***

- **Preliminary Application discussion**

There was a discussion of the Q & A process. Sam said that most of his questions had been asked by others and had been answered. He said that he still does not understand why there is a second "one-time" technology request from SSSD, and that he would like an explanation of the trend in requesting more funding for ELL than for G&T, even though the number of students in G&T is much greater.

Christy said that while she cannot speak for Jay, she does have experience with the ELL programs. She noted the growing number of students coming into SSSD with no English at all. These students are placed in a separate program for newcomers, which requires extensive resources. Many of the programs for G&T students are already in place. Kandise discussed the newcomer program, which has grown dramatically in past few years. She added that some of the G&T programs, such as the Science Olympiad are funded through other sources. Jill offered that the funding levels for the two programs should not be compared to each other. She said that the question should be whether each program has sufficient resources to address its needs. Jeanne stated that the impact on *all* students should also be considered. Chris noted that ELL teachers require specific skills and Julie added that the cost per student for ELL is much higher.

- **Term Expirations**

Sarah stated that after taking into account individual requests, each term was either left as it was or increased by one year. The revised terms are listed on the address sheet available in the meeting materials.

- **Agenda for April meeting**

- Review contracts
- Review upcoming vacancies

- **Adjourn**

**MOTION**

*Jeanne moved to adjourn the meeting; Adam seconded. **The EFB meeting adjourned at 6:45 p.m.***