

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

January 10, 2007, 7:00 pm  
Human Service Center Board Room  
Agenda

1. Call to order
2. Adoption of the Agenda
3. Approval of the Minutes  
Meeting on 12/13/06

4. Public Comment

*In order to assure public awareness of and involvement in the activities of the Steamboat Springs Education Fund, this portion of the Board meeting is available to the public to discuss any item related to the Fund that is not already included in the agenda for this meeting.*

*The maximum time allowed for the discussion of any single subject will be five minutes. If more time is required, the topic may be placed on the agenda of a future Education Fund Board meeting to allow more time.*

5. EFB Update

6. Items for Board Action
  - > Mid-Year Request - Academic Excellence
  - > 2007-2008 Budget Requests

7. Housekeeping Items

8. Adjourn

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

January 10, 2007 7:00 pm  
Human Service Center Board Room

Paul Sachs called the Steamboat Springs Educational Excellence commission meeting to order at 7:02 pm. Members present included Sue MacCarthy, Stuart Handloff, Don Schwartz, Steve Hitchcock, Paige Boucher and Robin Stone. Also present was Donna Howell (Superintendent) and Kelly Stanford (Dir. Of Curriculum). Denise Brazier, Ski Town Executive Service, recorded the meeting and prepared the minutes.

**Adoption of the Agenda**

Stone made a motion and Schwartz seconded, to adopt the agenda as presented.

Vote: 7 Yes 0 No          Motion passed unanimously.

**Approval of the Minutes**

Stone made a motion and Handloff seconded, to approve the minutes of the meeting held on December 13, 2006 as presented.

Vote: 7 Yes 0 No          Motion passed unanimously.

**Public Comment**

There is no public comment.

**EFB Update**

MacCarthy reported Capital Commission presented their budget requests that included:

- Funds for the Middle School Renovation
- NRCCS entrance covers
- Grant Writer
- Theater Updates

There was much discussion about the theater updates and the grant writer.

*(Lambart arrives at the meeting.)*

**Items for Board Action**

✓ **Mid-Year Request – Academic Excellence**

Jim Bonner was present to discuss the program. Bonner said the program may create impetus for more extracurricular activities. Kevin Taulman said the program would allow the coaches to stress academics. All students are included and the program would help create mentoring. Bonner said the money would be used to enhance the programs as long as the enhancement directly benefits the students. Tutoring and scholarships were suggested as a place to use the funds.

At the present time, Taulman said GPA's are tracked only for eligibility. Hitchcock suggested posting GPA's for motivation.

Taulman said a committee would manage the program but a plan is not in place at this time.

Howell added the request did not go through the Leadership Team and the requested funds would be fore next year.

*(Bill Hamilton joins the meeting.)*

✓ **2007-08 Budget Requests**

Stanford answered questions requested at the last meeting:

*Staff Training –*

An update on staff training is attached to these minutes. A needs assessment was implemented including such information as timing, what kind of structures, etc. Reports have not yet been compiled as a result of evaluations. The district employs 233 teachers and instructional aides. The request is for \$ 105,000, \$ 12,000 less than last year because of progress made. Steamboat Springs doesn't have a curriculum plan to hand over. The goal is a 3-year curriculum review cycle. At this time the total curriculum is reviewed every year.

Most districts do not have the funds for staff training and curriculum development. There are no expectations from the state at this time. The salary of the Curriculum Director has been shifted to the district. Stanford said Steamboat's culture believes the district should develop a curriculum, however there has been a shift in this way of thinking. Schwartz said using a model curriculum would be more cost effective

*Small Class Size –*

Howell said the MS and HS class size ratio averages 18 to 1. The elementary school class size ration averages 19 to 1.

Lambart asked if \$ 700,00 is enough and if there was a way EFB could help support teachers in areas where teachers are hard to find?

*English Second Language (ESL) –*

There was no additional information on the ESL program.

*Gifted/Talented (G/T) –*

G/T secondary students have been identified and elementary student identification is in progress. The elementary position has not been filled. The request is expanded to provide one G/T teacher in each building.

*Articulated Language –*

Elementary Spanish has been evaluated. Howell said the program would make foreign language mandatory at every grade level. Stanford said the additional \$ 40,000 is to expand the program down to K-2, not including additional staff. The \$ 40,000 had no basis.

*Counselors –*

The counselors are employees of the district, as opposed to employees of BOCES.

*Two Elementary Teachers –*

There were no additional questions.

*K-8 Reading Materials –*

Not all teachers have bought into the program. The funds would jump start and the district would take over replacement cost.

*Making A Difference –*

The program is effective. Hitchcock said the sponsors should be recognized and a thank you every month in the paper would go a long way.

*Orchestra –*

The request for funds for an orchestra was brought forward last year, however, the program was not in place as there were not enough students. Handloff said these kinds of programs should be advertised and marketed.

Motions:

*K-8 Reading Materials:*

*Lambart made a motion and Stone seconded, to not request funds for the K-8 Reading Materials.*

Discussion:

Lambart believes textbooks are a basic commodity and should be provided by the district. Stanford said there is no additional funding from the State to fund resources. The resources are undefined at this time. Schwartz expressed concern on the dollar amount but could justify setting money aside for a pilot program.

*Vote: \_\_\_8 Yes\_\_\_ \_\_\_0 No\_\_\_ \_\_\_1 Abstain\_\_\_ (Schwartz) Motion passed.*

*Schwartz made a motion and MacCarthy seconded, to approve not more than \$ 20,000 to fund materials for a K-8 Reading Pilot Program. Materials are to be determined.*

*Vote: \_\_\_6 Yes\_\_\_ \_\_\_3 No\_\_\_ (Stone, Hitchcock, Sachs) Motion passed.*

*Small Class Size:*

*Handloff made a motion and Lambart seconded, to approve \$ 700,000 for small class size.*

Discussion:

Lengthy discussion followed to determine the dollar amount.

- Boucher suggested increasing the amount to \$ 800,000 in case the \$ 100,000 reserve is voted down.
- Stone would like to free-up small class size from the district so the district could pay for staff development.

*Stone proposed a friendly amendment to raise the small class size funding request to \$ 805,000 and to recommend to the Board support staff training and curriculum development.*

Discussion:

Schwartz said Curriculum and Staff Development is critical to keep teachers as good as they can be. Howell said teachers must be trained in new materials. Lambart noted \$ 64,000 of the total \$ 105,000 is for C&I is staff development.

*Vote: \_\_\_3 Yes\_\_\_ \_\_\_6 No\_\_\_ (Boucher, MacCarthy, Hamilton, Schwartz, Sachs & Lambart. Motion Fails.*

Small Class Size Instructional Staff Funding Reserve.:

*Stone made a motion and Hamilton seconded, to approve the small class size instructional staff funding reserve in the amount of \$ 100,000.*

*Vote: \_\_\_9 Yes\_\_\_ \_\_\_0 No\_\_\_ Motion passed unanimously.*

Orchestra:

*Handloff made a motion and Stone seconded, to approve funding for 1/7 FTE for an instructional music teacher for an amount not to exceed \$ 7,000 to support development of an orchestra at the high school.*

*Vote: \_\_\_9 Yes\_\_\_ \_\_\_0 No\_\_\_ Motion passed unanimously.*

Counselors:

*MacCarthy made a motion and Boucher seconded, to approve funding for 1.5 FTE for counselors at the elementary and middle schools for up to \$ 75,000.*

*Vote: \_\_\_9 Yes\_\_\_ \_\_\_0 No\_\_\_ Motion passed unanimously.*

ESL:

*Schwartz made a motion and Lambart seconded, to approve funding for 3 FTE for ESL teachers for up to \$ 160,000: (\$150,000 for 3 teachers and \$ 10,000 for program support.)*

*Vote: \_\_\_9 Yes\_\_\_ \_\_\_0 No\_\_\_ Motion passed unanimously.*

Academic Excellence:

*Handloff made a motion and Lambart seconded, to approve funding of up to \$20,000 for an Academic Excellence program.*

Discussion:

Lambart said better ideas are needed regarding how the money will be spent before the EFB will approve. Handloff feels the program would encourage other members of the community to come forward.

*Vote: \_\_\_1 Yes\_\_\_ (Handloff) \_\_\_8 No\_\_\_ Motion failed.*

①  
Articulated Language:

Hitchcock made a motion and Boucher seconded, to approve funds not to exceed \$ 150,000 for elementary and middle school foreign language staffing and program support costs.

Discussion:

Howell said the increase from last year of \$ 40,000 would allow the program to move down to K-2.

Boucher made a friendly amendment to say \$ 40,000 is to be used for potential expansion to implement a K-2 program and if the expansion does not take place, the \$ 40,000 will be rescinded.

Vote: \_\_\_7 Yes\_\_\_ \_\_\_2 No\_\_\_ (Sachs, Hamilton) Motion passed.

Making A Difference:

Lambart made a motion and MacCarthy seconded, to approve funding for \$ 1,800 from the annual reserve for the "Making A Difference Award."

Vote: \_\_\_9 Yes\_\_\_ \_\_\_0 No\_\_\_ Motion passed unanimously.

G/T:

Lambart made a motion and Hamilton seconded, to approve funding for up to \$ 225,000 for: 4 FTE G/T teachers @ \$ 50,000 each and \$ 25,000 to support program development, instructional resources, student activities, etc.

Lambart added the funding will also provide resources for high ability students.

Vote: \_\_\_9 Yes\_\_\_ \_\_\_0 No\_\_\_ Motion passed unanimously.

②  
Staff Development and Training:

Discussion continued:

Schwartz believes the program should be better structured and more discussion and input is needed from the staff.

Hamilton made a motion and Boucher seconded, to approve funding for Staff Training, Curriculum Development and Implementation for an amount not to exceed \$ 105,000.

Hitchcock said small class size is the interest of the community and funding more small class size would increase the chance for continuance of the ½ cent sales tax.

Lambart made a friendly amendment to change the amount to \$ 64,000 for Staff Training only.

Vote: \_\_\_7 Yes\_\_\_ \_\_\_2 No\_\_\_ (Hitchcock, Sachs) Motioned passed.

Small Class Size:

Lambart made a motion and MacCarthy seconded, to approve funding for small class size for an amount not to exceed \$ 750,000.

(Comment from Howell regarding K-8 reading materials:

Howell said a committee is working on selecting a reading series. If the money is not available, the resources will not be available to fund the program. \$ 20,000 will not enable the district to implement an articulated reading program. The funds would be used to jump-start the program.)

*Stone made a friendly amendment to change the amount to not exceed \$ 800,000 (allowing the district the opportunity to fund reading materials). Lambart accepts the friendly amendment.*

*Vote: \_\_\_ 6 Yes \_\_\_ \_\_\_ 3 No \_\_\_ (MacCarthy, Hamilton, Sachs) Motion passes.*

Summary of approved funding requests:

➤ K-8 Pilot Reading Program	\$ 20,000
➤ Small Class Size Instructional Reserve	\$ 100,000
➤ Orchestra – 1/7 FTE	\$ 7,000
➤ Counselors – 1.5 FTE	\$ 75,000
➤ ESL - 3 FTE	\$ 160,000
➤ Articulated Language	\$ 150,000
➤ Make a Difference	\$ 1,800
➤ G/T	\$ 225,000
➤ Staff Development	\$ 64,000
➤ Small Class Size	\$ 800,000

**Housekeeping Items:**

Sachs said the February meeting may be cancelled.

Handloff will talk to Laura Stout about joining the commission.

**Motion to Adjourn:**

*Hamilton made a motion and Boucher seconded, to adjourn the meeting.*

*Vote: \_\_\_ 9 Yes \_\_\_ \_\_\_ 0 No \_\_\_ Motion passed unanimously.*

The Educational Excellence commission meeting adjourned at 9:25 pm.

**Exhibits:**

- Agenda
- Leadership Team Presentation
- Budget Requests
- Curriculum Development Update Overview
- Class size numbers
- Class size Overview

***SSSD Leadership Team Recommendations  
Educational Excellence Commission  
07-08 EFB Funding Cycle  
December 13, 2006***

**Description:** Staff Training, Curriculum Development and Implementation for classroom strategies, curriculum and assessment development

1. **Staff development** in the areas of: Differentiated Instruction (GT, ESL, Schools Attuned and Literacy) and Curriculum and Assessment Development using Understanding by Design curriculum model

Staff Development monies include: purchased services, travel expenses, books/supplies, and conferences. These monies are used in conjunction with SSSD funding and Federal/State grant funding.

2. **Curriculum Development** - in third year of 4-year cycle to complete Curriculum Frameworks for ALL courses in SSSD.

Monies to include framework development with K-12 vertical and horizontal alignment and assessment development with rubrics.

**Rationale:** In order to provide best practices in current educational trends for all SSSD students, staff must receive continued education in all areas. Differentiated instructional practices and strategies will receive prioritization through trainings geared to assist teachers in the areas of Gifted and Talented, English as a Second Language acquisition skills, as well as meeting the needs of all students through Schools Attuned/A Mind at a Time, brain-based research teaching strategies.

In addition monies is needed to continue the Curriculum Development process as we are currently in the third of a 4-year cycle. Continued training in assessment development, assessment scoring/rubric development, and curriculum framework development is planned for 07-08.

We are using a combination of stipends, independent contracts, team time during planning and Curriculum and Instruction Days for curriculum development.

EFB monies for stipends and independent contracts which occur outside of the school day, substitutes for any pull-out during the school day for non-core areas, and for additional stipends for non-core areas completing curriculum outside of the school day.

SSSD will cover expenses for team time planning and C & I Day planning which occur during the school day.

Additional, detailed information regarding 07-08 staff development and curriculum development plans will be available in the Spring.

**Total Cost:** \$105,000

\$64,000 Staff Development

\$41,000 Curriculum Development

**Time of Funding:** April 2007 needed to secure Summer 07 personnel for training/workshops and stipends for curriculum development



Steamboat Springs School District  
 EFB Funding  
 Priorities  
 2006-07

	2007-08 Projections	Comment	Rank
<b>Strategic Plan/EFB priority</b>			
<b>Capital Commission</b>			
Grant Writer	80,000	EFB Priority-community	Priority
Middle School Addition	300,000	Pay off Middle School Expansion	Priority
NRCCS entrance covers	24,000		5
HS Theatre	80,000 +		11
<b>Total Capital</b>	<u><b>484,000</b></u>		
<b>Technology</b>			
Technology staff	380,140	Strategic plan need	Priority
Network upgrade	110,000	Strategic plan need	Priority
Hardware replacement	374,500	Move to new platform	Priority
Phone upgrade	110,000	Communication need	Priority
Software upgrades-Tech	173,000	Strategic plan - single platform	1
Data Analysis-Tech	20,000	Strategic plan	3
Accounting/HR system-Tech	100,000	Outdated - enhance service	4
Lunch p-o-s hardware/training-Tech	30,000		5
Vocational program-Tech	15,700	Strategic plan and Tech priority	6
Vocational hardware	69,500		7
Maintenance-Tech	27,500	Ongoing maintenance	8
ARC Program-Tech	5,000	Summer reading program	9
Const Institute Housing-Tech	3,000	Strategic plan and community priority	10
Online Databases-Tech	10,000		12
Training-Tech	49,500	Strategic plan	12
Marmot-Tech	30,000		14
Small Grants-Tech	15,000	Tech commission priority	15
Video Production-Tech	10,000	Tech commission priority	16
<b>Total Technology</b>	<u><b>1,532,840</b></u>		
<b>Educational Excellence</b>			
Staff training and development	105,000	Strategic plan need	Priority
Small class size	700,000	Strategic plan need	Priority
ESL program-EdEx	160,000	Increased enrollment	Priority
Gifted/Talented program-EdEx	225,000	State priority	Priority
Articulated foreign language-EdEx	150,000	Community Priority	Priority
Counselors-EdEx	75,000		Priority
2 Elementary teachers-EdEx	100,000		Priority
K-8 Reading materials-EdEx	120,000	Including intervention software	2
Making a Difference Award-EdEx	1,800	Staff morale	13
Orchestra	7,000		17
<b>Total Education Excellence</b>	<u><b>1,643,800</b></u>		
<b>Total Request</b>	<u><u><b>3,660,640</b></u></u>		
<b>Mid Year Requests to EFB</b>			
DW security	7,000		
Sped bus security	25,000		
MS reading intervention pilot	-		
HS theater	10,000		

## Request For Funding

Request Number: \_\_\_\_\_

Commission: Educational Excellence

Second Reading

Date: December 13, 2006

**Description:** Staff Training, Curriculum Development and Implementation for classroom strategies, curriculum and assessment development

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Staff Development monies include: purchased services, travel expenses, books/supplies, and conferences. These monies are used in conjunction with SSSD funding and Federal/State grant funding.

2. **Curriculum Development** - in third year of 4-year cycle to complete Curriculum Frameworks for ALL courses in SSSD.

Monies to include framework development with K-12 vertical and horizontal alignment and assessment development with rubrics.

**Rationale:** In order to provide best practices in current educational trends for all SSSD students, staff must receive continued education in all areas. Differentiated instructional practices and strategies will receive prioritization through trainings geared to assist teachers in the areas of Gifted and Talented, English as a Second Language acquisition skills, as well as meeting the needs of all students through Schools Attuned/A Mind at a Time, brain-based research teaching strategies.

In addition monies is needed to continue the Curriculum Development process as we are currently in the third of a 4-year cycle. Continued training in assessment development, assessment scoring/rubric development, and curriculum framework development is planned for 07-08.

We are using a combination of stipends, independent contracts, team time during planning and Curriculum and Instruction Days for curriculum development.

EFB monies for stipends and independent contracts which occur outside of the school day, substitutes for any pull-out during the school day for non-core areas, and for additional stipends for non-core areas completing curriculum outside of the school day.

SSSD will cover expenses for team time planning and C & I Day planning which occur during the school day.

Additional, detailed information regarding 07-08 staff development and curriculum development plans will be available in the Spring.



## Request For Funding

**Request Number:**

**Commission:** Educational Excellence

**First Reading**

**Date:** December 13, 2006

**Description:** The "Making a Difference Award" is a monthly award given to 15 SSSD faculty members spanning all four buildings and the district office. It recognizes outstanding efforts of staff members. The awards, valued at approximately \$30 each, provide a tangible acknowledgment of the positive work these staff members are doing, create an expectation of excellence in our district and build staff morale.

**Rationale:** The "Making a Difference Award" creates a climate of caring, which is foundational to supporting student achievement. Recognized staff members demonstrate efforts of caring and compassion for all stakeholders in our district: students, colleagues and parents, thus, contributing to the over-all environment, culture for our students. Research substantiates that students achieve greater degrees of academic and behavioral success when they feel they are part of supportive community. Distribution of these awards on an on-going basis aids in weaving an adult web of support for our kids.

Per award value, this program costs \$450 monthly to sustain. The district has aggressively pursued community donations to meet this need. We currently have a large number of supporters who have pledged to donate gifts or gift certificates on an on-going annual basis. These donations cover the needs of the program for eight of the twelve months of the year. The remaining four months, the district continues to struggle to find monies to sustain the "Making a Difference Award" program. We are requesting these funds of the Educational Excellence Committee in order to avoid making this cost a line item on the budget as we continue to solicit on-going community supporters.

**Total Cost:** \$1,800 annual reserve

**Time of Funding:** August 2007

**Prior Funding (3 yr. history):** 06-07  
Prior to 06 funding by community donations

**Future Funding:** may request funding next year (not to exceed \$1,800), as program continues to prove beneficial in sustaining a caring culture

**Long Range Financial Impact:**

**Commission vote:** \_\_\_\_\_ YES \_\_\_\_\_ NO

**Request For Funding**

**Request Number:** \_\_\_\_\_

**Commission:** Educational Excellence

**First Reading**

**Date:** December 13, 2006

**Description:** Orchestra - monies set aside to fund 1/7 FTE for an instrumental music teacher to support the development of an orchestra class at the high school

**Rationale:** There are many students in SSSD that play strings instruments. There is a very committed and passionate segment of the community strongly advocating for increased opportunities in the fine arts. The opportunity to incorporate strings into the district music program through a chamber orchestra class would be a first step toward meeting this emerging interest/need.

Funds do not exist in the district budget to support the expansion of the music program.

**Total Cost:** up to \$ 7,000

**Time of Funding:** available April 2007

**Prior Funding (3 yr. history):** none

**Future Funding:** anticipate requesting similar amounts in the future to continue support

**Long Range Financial Impact:**

**Commission vote:**             **YES**             **NO**

**Request For Funding**

**Request Number:** \_\_\_\_\_

**Commission:** Educational Excellence

**Second Reading**

**Date:** December 13, 2006

**Description:** Articulated Foreign Language Program –  
4/5 FTE Elementary teacher  
1 FTE Middle School teacher  
monies for materials -- initial start-up costs

**Rationale:** A community value on foreign language acquisition for all students emerged over the last several years with the formation of Elementary Spanish. The Educational Excellence Commission through the EFB has funded this program for 3 years. Due to the success of the program, community value and demand, current trends in college requirements and across the nation, an Articulated Foreign Language program for all SSSD students is being proposed.

**Total Cost:** \$150,000 - Elementary and middle school foreign language staffing  
Program support costs

**Time of Funding:** April 2007 needed to secure personnel

**Prior Funding (3 yr. history):** 06-07 - \$110,000  
Elementary Spanish Program 2005-06 \$10,000  
2004-05 \$10,000  
2003-04 \$ 5,000

**Future Funding:** anticipate requesting additional monies to continue funding the Articulated Foreign Language program as a commitment to supporting community values.

**Long Range Financial Impact:** Ongoing funded needed and will reflect annual cost of living increase

**Commission vote:** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**



**Request For Funding**

**Request Number:** \_\_\_\_\_

**Commission:** Educational Excellence

**First Reading**

**Date:** December 13, 2006

**Description:** K-8 Reading Materials - monies set aside to fund resources and materials for K-8 Reading. Currently a reading committee (22 staff members representing all four schools) is working to identify effective, research-based instructional strategies for reading instruction. This committee will identify areas of needed staff development to support reading instruction. Finally the group will identify criteria and select common, aligned instructional materials for use in K-8 classrooms.

**Rationale:** This effort is part of the larger curriculum development work. Currently, and in the past, there have been no identified common instructional materials for reading instruction. Individual teachers have been expected to compile/create all of their own materials. Use of common instructional strategies and supporting materials will allow us to provide students with a guaranteed curriculum. Current research indicates that a guaranteed and viable curriculum is the factor with the most impact on student achievement. (What Works in Schools: Translating Research into Action, Marzano, Robert, ASCD, 2002).

Setting aside funds now will allow us to purchase identified resources and implement staff development to support reading instruction prior in the late spring and summer. This will allow teachers to have time to prepare prior to the 07-08 school year.

There are no state funds available specifically for purchasing resources.

**Total Cost:** up to \$120,000

**Time of Funding:** available May 2007

**Prior Funding (3 yr. history):** none

**Future Funding:** anticipate requesting similar amounts to fund large resource purchases in other subject areas as needed throughout the curriculum development

**Long Range Financial Impact:** Resource requests will be limited initial funds needed to support newly developed curriculum. The district will implement a curriculum and resource review cycle focusing on limited subjects each year which will allow for budget planning to support resource purchasing.

**Commission vote:** \_\_\_\_\_ **YES**                      \_\_\_\_\_ **NO**



**Request For Funding**

**Request Number:** \_\_\_\_\_

**Commission:** Educational Excellence

**First Reading**

**Date:** December 13, 2006

**Description:** Small Class Size Instructional Staff Funding Reserve - contingency monies set aside for maintenance of small class size when an unanticipated increase of students occur in a particular grade level or subject area at the beginning of school year, pending approval by Educational Excellence Commission upon request from SSSD.

**Rationale:** Timely action needed when the need arises for additional staff, therefore, having the reserves allows the gift to proceed without delay.

**Total Cost:** \$100,000

**Time of Funding:** available August 2007

**Prior Funding (3 yr. history):** no reserve since 2002 budget cycle

**Future Funding:** anticipate requesting amount yearly to be accessed as needed

**Long Range Financial Impact:** ongoing funding needed and will reflect annual cost of living increases

**Commission vote:**             YES             NO

**Request For Funding**

**Request Number:** \_\_\_\_\_

**Commission:** Educational Excellence

**Second Reading**

**Date:** December 13, 2006

**Description:** ESL Program -

3 FTE for ESL teachers, each teacher will serve 2 schools

(SSSD to provide 1 ESL teacher)

\$10,000 program supplies

Director of C&I to serve as District ESL Coordinator

**Rationale:** ELL student population has increased to approximately 100 students for 06-07. The increase in staffing funded for 06-07 has already resulted in improved service for ELL students and increased support for classroom teachers. We are seeking to maintain current staffing for 07-08.

06-07 State and federal funding is approximately \$6000. We do expect a slight increase due to our increased enrollment; however, the monies granted by the State will need to fund materials, testing tools, training/conferences, curriculum development and program planning. We are requesting an additional \$10,000 to support the programs.

**Total Cost:** up to \$160,000: \$150,000 3 FTE ESL Teachers/\$10,000 program support

**Time of Funding:** April 2006 needed to secure personnel

**Prior Funding (3 yr. history):**

2006-2007	\$150,000
2005-06	\$100,000: \$50,000 1 FTE ESL Teacher
	25,000 BOCES ESL Coordinator
	25,000 1 ESL aide

**Future Funding:** anticipate requesting additional monies to support SSSD ESL program as State funding is inadequate to support personnel which is necessary to provide a quality education for this population and support regular education teachers as they strive to meet the needs of all students

**Long Range Financial Impact:** Ongoing funding needed and will reflect annual cost of living increase

**Commission vote:** \_\_\_\_\_ YES \_\_\_\_\_ NO

**Request For Funding**

**Request Number:** 507-2  
**Commission:** Educational Excellence  
**Second Reading**  
**Date:** December 13, 2006

**Description:** Small Class Size

**Rationale:** Small Class Size has been identified as a high priority use of the ½ cents sales tax by our community in previous' years elections.

Monies for approximately 14 FTE to support Small Class Size.  
SSSD provide approximately 8 FTE to support Small Class Size.

**Total Cost:** up to \$700,000 with cost of living increase

**Time of Funding:** April 2007 needed to secure personnel

**Prior Funding (3 yr. history):** 2006-07 \$700,000  
2005-06 \$417,950 (8 teachers with cost of living increase)  
2004-05 \$399,000 (8 teachers)

**Future Funding:** anticipate requesting additional monies yearly to meet the Community Value of maintaining Small Class Size

**Long Range Financial Impact:** Ongoing funding needed and will reflect annual cost of living increase

**Recommendation:** The EdEx Commission believes that the Director of Curriculum and Instruction and the Learning Support Specialists positions are very important to the completion and support of the curriculum, assessment and instruction in the district and should receive continued funding by SSSD.

**Commission vote:** \_\_\_\_\_ YES \_\_\_\_\_ NO

## Request For Funding

**Request Number:** \_\_\_\_\_  
**Commission:** Educational Excellence  
**Second Reading**  
**Date:** December 13, 2006

**Description: Gifted and Talented Program –**

4 FTE GT Teachers and \$25,000 to support the development and implementation of the district GT Program. The GT teachers will work with GT identified students in conjunction with the regular education teacher, assist in training regular education teachers with appropriate strategies, program development, work with teachers on state mandated ALPs (advanced learning plans for each GT student), work with psychologist to test and identify GT students, attend networking conferences and continuing education conferences as needed.

In addition the SSSD Gifted and Talented Program will serve the needs of identified High Ability Learners. The 4 FTE GT Teachers would assist in that capacity as defined through the SSSD GT Program.

**Rationale:** Identifying and providing services to GT students is a Federal/State mandate. GT falls under the umbrella of exceptional students statutes in Colorado, as does special education. It is minimally funded by the state based on number of students identified not to exceed 7% of total school population. The current funding level of approximately \$16,000 is not likely to increase in the near future.

SSSD began 05-06 developing a GT program in conjunction with the State and NW BOCES. We have implemented an identification process this fall. Secondary students have been identified and elementary identification is expected to be complete before the end of the first semester. At this point we have 73 students in grades 6-12 who have been identified as needing GT services. It is likely that we will formally identify around 6.5% of the 3-12 grade population.

In an effort to proactively approach providing services to GT identified students, we are requesting funding for a total of 4 full-time teachers devoted to the GT program to assist the Director of C&I as we move forward with this mandated program and more importantly as we provide necessary services and the best education for all students including those who are gifted and talented in SSSD.

**Total Cost:** up to \$225,000: 4 FTE GT teachers @ \$50,000 each and \$25,000 to support program development, instructional resources, student activities etc.

**Time of Funding:** April 2007 needed to secure personnel

**Prior Funding (3 yr. history):** \$100,000 funded for 06-07

**Future Funding:** anticipate requesting similar levels in subsequent years to support SSSD GT program as State funding is inadequate to support personnel which is necessary

to provide a quality education for this population while providing relief/support for regular education teachers as they strive to meet the needs of all students

**Long Range Financial Impact:** Ongoing funding needed and will reflect annual cost of living increase

**Commission vote:**               YES               NO

Director of Curriculum and Instruction  
Report to the Board of Education  
December 12, 2006

*Curriculum Development Update Overview*

*Background/Context*

SSSD uses the Understanding by Design (UbD) model for standards-based curriculum development. Standards-based curriculum development consists of three basic stages.

- Stage 1- What should students know and be able to do? This includes the delineation of what students should know and be able to do for each course at each grade level aligned to the *Colorado Model Content Standards*. Additionally, our model includes components intended to assist students in placing information into a broader context through key questions designed to result in greater understanding and longer retention. These components are called *Enduring Understandings* and *Essential Questions*.
- Stage 2- How will they show us they have met expectations? This stage consists of the common assessments given to all students to assess their mastery and progress on expectations established in Stage 1.
- Stage 3 - What learning experiences and resources will assist students in meeting expectations? This stage is the instructional support piece that will align common resources, provide a "living" set of effective instructional strategies and connections to other subjects. These components will serve as a valuable resource for teachers in their daily planning.

Stages 1 and 2 represent the guaranteed, documented and viable curriculum current research identifies as the factor with the highest impact on student achievement. (*What Works in Schools: Translating Research into Action*, Robert Marzano, ASCD, 2002) Completion through the first two stages will allow us to publish curriculum on the web and make it available to teachers, parents and the community. At that point, we can consider the public parts of the curriculum *in place*.

Stage 3 is primarily instructional support that will evolve over time and be a continuous resource for teachers.

*History of Development Effort*

1999-2001 - Development of curriculum frameworks documenting knowledge and skills portion led by full-time Content Standards Director. Development done by a combination of full teams (subject and/or grade level) and representatives under the direction of Content Standards Director. Articulation (K-12 alignment) handled through a rotating schedule of *Curriculum Council* meetings for each subject area held after school.

2001-2004 - UbD Model merged with existing framework development. Work accomplished in much the same manner as the previous two years. Work sessions were held a variety of times - i.e. instructional improvement days, full-day pull-out of grade levels/ departments and after school. The *Curriculum Management Audit* was conducted in 2003-04.

2004-2005 - Current multi-year *Curriculum Development Plan* was created as part of the *District Strategic Plan*. Curriculum Development Teams of teachers representing all levels K-12 were pulled from their teaching assignments to work on development and articulation. Concerns emerged around lost instructional time and the availability of quality substitutes. SSEA representatives suggested the district look into *Performance Agreement Contracts* as an alternative structure.

After reviewing plans in place in other districts, a "contract" structure was designed and implemented.

2005-2006 – Contracts were offered to teaching staff to complete components of the curriculum for a fee. Response to contracts was mixed. Twenty-one staff members entered into contracts. Fifteen contracts were completed. High School teachers were most receptive to the contract structure. When it became clear that contracts were not going to work in every situation, the district adopted a differentiated approach to completing the work.

2006-2007 – Currently, we are continuing to follow the differentiated approach.

Establishing contracts this year has had a slow start. A combination of turn over in teaching staff, transition in the Curriculum Director position and extremely busy first semester has resulted in a slow start. At this point, we have approximately 25 teachers interested in working on a contract basis this year. A few more are interested in working on contracts during the summer. Most development in elementary and middle school core academic areas will not be handled via contract. Teachers in these positions are most comfortable developing curriculum in department/grade level groups or revising preliminary work done by Instructional Support Specialists. Curriculum and Instruction Days this fall were used for building level focus training on instructional issues and were not available for curriculum development.

Moving forward: The remainder of the C & I Days this year will be primarily dedicated to curriculum development and K-12 articulation. It is our intention to make as much progress as possible using the combination of C & I Days and individual contract work.

#### *Key Questions to Consider*

Below are some questions we need to consider. I believe the first question needs to be discussed with the board. The others are complex questions that district staff will likely need to handle. The board's perspective on these questions will be helpful in our work.

- The original *Curriculum Development Plan* called for completion of curriculum and implementation of a review cycle by 2007-2008. This timeline will have to be extended due to slow progress. What is an acceptable revised timeline?
- Given the history of our efforts and the work structures we have tried, if current approaches for accomplishing the work are not resulting in adequate progress, what should we try next?
- What is the appropriate balance between establishing teacher buy-in to curriculum and burning out teachers by exhausting their capacity to work on curriculum development?

#### *Current Development Status*

The attached matrices show the current status of the curriculum development effort at each level (elementary, middle and high). Each table is color-coded to more effectively indicate the status of development. A *key* is provided on the lower right corner of each page.

High School Curriculum Development Progress 12-06				
Course	Stage 1	Stage 2	Stage 3	Contract Status
	Identifying Desired Results: EU & EQ Main concepts and alignment to Standards. EU and EQ for unit topics. Knowledge and Skills	Assessment Development: Determining acceptable evidence 4 quarterly benchmark assessments	Instructional experiences and resource: Compilation of instr. strategies and assessment options Core resource review, alignment, and acquisition. Interdisciplinary links.	
<b>Math</b>				
Algeo I	X	75%		Winter/Spring 07
Algeo II	X	75%		Winter/Spring 07
A 3				Winter/Spring 07
A4				Winter/Spring 07
Adv mth	X			Winter/Spring 07
Discrete		50%		Winter/Spring 07
Pre-Calc				Winter/Spring 07
Ap-Calc		X		
<b>Language Arts</b>				
Writer's Workshop	75%	X	75%	
Modern literature	X	X	X	
World literature	X	X	50%	
American literature	X	X		
English 9	X	X		
Speech				Summer 07
Lit & Word Studies				Winter/Spring 07
Reading	*pending district reading decision			
AP - English		X		Winter/Spring 07
Teach reading				
<b>Social Studies</b>				
American History	X	X	X	
AP American History	X	X	X	
Sociology				Summer 07
Current Issues				Summer 07
Psychology				Summer 07
Civics	50%	50%		
World History	X	X	X	

Green = complete  
Yellow = in progress  
Red = not started  
Blue = current year contract  
Purple = Summer 07 contract



High School Curriculum Development Progress 12-06				
Course	Stage 1 Identifying Desired Results: EU & EQ Main concepts and alignment to Standards. EU and EQ for unit topics Knowledge and Skills	Stage 2 Assessment Development: Determining acceptable evidence. 4 quarterly benchmark assessments	Stage 3 Instructional experiences and resource: Compilation of instr. strategies and assessment options. Core resource review, alignment, and acquisition Interdisciplinary links	Contract Status
Geography	X	X	X	
Science				
IPS	X	X		25%
Biology	X	X		
Physiology		50%	50%	
Physics		75% X		
Fundamentals of physics		75% X		
Chemistry		25% X		25% Summer 07
AP Biology		X		Winter/Spring 07
AP Chemistry		X		
Sports Injuries				Winter/Spring 07
Business/Career Tech				
Med Prep 1/2				Winter/Spring 07
Design Tech 1/2				Winter/Spring 07
Creative expression				Winter/Spring 07
Careers/Sr. experience		75% X		Summer 07
Work Study		25%	50%	Summer 07
Acct 1/2				Summer 07
Home repair		50%		50%
Engineering Tech 1		50%	50%	50%
Engineering Tech 2		75%	75%	50%
A+		50% X		50%
Desktop publishing			75%	Summer 07
Computer concepts	X	X		
Micro computers	X	X		
E business	X	X		75%
Video production	X	X		75%
Advanced technology				Winter/Spring 07

Green = complete  
 Yellow = in progress  
 Red = not started  
 Blue = current year contract  
 Purple = Summer 07 contract

### High School Curriculum Development Progress 12-06

Course	Stage 1	Stage 2	Stage 3	Contract Status
	Identifying Desired Results: EU & EQ. Main concepts and alignment to Standards. EU and EQ for unit topics. Knowledge and Skills	Assessment Development: Determining acceptable evidence 4 quarterly benchmark assessments	Instructional experiences and resource: Compilation of instr strategies and assessment options. Core resource review, alignment, and acquisition. Interdisciplinary links.	
Business law	50%	75%		
Personal finance				
<b>Fine arts</b>				
Pottery	75%	50%		Winter/Spring 07
Photography	75%	50%		Winter/Spring 07
Drama	50%	50%		Winter/Spring 07
Drawing/painting	75%	50%		Winter/Spring 07
Drawing 2	75%	50%		Winter/Spring 07
Painting 2	75%	50%		Winter/Spring 07
Instrumental music				
<b>Foreign Language</b>				
French/Span 1	85%	x		French - Winter/Spring 07
level 2	85%	x		French - Winter/Spring 07
level 3	85%	x		French - Winter/Spring 07
AP		x		French - Winter/Spring 07
Spanish/Spanish speakers				
<b>ESL</b>				Winter/Spring 07
<b>Health/PE</b>				
Health	x	x	25%	
Strength trn				Winter/Spring 07
Fitness				Winter/Spring 07
Active Living				Winter/Spring 07
<b>Resource</b>				
Literacy lab				Winter/Spring 07
Skills lab				Winter/Spring 07
Peer aide				Winter/Spring 07
<b>Student Leadership</b>				
<b>LEAP</b>				

Green = complete  
 Yellow = in progress  
 Red = not started  
 Blue = current year contract  
 Purple = Summer 07 contract

### Middle School Curriculum Development Progress 12-06

Course	Grade	Stage 1	Stage 2	Stage 3	Contract Status
		Identifying Desired Results: EU & EQ. Main concepts and alignment to Standards. EU and EQ for unit topics Knowledge and Skills	Assessment Development: Determining acceptable evidence 4 quarterly benchmark assessments	Instructional experiences and resource: Compilation of instr. strategies and assessment options Core resource review, alignment, and acquisition Interdisciplinary links	
Language Arts	6	X	50%	25%	
	7	X	50%	25%	
	8	X	50%	25%	
Math	6	X	X	75%	Winter/Spring 07
	7	X	X	75%	Winter/Spring 07
	8	X	X	X	
Algeo	8	X	X	X	
Science- Earth	6	25%	25%	25%	
	7	50%	25%	50%	
	8	50%	25%	75%	
Social Studies Geog.	6	25%	25%		
	7	X	25%		Winter/Spring 07
	8	25%	25%		
Spanish new	6	X	X	X	Winter/Spring 07
	7	X	X	X	
	8	X	X	X	
PE	6	X	50%		Winter/Spring 07
	7	X	50%		Winter/Spring 07
	8	X	50%		Winter/Spring 07
Basic Life Training	6	X	25%	25%	Winter/Spring 07
	7	X	25%	25%	Winter/Spring 07
	8	X	25%	25%	Winter/Spring 07
Industrial Technology	6	X	25%	25%	Winter/Spring 07
	7	X	25%	25%	Winter/Spring 07
	8	X	25%	25%	Winter/Spring 07
Art	6	50%	X		Winter/Spring 07
	7	50%	X		Winter/Spring 07
	8	50%	X		Winter/Spring 07
Band	6	X			
	7	X			

Green = complete  
 Yellow = in progress  
 Red = not started  
 Blue = current year contract  
 Purple = Summer 07 contract

### Middle School Curriculum Development Progress 12-06

Course	Grade	Stage 1 Identifying Desired Results: EU & EQ. Main concepts and alignment to Standards. EU and EQ for unit topics. Knowledge and Skills	Stage 2 Assessment Development: Determining acceptable evidence. 4 quarterly benchmark assessments	Stage 3 Instructional experiences and resource: Compilation of instr. strategies and assessment options. Core resource review, alignment, and acquisition. Interdisciplinary links	Contract Status
	8	x			
French	7		x		Winter/Spring 07
	8		x		Winter/Spring 07
Choir	6				
	7				
	8				
Ed Tech & Info Literacy	6	x	25%	50%	
	7	x	25%	50%	
	8	x	25%	50%	
ESL NEW	6-8				Winter/Spring 07

Green = complete  
 Yellow = in progress  
 Red = not started  
 Blue = current year contract  
 Purple = Summer 07 contract

Elementary School Curriculum Development Progress 12-06					
Course	Grade	Stage 1	Stage 2	Stage 3	Contract Status
		Identifying Desired Results: EU & EQ Main concepts and alignment to Standards EU and EQ for unit topics. Knowledge and Skills	Assessment Development: Determining acceptable evidence. 4 quarterly benchmark assessments	Instructional experiences and resource: Compilation of instr strategies and assessment options Core resource review, alignment, and acquisition. Interdisciplinary links	
Lang Arts	K-5	X	X		
Math	K-5	X	X		
Sci	K-5	70%			\$\$
Soc Soc	K-5	X			
Art	K-5	X	50%		
Music	K-5		50%		
PE	K-5		70%		
Spanish	3rd-5th		50%		
Health	3rd-5th	X			Winter/Spring 07

Green = complete  
 Yellow = in progress  
 Red = not started  
 Blue = current year contract  
 Purple = Summer 07 contract

class list numbers.xls

SPE

Kindergarten:	Gautreaux am 15	Malia pm 15	Porter am 17	Gautreaux pm 13	60
First grade:	Houk 18	Krentz 19	Reynolds 19	Russell 18	74
Second:	Knezevich 18	Schwartz 18	Scoppa 19	Stoddard 18	73
Third:	Carter 19	Kopatz 20	Ogden 20	Williams 19	78
Fourth:	Buelter 20	Gregoire 19	Maltby 18	Ross 20	77
Fifth:	Elliott 19	Goodman/Hesse 20	Johnson 20	Roberts 19	78
Kutska Montessori	First 10	Second 14			24
Stansbery Montessori	Third 14	Fourth 6	Fifth 2		22

Total for Strawberry Park Elementary 06/07

486

As of 1/08/07

26 Teachers

SCE as of 1-7-07

- K: 12 13 13 15
- 1: 16 18 16 18
- 2: 18 19 18 19
- 3: 22 21 22
- 4: 21 20 21
- 5: 18 19 18 19



## *High School Class Size Overview*

Here are SOME of the factors that go into scheduling and thus impact the number of students in a class.

Skier schedules

Number of singletons/doubletons

Requested classes that conflict

Interdisciplinary offerings/team teaching

Room limitations-labs, special rooms with equipment.

Limitations with students not wanting a last period class-most classes occur periods 1-7

Common planning needed for teams and working as a professional learning community, critical friends

Limitations of teachers in their content area. Physics, calculus

Part time teachers/availability

Certain classes that must be held at certain times of the day.

Program requirements-need to offer upper level classes French 5

\*We are staffed at the District staffing formula at 20-1. With 650 students we get roughly 31 FTE's.

\*There are roughly 230 sections offered

\*We offer a number of opportunities that teachers have to monitor including Independent, directed studies, teachers aides, peer aides and work study to mention a few.

\*Average freshmen class size in their core classes is 24

\*Range of normal academic classes would be from 9-28

\*PE can go into the 30's

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

February 28, 2007 7:00 pm

High School Discovery Room

Agenda

1. Call to order
2. Adoption of the Agenda
3. Approval of the Minutes for meeting held January 10, 2007
4. Public Comment

*In order to assure public awareness of and involvement in the activities of the Steamboat Springs Education Fund, this portion of the Board meeting is available to the public to discuss any item related to the Fund that is not already included in the agenda for this meeting.*

*The maximum time allowed for the discussion of any single subject will be five minutes. If more time is required, the topic may be placed on the agenda of a future Education Fund Board meeting to allow more time.*

5. Education Fund Board Update
6. Yampa Valley Science School Request
7. Youth Orchestra
8. Academic Excellence - Harry Lambert
9. EE Vacancy
10. Items for Board Action
11. Housekeeping Items
12. Future Agendas
13. Motion to Adjourn



STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

February 28, 7:00 pm

High School Library

Agenda

7:03

- ✓ 1. Call to order
- ✓ 2. Adoption of the Agenda Bill, Robin Luem
- ✓ 3. Approval of the minutes for meeting held January 10, 2007

✓ 4. Public Comment

*In order to assure public awareness of an involvement in the activities of the Capital Commission, this portion of the Board meeting is available to the public to discuss any item related to the Fund that is not already included in the agenda of the meeting.*

✓ 5. Education Fund Board Update

6. Yampa Valley Science School Request 7

✓ 7. Youth Orchestra 6

8. Academic Excellence - Harry Lambert 8

9. EE Vacancy

10. Items for Board Action

11. Housekeeping Items

12. Future Agendas

13. Motion to Adjourn

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

February 28, 2007, 7:00 pm  
SSHS Discovery Room

Paul Sachs called the Steamboat Springs Educational Excellence meeting to order at 7:02 pm. Members present included Steve Hitchcock, Bill Hamilton, Don Schwartz and Robin Stone. Also present were Donna Howell (Superintendent) and Judy Harris (Prin. Soda Creek). Denise Brazier, Steamboat Springs Executive Service, recorded the meeting and prepared the minutes.

**Adoption of the Agenda**

The order of the following agenda items will be reversed to:

- 6. Youth Orchestra
- 7. Yampa Valley Science School Request

*Hamilton made a motion and Stone seconded, to adopt the agenda with the above change:*

*Vote:        \_\_\_ 5 Yes \_\_\_        \_\_\_ 0 No \_\_\_                    Motion passed unanimously.*

**Approval of the Minutes**

Don Schwartz noted on page 5 of the minutes of 1/10/07 his last name is misspelled. *Schwartz made a motion and Hamilton seconded, to approve the minutes of 1/10/07 with the correction on page 5.*

*Vote:        \_\_\_ 5 Yes \_\_\_                    \_\_\_ 0 No \_\_\_                    Motion passed unanimously.*

**Public Comment**

Soda Creek (SC) principal Judy Harris, representing all Soda Creek teachers, thanked EE for their support. Materials for the district reading program are a critical need. SC is committed to continue the work. An amount of \$ 20,000 was approved for a reading pilot program and 1<sup>st</sup> reading was presented to the EFB.

Sachs said given all the other requests, no one had a real sense of where the money was to be allocated. Howell added EE was uncomfortable approving the funds without some level of specificity. Hitchcock said EE is not looking to fund ordinary funds needed by the district, especially with the renewal of ½ cent sales on the horizon. EE requested to support a greater portion of small class size, freeing up funds for the district to support these kinds of programs. Sachs encouraged Harris to attend the EFB meeting to explain the rationale.

**Education Fund Board Update**

There was no EFB update.

### Youth Orchestra

John Fairlie of the Steamboat Springs youth orchestra has a lot of experience in the field and a passion to work with students. A total of 57 students have expressed interest in an orchestra program.

Fairlie said children should have a strings program as early as possible and knows a full time teacher cannot be hired for the position. The instructor should provide inspiration and expertise in strings. The program is unique, based on skill level as opposed to age. Fairlie would like the program to be geared to intermediate level players.

Linda Lockland, parent whose son plays violin, emphasized the impact strings has had on her child. The child will have an appreciation of music and is excited there may be an opportunity to move on.

Fairlie said research has proven music education improves other aspects of education such as focus and discipline. The goal is to pass on the love of the art form.

Howell said Knezevich is supportive of holding the program at the high school.

Fairlie continued funds from the City, YVCE and Kendall King are in place. \$ 20,000 is the amount requested from EE. Fairlie would like the grant to be ongoing until the district can support the program.

Howell supports the concept and partnerships with the community are important. The program is also in collaboration with and open to all students in the Yampa Valley.

Hamilton suggested Fairlie approaches the String's board for funds.

*Hitchcock made a motion and Schwartz seconded to approve the funding request of \$ 20,000 to support the Steamboat Springs Orchestra Youth Program.*

*Vote:                    \_\_\_5 Yes\_\_\_           \_\_\_0 No\_\_\_                   Motion passed unanimously.*

### Yampa Valley Science School Request

Gretchen Van De Carr, Executive Director of the science school, said the idea of the school is to provide place-based education and to try to incorporate all disciplines. The social and educational pieces are equally impacted. High school students participate resulting in peer-mentoring.

The program is expanding to be year- round and will eventually outgrow Perry Mansfield. The amount requested is \$ 16,643. The request will probably be recurring. The board is trying to obtain corporate sponsorships.

The program serves all the districts and every single student; including homeschoolers (Christian Heritage is excluded).

*Hamilton made a motion and Stone seconded, to approve a funding request in the amount of \$16,643 for the Yampa Valley Science School*

*Vote:                    \_\_\_ 5 Yes \_\_\_            \_\_\_ 0 No \_\_\_    Motion passed unanimously.*

**EE Vacancy**

Janice Poirot will attend the next EFB meeting as a prospective EE member.

**Other Business**

Sacks said a notice will be sent out if a March meeting is necessary.

Steve Hitchcock will be resigning from the commission and said he has enjoyed working with EE.

**Motion to Adjourn**

*Hamilton made a motion and Stone seconded, to adjourn the meeting.*

*Vote:                    \_\_\_ 5 Yes \_\_\_            \_\_\_ 0 No \_\_\_    Motion passed unanimously.*

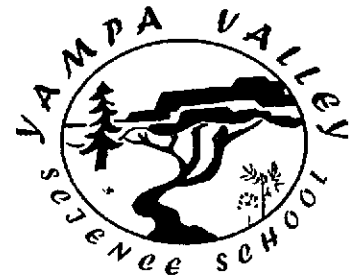
The meeting adjourned at 8:24 pm.

**Exhibits**

- Agenda
- Steamboat Springs Youth Orchestra
- Yampa Valley Science School



P.O. Box 775504  
Steamboat Springs, CO  
80477  
(970) 879-2135



**TO:** Education Fund Board, Educational Excellence Committee  
**FROM:** Rocky Mountain Youth Corps  
**RE:** 2007-2008 Funding for Yampa Valley Science School  
**DATE:** February 28, 2007  
**CONTACT:** Gretchen Van De Carr, Executive Director                      Email:

**PURPOSE OF FUNDING:**

The requested funding of \$16,643 will be used to supplement the existing revenues generated through grants, donations, and special events to keep the tuition at an affordable rate for participating students.

**PROGRAM OVERVIEW:**

Yampa Valley Science School (YVSS) serves approximately 200 sixth grade students each year in a residential and experiential environmental science camp. Developed in 2000, YVSS incorporates a five-day educational curriculum, culminating with a conservation service project. The curriculum was developed and is updated annually by school faculty and teachers, in cooperation with YVSS staff, and aligns directly with the Colorado Dept of Education content standards. Student participants complete a Scientific Journal that is graded by YVSS staff, and is utilized in the classroom throughout the school year. In addition to the sixth grade participants, local high school juniors and seniors participate as junior leaders. They are given 8-10 hours of training, and are responsible for facilitating portions of the curriculum activities, leading small cabin groups, participating in group learning and recreational activities, and contributing to the Friday conservation project. RMYC is currently expanding YVSS by continuing the engagement of the high school students with the sixth grade students throughout the school year through existing "Outdoor Days" and other related activities. RMYC is working with local high school personnel to bring their students' experience to a level worthy of accreditation. Hayden high school currently awards students with a partial credit.

**PROGRAM GOALS:**

1. Provide place-based environmental education through experiential and interactive lesson activities;
2. Link the communities within the Yampa Valley;
3. Provide intergenerational links and mentoring opportunities for sixth graders, high school students, college students, and community adults;
4. Foster integrated academic education with the public school systems;
5. Increase school bonding through positive, confidence building activities;
6. Provide leadership opportunities for local high school students;
7. Create a sense of civic duty through conservation projects on local public lands.

**PAST ACCOMPLISHMENTS AND PROJECTED 2007 SERVICE LEVELS:**

Since inception in 2000, YVSS has served over 1,300 local sixth grade students from Steamboat Springs, Hayden, and South Routt School Districts, Lowell-Whiteman Primary, North Routt Charter, and home-school students. YVSS has also engaged 185 high school students as junior leaders. Participants have completed 13 conservation projects for five local agencies including: tree planting for the City of Steamboat Springs along the Yampa River, native seed collection and tree planting at the Carpenter Ranch, native garden development at Yampa River State Park, and seed collection and noxious weed removal at Perry-Mansfield. This year, we anticipate serving 210 sixth grade students and 30 high school students while completing 2 local conservation projects. The program is scheduled to operate from September 8-28, 2007 with follow-up programming throughout the 2007-2008 school year.

## **STEAMBOAT SPRINGS ORCHESTRA YOUTH PROGRAM CONDUCTORS/COACHES**

The String Orchestra will be led by the team of Music Director John Fairlie and assistant conductor Bonnie Murray. **Chamber Ensemble coaches** are professional members of the Steamboat Springs Orchestra, and have been selected for their technical mastery and their ability to work with young musicians.

**John Fairlie** was founder and Music Director of the Greater New Orleans Youth Orchestra for twelve years, and currently serves that same role with the Boulder Youth Symphony. A former student of renowned conductor and violinist Anshel Brusilov, he is also a professional bassoonist. As an active and widely-respected music educator, Mr. Fairlie has worked extensively with young students, both individually through private teaching and in groups ranging from grade school bands to high school honor bands and orchestras in the states of Texas, Louisiana and Colorado, and has taught at the University of Texas, Permian Basin, the University of New Orleans, and the New Orleans Center for Creative Arts.

**Bonnie Murray** is an accomplished violinist, having played professionally in the Omaha Symphony, the Denver Chamber Orchestra, the Boulder Philharmonic Orchestra, the Cameo String Quartet, the Steamboat Springs String Quartet, and the Old School Celtic band. As a public school orchestra teacher, Ms. Murray has taught hundreds of students in elementary, middle and high school as well as private students since 1979.

**SSO Youth Orchestra Program  
2007-08**

The proposed youth orchestra program would be an extracurricular after school program. Rehearsals would be on Monday afternoons at the Steamboat Springs High School, from 4:15 – 5:45.

With the belief in the philosophy that a key to quality education is putting motivated students together based on level of development in a particular skill rather than age, the program would place all students in the district that qualified into an intermediate-level string orchestra, regardless of age. Students that show aptitude clearly beyond that level would be placed into professionally coached chamber ensembles with other students of like ability.

There is a shortage in the community of sufficient numbers of students playing the viola and string bass. With the dual goal of outreach and balanced sections within the orchestra, students from low-income families would be offered subsidized private lessons to switch to viola or string bass. The Orchestra would purchase some of these instruments to use in this **Endangered Instruments Program**. (This part of the overall program is contingent on receiving dedicated funding to cover the additional program expenses.)

Students would work towards three concerts during the course of the school year. Rehearsals would be led by two lead conductors, each of whom bring unique and vital skills to the program (see accompanying resumes). A team of professional coaches from the Steamboat Springs Orchestra would assist with periodic sectional rehearsals and the coaching of chamber ensembles.

An activity fee of \$250 per semester would be assessed each participant. Financial aid, based on need, would be offered to all families for which the fee is a hardship. No student will be denied participation based on an inability to pay fees.

# STEAMBOAT SPRINGS ORCHESTRA

## Youth Orchestra Budget

2007-08

07-08

### INCOME

Activity Fees	25,000	(\$250 per semester - need-based financial aid available upon request)
Education Fund Board Grant	20,000	
Kendall King Foundation	10,000	
City of Steamboat Springs	3,000	
Yampa Valley Community Foundation	4,000	
Other Misc. Foundations	10,000	(Sources yet to be identified)
Misc. Underwriting *	15,120	(From SSO unrestricted individual donations)
<b>TOTAL INCOME</b>	<b>87,120</b>	

### EXPENSES

#### Production

##### Staff

Program Lead Teachers	16,000	Includes Music Director and Assistant Conductor
Team Coaches (4)	9,000	120 sessions total @ \$75
EIP private teachers	5,000	Endangered Instruments Program
Misc. Payroll Expenses	1,120	
<b>Total Staff</b>	<b>31,120</b>	

Music Acquisition	2,000	Includes licensing fees
Instrument Rental/Purchase	8,000	
Misc. Supplies	1,000	
Liability Insurance	2,000	
Program design & Printing	2,000	
Misc. Production	1,500	
<b>Total Production</b>	<b>47,620</b>	

#### Administration

Supplies	3,000	
Postage	1,500	
Printing, Copying	1,500	
Marketing	3,500	
Misc. Administration	30,000	Includes administrative staff time, office expenses
<b>Total Administration</b>	<b>39,500</b>	

**TOTAL EXPENSES** 87,120



## **Academic Excellence Program**

**The Program:** A specified pool of money would be needed available to be divided by teams and student organizations that meet established academic goals. The team and organizations would use the money in any reasonable way a coach or advisor may want to use it to enhance his or her program as long as it directly benefits the kids.

**The Purpose:** The general purpose is to encourage improved student academic performance. The more targeted purpose is to create an incentive for coaches and advisors of student organizations to focus greater attention on the student's academic achievements and to encourage the students on the teams and organizations to assist each other in attaining greater academic excellence.

**Who would participate:** The program would be open to any recognized student organization or athletic team so long as the advisor or coach commits in advance to participate with an application process.

### **Criteria and other nuts and bolts:**

1. Goals would be set for each participating group requiring them to demonstrate improved academic performance, perhaps a 0.30 point increase to a groups prior semester grade point average; however, a group that achieves a 3.25 GPA would qualify to participate in the financial pool even if that grade point average does not represent an improvement.
2. Success in meeting the goal would be measured in the first semester in which the group or team meets during the academic year.
3. A group or team would be the entire group or team under an advisor or coach's domain therefore, for example, a sport with freshmen, junior varsity and varsity team would qualify and if the combined academic performance of the three teams met the goal. This encourages the head of program to make sure his or her assistants also focus on academic achievement.
4. The funds will be divided pro ratio based on the number of students in the program when they meet the goal. The amount of funds available would be multiplied by fractions the denominator of which is the total number of students in all the groups and on all the teams which meet the established goals and the numerator of which is the total number of students on a particular team or group which meets their goal. The product of that multiplication will be the amount awarded to each qualifying team or group. For example, if there is \$10,000 available, groups or teams with 100 students meet their respective goals. One team has 6 students while another has 40. The team with the six students would receive \$600 and the team with 40 students would receive \$4000.

### **Money needed:**

To make sure there is appropriate incentives for the coaches and advisors to participate, there needs to be a sufficiently large pool so that the program is successful and several groups or teams meet their goals, the financial rewards for the program are meaningful. To do that the fund should be at least \$20,000.

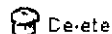
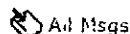
**YVSS Program 2007 - Steamboat Springs, Hayden, Soroco**

**Estimated 210 Sixth grade participants**

	<b>2/27/2007</b>	<b>Total</b>	<b>Per Student</b>	
<b>Personnel</b>				
Program Director	\$ 5,990	\$ 28.53		15% of Program Director-Overall Program Direction
Development Director	\$ 2,400	\$ 11.43		Volunteer Management (120 hours)
Senior Leaders	\$ 9,000	\$ 42.86		(6 SLs @ \$1,500 each)
YVSS Coordinator/Camp Manager	\$ 6,400	\$ 30.48		\$3,200 each for entire program
Administration	\$ 9,172	\$ 43.68		Overall organizational management (300 hours)
Payroll Taxes	\$ 5,060	\$ 24.09		15.35% of Wages
<b>Subtotal</b>	<b>\$ 38,023</b>	<b>\$ 181.06</b>		
<b>Operating</b>				
Facility Usage	\$ 9,460	\$ 45.05		Perry Mans: @ \$35/camper plus \$2200 use fees
Food	\$ 9,240	\$ 44.00		Estimated at \$35 per person per week
Program Supplies	\$ 500	\$ 2.38		Educational/curriculum materials, teaching stations
Transportation	\$ 90	\$ 0.43		Travel Expenses to/from schools/project/town
Communications	\$ 60	\$ 0.29		Phone and fax/ office and field
Training	\$ 370	\$ 1.76		Training expenses for YVSS Staff & Jr/Sr Leaders
Printing, office supplies	\$ 150	\$ 0.71		Printing fees, marketing and necessary supplies
Liability Coverage	\$ 1,500	\$ 7.14		Coverage for employees, participants and volunteers
<b>Subtotal</b>	<b>\$ 21,370</b>	<b>\$ 101.76</b>		
<b>Total Expenses</b>	<b>\$ 59,393</b>	<b>\$ 282.82</b>		<b>Actual cost per students.</b>
<b>Income Generated by RMYC</b>				
Routt Cty Human Resource Coalition	\$ 4,000	\$ 19.05		City of Steamboat Springs and Routt County \$\$
Routt County United Way	\$ 5,000	\$ 23.81		
Special Event	\$ 5,500	\$ 26.19		Full Moon Snowshoe - Held Feb. 3, 2007
Individual/Corporate Donations	\$ 2,000	\$ 9.52		Estimated based on past efforts
<b>Subtotal</b>	<b>\$ 16,500</b>	<b>\$ 78.57</b>		
<b>BALANCE OF NEED:</b>	<b>\$ 42,893</b>	<b>\$ 204.25</b>		
<b>Income Generated by Tuition</b>				
TUITION paid by parent or scholarship	\$ 26,250	\$ 125.00		* Schools manage all scholarships.
<b>BALANCE OF NEED:</b>	<b>\$ 16,643</b>	<b>\$ 79.25</b>		
<b>SCHOLARSHIP FUNDING</b>				
Scholarships (\$15 per student)	\$ 3,150			This would be distributed to schools on a per-student basis to be used as schools see fit. Could reduce each student's tuition, and/or be used for full/partial scholarships for students proving financial need.
Scholarships (\$20 per student)	\$ 4,200			
Scholarships (\$25 per student)	\$ 5,250			
<b>In-Kind Revenue from Schools</b>				
School Nurse	\$ 1,000	\$ 4.76		On call for 2 weeks @ \$500 per week (SS only)
Teachers	\$ 6,000	\$ 28.57		4 @ \$100 per day @ 15 days
Program Supplies	\$ 1,025	\$ 39.14		Copying, Recreation supplies, other materials
Transportation	\$ 3,000	\$ 126.00		Travel Expenses to/from schools/project/town
<b>Total In-kind from Schools</b>	<b>\$ 11,025</b>	<b>\$ 198.47</b>		

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Robin Crossan  
President  
Education Fund Board  
Steamboat Springs School District RE-2  
325 7th St.  
PO Box 774368  
Steamboat Springs, CO 80477

Cc: Paul Sachs  
Chairperson  
Education Excellence Commission

April 30th, 2007

Members of the Education Fund Board and Education Excellence Commission,

I would like to express my desire to serve on the Education Excellence Commission. When I recently heard about an opening on the commission, I attended a meeting to learn more about the goals of the commission, the greater Education Fund Board, and the process for the commission's work. I was thoroughly impressed with the committee members' vision for enhancing our community's educational opportunities for our youth.

I am dedicated to enhancing existing programs and helping to support new opportunities to better serve our youth. Having taught in public schools (in Baltimore, Maryland) and now serving as Program Director at Rocky Mountain Youth Corps, I feel I have experience that enables me to positively contribute to the commission's work. I earned a Masters of Science in Environmental Education at Lesley University (2003-2005) which entailed studying a variety of educational models around the nation. In particular, through my work with Rocky Mountain Youth Corps' Yampa Valley Science School program, I have enjoyed working closely with the Steamboat Springs Middle and High school administrative staff, faculty, and students. Serving on the Education Excellence Commission would enable me to have yet another opportunity to serve our school community.

Please consider my sincere interest in serving with the Education Excellence Commission. I am grateful for your time and consideration and am willing to provide further information regarding my experience and my desire to serve as a member of the commission.

Kindest regards,

Mark Wertheimer

Program Director  
Rocky Mountain Youth Corps  
"Linking Community Education and Environment Through Service"

Phone: 970-879-2135

Email: [mark@rockymountainyouthcorps.org](mailto:mark@rockymountainyouthcorps.org)Website: [www.rockymountainyouthcorps.org](http://www.rockymountainyouthcorps.org)

Mailing Address:  
PO Box 775504

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

Human Service Center Board Room

April 11, 2007, 7:00 pm

Minutes

Paul Sachs called the Steamboat Springs Educational Excellence committee meeting to order at 7:02 pm. Members presented included Don Schwartz, Janice Poirot, Paige Bouchet, Robin Stone, Bill Hamilton and Harry Lambert. Donna Howell (Superintendent) and Mark Werthheimer (prospective EE member). Denise Brazier Ski Town Executive Service, recorded the meeting and prepared the minutes.

Adoption of the Agenda

*Stone made a motion and Hamilton seconded to adopt the agenda as presented.*

*Vote:       \_\_\_7 Yes\_\_\_       \_\_\_0 No\_\_\_       Motion passed unanimously.*

Approval of the minutes for meeting held Feb. 28 2007

*Schwartz made a motion and Stone seconded, to approve the minutes of the meeting held Feb. 28, 2007.*

*Vote:       \_\_\_7 Yes\_\_\_       \_\_\_0 No\_\_\_       Motion passed unanimously.*

Public Comment

Many parents were present in support of the gifted and talented program.

Laura Anderson has a gifted child and is an advocate of the program. Both high and low ability children need help.

The Administrative team hopes to hire 4 teachers asap to help develop the G/T program. The program formally starts at the 3<sup>rd</sup> grade level.

A parent asked the board to tap into the volunteers for additional help.

Sachs said the G/T request has been approved and suggests the parents appear at the EFB meeting when approval for the request is on the agenda during the May 2<sup>nd</sup> meeting. Howell added the BOE has to then accept the gift on May 16<sup>th</sup>.

Education Fund Board Update

Lambart reported the EFB approved the budget. Each commission's budget was reduced by 10% from the original anticipated allocation and the \$ 200,000 annual reserve was eliminated in order to accommodate the new Citrix technology system. EE was reduced from \$ 1,639,443 to \$ 1,476,000. EFB approved 2<sup>nd</sup> readings for the grant writer for 2006-07 and a 2<sup>nd</sup> reading from the Capital Commission of \$ 300,000 for the balance of the funding for the Middle School renovation.

South Routt was present to discuss sharing the  $\frac{1}{2}$  sales tax. Survey results should be presented to EFB on May 2<sup>nd</sup>.

Summary of approved funding requests:

> K-8 Pilot Reading Program	\$ 20,000
> Small Class Size Instructional Reserve	\$ 100,000
> Orchestra - 1/7 FTE	\$ 7,000
> Counselors - 1.5 FTE	\$ 75,000
> ESL - 3 FTE	\$ 160,000
> Articulated Language	\$ 150,000
> Make a Difference	\$ 1,800
> G/T	\$ 225,000
> Staff Development	\$ 64,000
> Small Class Size	\$ 800,000
> Youth Orchestra	\$ 20,000
> Yampa Valley Science Program	\$ 16,643
	\$ 1,639,443

*Lambart made a motion and Hamilton seconded, to cut the \$ 100,000 Small Class Size Instructional Reserve.*

Howell doesn't foresee a problem with district support should the need arise.

Vote:    7 Yes       0 No    *Motion passed unanimously.*

Howell said \$ 40,000 was added to articulated foreign language to move the program to K-2. Howell doesn't believe that will happen with all that is going on and doesn't have time to do the research at this time. \$ 110,000 should be sufficient for next year.

*Schwartz made a motion and Lambart seconded, to approve reducing the amount for the articulated foreign language from \$ 150,000 to \$ 110,000, or to reduce the amount by \$ 40,000.*

Vote:    7 Yes       0 No    *Motion passed unanimously.*

Schwartz asked for an update on the plans for staff development. Howell said information is being gathered from the buildings. Staff development is critical to implement any reading program, RTI, etc.

Howell said the \$ 7,000 for the orchestra can be eliminated as the Youth Orchestra is a superior option.

*Lambart made a motion ad Boucher seconded, to eliminate the \$ 7,000 budget request for the orchestra.*

Vote:    7 Yes       0 No    *Motion passed unanimously.*

Poirot asked if \$ 50,000 per teacher was sufficient to attract qualified teachers. Howell said the figure does not limit the district to hire a teacher qualified for more money. The district does not equate money to the people and the \$ 50,000 is used primarily for budgeting purposes.

Howell suggested taking \$ 10,000 from the \$ 225,000 G/T budget and \$ 5,000 from ELL both earmarked for program support.

*Hamilton made a motion and Stone seconded, to take \$ 5,000 from the \$ 160,000 ESL budget and \$ 10,000 from the \$ 225,000 G/T budget.*

Vote:    7 Yes       0 No    *Motion passed unanimously.*

*Boucher made a motion and Poirot seconded, to take the remaining to reduce the \$ 64,000 staff development budget by \$ 1,443.*

Vote:    7 Yes       0 No    *Motion passed unanimously.*

Revised summary of approved funding requests:

> K-8 Pilot Reading Program	\$ 20,000
> Counselors - 1.5 FTE	\$ 75,000
> ESL - 3 FTE	\$ 155,000
> Articulated Language	\$ 110,000
> Make a Difference	\$ 1,800
> G/T	\$ 215,000
> Staff Development	\$ 62,557
> Small Class Size	\$ 800,000
> Youth Orchestra	\$ 20,000
> Yampa Valley Science Program	<u>\$ 16,643</u>
	\$ 1,476,000

The EE 2<sup>nd</sup> readings will be put on the EFB agenda for May 2<sup>nd</sup>. Lambart will present the 2<sup>nd</sup> readings.

Retreat Summary

Discussion regarding the retreat was postponed.

EE Vacancy

Mark Werthheimer grew up in Baltimore and has been in Colorado for 14 years. Mark has a Masters degree in science and is the program director for the Rock Mountain Youth Corps.

*Lambart made a motion and Hamilton seconded to recommend Mark Werthheimer for the EE vacancy.*

*Vote:        \_\_\_7 Yes\_\_\_        \_\_\_0 No\_\_\_        Motion passed unanimously.*

Discussion followed regarding the need for clarity of a commission member's term. The bylaws state a member's term is for 2 years. Howell added a member coming in will finished the previous members term.

*Hamilton made a motion and Lambart seconded to elect Robin Stone as alternate representative to the EFB.*

*Vote:        \_\_\_7 Yes\_\_\_        \_\_\_0 No\_\_\_        Motion passed unanimously.*

○ Brazier was directed to contact Sue MacCarthy to let her know Stone has been elected as alternate.

### Future Agenda and Next Meeting

The next EE meeting will be at Bill Hamilton's house May 9<sup>th</sup>, 6:00 pm. A potluck dinner is planned.

Lambart reported on Academic Excellence. All coaches were surveyed and asked the sort of things they would spend the money on and the coaches came back with a variety of answers. Jim Bonner believes in addition to a number of creative ideas received from the coaches, philosophically even things such as a pizza party would be OK if it inspires students to do better. Lambart believes the program is still worthy of consideration.

### Motion to Adjourn

*Stone made a motion and Hamilton seconded, to adjourn the meeting. Educational Excellence adjourned at 8:08 pm.*

○

### Exhibit

➤ Agenda



STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

September 12, 2007, 7:00 pm

SS High School Teacher's Lounge

Agenda

- 1.) Call to order
- 2.) Adoption of the Agenda
- 3.) Approval of the minutes for meeting held April 11, 2007
- 4.) Public Comment

*In order to assure public awareness of an involvement in the activities of the Educational Excellence Commission, this portion of the Board meeting is available to the public to discuss any item related to the fund that is not already included on the agenda of the meeting.*

- 5.) Education Fund Board Update
- 6.) Rescissions
- 7.) New Business
- 8.) Future agenda and next meeting
- 8.) Motion to adjourn

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE  
SS High School Teacher's Lounge  
Sept. 12, 2007; 7:00 pm

Minutes

Robin Stone called the Steamboat Springs Educational Excellence meeting to order at 7:08 pm. Members present included Don Schwartz, Janice Poirot, Paige Boucher, Sue MacCarthy and Mark Wertheimer. Also present was Laura Anderson, candidate running for a position on the school board. Denise Brazier, Ski Town Executive Service, recorded the meeting and prepared the minutes.

*Paul Sachs enters the meeting.*

Approval of the minutes for meeting held Apr. 11, 2007

Stone made a motion and Schwartz seconded, to approve the minutes of the meeting held April 11, 2007.

Vote: 7 Yes      0 No      *Motion passed unanimously.*

Public Comment

Nicole DeCrette and Shelby DeWolfe, both employees of the district, attended the meeting to raise awareness regarding the need for employee child daycare. Lack of child daycare negatively affects the attraction and retention of teachers. Daycare facilities in Steamboat have a 3-6 month waiting list.

Sachs appreciates the comments and the issue has been an ongoing problem. Sachs said Ed Ex funding such a program would be a stretch. Schwartz suggested as a first step to bring the issue to the board of education to determine the level of interest.

Education Fund Board Update

MacCarthy reported the EFB held the annual discussion of the reserve. Philosophically, in the past, \$ 2.3 million would be required in case the sales tax went away, or one year's expenditure. EFB opinions included:

- Keeping the 2.3
- Finish the Middle School project
- Spend down the reserve so the people think the money is being spent
- Save enough to pay the teachers
- Keep enough to support the technology program

Carolyn Peters presented information from two public relation firms from Denver to manage a campaign for the sales tax. The firms will give presentations during the October EFB meeting. Discussion followed whether sales tax should be spent for public relations. Anderson added some believe spending \$ 50,000 for the campaign to get \$ 3 million for the schools is worthwhile. MacCarthy said a survey done in the spring indicated opinion for passing the sales tax was not overwhelmingly positive.

Around the room regarding the reserve:

Boucher - keep funds to support salaries

Schwartz - keep one year's worth; funds are needed for transition if the tax does not pass

Wertheimer - needs more information; should keep enough to take care of prior commitments.

Sachs - Programs funded by EFB have become institutionalized and should keep the reserve for what it was originally intended to provide a cushion.

Stone - keep the funds at the 2.3 level

Poirot - Agrees with Sachs to keep the reserve for what it was originally intended.

#### Rescissions

The \$ 7,000 provided for the band instructor to teach orchestra did not materialize.

MacCarthy said EE was told not enough students signed up for the program and the SS orchestra has taken over. Anderson said the space was used to strengthen the Spanish program and that enough students had signed up for orchestra.

*Stone made a motion and Boucher seconded to rescind \$ 7000 for request 07-10 to fund an instructor for the orchestra.*

*Vote:            \_\_\_7 Yes\_\_\_            \_\_\_0 No\_\_\_            Motion passed unanimously.*

#### New Business

There was no new business.

#### Future agenda and next meeting

Sachs said Libby Foster will attend the next meeting for a request to fund Partners, a youth mentoring program.

The new superintendent and new C&I Director will invited to the meeting.

The November EFB meeting will be at the Ore House Restaurant for the annual appreciation dinner.

FYI - Poirot said the registration fee for the SS orchestra is more than stated in John Fairley's original proposal. Fairley is willing to work out a payment plan. As not many students are signing up, the deadline has been extended.

Changing the EE meeting time to 5:30 will be discussed. The next EE meeting will be Oct. 10, 7:00 pm in the Steamboat Springs High School teacher's lounge.

Motion to Adjourn

The Steamboat Springs Educational Fund Board adjourned at 7:55 pm.

Exhibits

Agenda

Financial Statement dated 9/5/07

**Steamboat Springs Education Fund**

**Financial Report**

September 5, 2007

**Funds Approved, Spent and Unspent**

	Funds Budgeted	Funds Approved	Funds Available	Funds Spent	Funds Unspent
Excellence Previous Years		10,204,697		10,157,726	46,971
Excellence 2008	1,476,000	1,476,000	0	0	1,476,000
<b>Total Excellence</b>		<b>11,680,697</b>		<b>10,157,726</b>	<b>1,483,003</b>
Technology Previous Years		8,802,459		8,769,235	33,225
Technology 2008	1,270,000	1,270,000	0	0	1,270,000
<b>Total Technology</b>		<b>10,072,459</b>		<b>8,769,235</b>	<b>1,281,464</b>
Capital Previous Years		4,015,886		3,376,619	639,267
Capital 2008	440,100	395,000	45,100	0	395,000
<b>Total Capital</b>		<b>4,410,886</b>		<b>3,376,619</b>	<b>1,034,267</b>
Unallocated Previous Years		1,117,791		1,117,791	0
Unallocated 2008	30,000	30,000	0	1,018	28,982
<b>Total Unallocated</b>		<b>1,219,523</b>		<b>1,118,809</b>	<b>20,715</b>
<b>Total Previous Years</b>		<b>20,124,948</b>		<b>20,044,752</b>	<b>80,196</b>
<b>Total 2008</b>	<b>3,216,100</b>	<b>3,171,000</b>	<b>45,100</b>	<b>1,018</b>	<b>3,169,982</b>
<b>Total</b>		<b>27,383,566</b>		<b>23,422,388</b>	<b>3,819,449</b>

Total Funds Unspent vs. Cash on Hand Cash on Hand 3,325,328  
Surplus  
Deficit (494,120)

**Current Year Sales Tax**

	Through Jun				
	Jul-Sept	Oct-Dec	Jan-Mar	Apr-Jun	Total
Budget	631,238	589,697	900,463	497,721	2,619,119
Actual	616,242	652,079	918,877	613,998	2,801,196

**Sales Tax History**

05-06	2,543,039	99-00	1,843,394
04-05	2,269,679	1998	1,766,207
03-04	2,069,865	1997	1,447,581
02-03	1,871,892	1996	1,331,603
01-02	1,899,816	1995	1,278,932
00-01	1,963,241	1994	1,186,410

**Sales Tax Projection**

& Actual	2006-07	2,801,196
	2007-08	2,885,232
	2008-09	2,971,789
	2009-10	3,060,943

**Financial Summary - Life of Fund**

Public Support	25,300,249
Other Receipts	1,447,468
<b>Total Receipts</b>	<b>26,747,716</b>
Capital Funds Spent	3,376,619
Growth Funds Spent	10,157,726
Technology Funds Spent	8,769,235
Unallocated Funds Spent	1,118,809
<b>Total Funds Spent</b>	<b>23,422,388</b>
<b>Current Fund Balance</b>	<b>3,325,328</b>

**ColoTrust Rate (APY)** 5.51%

Cash	5,176
Money Market	23,472
Certificates of Deposit	832,794
CDARS	1,304,634
COLO Trust	1,159,253
Accounts Payable	0

**Total** 3,325,328

Educational Excellence Commission

		<u>Funds</u> <u>Approved</u>	<u>Funds</u> <u>Spent</u>	<u>Funds</u> <u>Unspent</u>	
1994		313,634	313,634	0	
1995		203,095	203,095	0	
1996		445,527	445,527	0	
1997		1,271,282	1,271,282	0	
1998		530,277	530,277	0	
1999		507,981	507,981	0	
2000		575,856	575,856	0	
2001		987,164	987,164	0	
2002		1,241,432	1,241,432	0	
2003		840,666	840,666	0	
2004		794,933	794,932	0	
2005		1,101,650	1,061,682	0	
07-01	Staff Training & Implementation	4/5/2006	117,600	117,600	0
07-02	Small Class Size	4/5/2006	700,000	700,000	0
07-03	ESL Program	4/5/2006	150,000	150,000	0
07-04	Gifted and Talented Program	4/5/2006	100,000	100,000	0
07-05	Articulated Foreign Language Program	4/5/2006	110,000	110,000	0
07-06	Counselors/Social Workers	4/5/2006	75,000	75,000	0
07-08	Alternative School Salary	6/7/2006	4,800	4,800	0
07-09	Making a Difference Award	6/28/2006	1,800	1,800	0
07-10	Orchestra	6/28/2006	7,000	0	7,000
07-11	2 Elementary Teachers	6/28/2006	100,000	100,000	0
07-12	Small Class Size Instructional Staff	2/7/2007	25,000	25,000	0
2007			<u>1,391,200</u>	<u>1,384,200</u>	<u>7,000</u>
08-01	K-8 Pilot Reading Program	5/2/2007	20,000		20,000
08-02	Counselors	5/2/2007	75,000		75,000
08-03	ESL Program	5/2/2007	155,000		155,000
08-04	Articulated Language	5/2/2007	110,000		110,000
08-05	Making A Difference Award	5/2/2007	1,800		1,800
08-06	Gifted and Talented	5/2/2007	215,000		215,000
08-07	Staff Development	5/2/2007	62,557		62,557
08-08	Small Class Size	5/2/2007	800,000		800,000
08-09	Steamboat Springs Youth Orchestra	5/2/2007	20,000		20,000
08-10	Yampa Valley Science School	5/2/2007	16,643		16,643
2008			<u>1,476,000</u>	<u>0</u>	<u>1,476,000</u>
Total Request Approved			<u>11,680,697</u>	<u>10,157,728</u>	<u>1,483,003</u>

**Technology Commission**

		Funds Approved	Funds Spent	Funds Unspent	
1994		445,317	445,317	0	
1995		560,048	560,048	0	
1996		583,160	583,160	0	
1997		1,236,438	1,236,436	0	
1998		530,176	530,176	0	
1999		626,776	626,696	0	
2000		644,936	644,936	0	
2001		646,220	646,220	0	
2002		740,326	740,326	0	
2003		644,901	644,900	0	
2004		631,902	631,901	0	
2005		635,300	613,618	0	
07-01	Staffing	4/5/2006	362,040	362,040	0
07-02	Software Upgrades	4/5/2006	25,000	25,000	0
07-03	Network Upgrade	4/5/2006	7,500	6,523	977
07-04	Vocational Program Development	4/5/2006	15,000	15,000	0
07-05	Curriculum Software	4/5/2006	15,000	15,000	0
07-06	Summer Accelerated Reader	4/5/2006	5,000	0	5,000
07-07	Hardware Replacement	4/5/2006	230,000	230,000	0
07-08	Portable Uninterruptible Power Supply	6/7/2006	0	0	0
07-09	Hardware Purchase/Replacement NRC	6/7/2006	6,600	6,600	0
07-10	Accelerated Reader NRC	6/7/2006	5,000	3,897	1,103
07-11	Construction Inst Housing	6/7/2006	3,000	3,000	0
07-12	Alternative School Laptops	6/28/2006	2,820	2,420	400
07-13	Training	6/28/2006	27,500	27,500	0
07-14	Data Warehouse	6/28/2006	20,000	20,000	0
07-15	Maintenance	6/28/2006	27,500	27,500	0
07-16	Online Database	6/28/2006	10,000	10,000	0
07-17	Video Production	6/28/2006	10,000	10,000	0
07-18	Small Grants	6/28/2006	15,000	11,252	3,748
07-19	Citrix Pilot	3/7/2007	20,000	19,765	235
07-20	Marmot	3/7/2007	30,000	30,000	0
07-21	Student Information System	3/7/2007	40,000	40,000	0
2007			876,960	865,498	11,462
08-01	Staff	5/2/2007	389,741		389,741
08-02	Software	5/2/2007	166,243		166,243
08-03	Network	5/2/2007	120,000		120,000
08-04	Hardware/Replace	5/2/2007	424,516		424,516
08-05	Training	5/2/2007	49,500		49,500
08-08	Data Analysis	5/2/2007	20,000		20,000
08-07	Maintenance	5/2/2007	27,500		27,500
08-08	Marmot	5/2/2007	30,000		30,000
08-09	Student Information Systems	5/2/2007	25,000		25,000
08-10	Online Databases	5/2/2007	10,000		10,000
08-11	Small Grants	5/2/2007	7,500		7,500
2008			1,270,000	0	1,270,000
Total Request Approved			10,072,459	8,769,235	1,281,464

**Capital Commission**

		Funds Approved	Funds Spent	Funds Unspent	
2001		614,951	614,951	0	
2002		75,000	75,000	0	
2003		1,511,682	1,511,682	0	
2004		172,656	172,656	0	
05-01	Middle School Loan	4/6/2005	12,000	1,462	10,538
05-02	School Buses	4/6/2005	240,000	238,565	1,435
05-03	Soda Creek Master Plan	4/6/2005	10,000	9,636	364
05-04	Grant Writer	5/4/2005	80,000	61,934	18,066
05-06	HRS Kitchen Freezer	8/3/2005	25,000	25,000	0
05-07	Defibrillator - Transportation	10/5/2005	2,500	2,500	0
05-08	Defibrillator- North Routt	10/5/2005	2,500	2,500	0
05-09	Defibrillators	10/5/2005	15,000	15,000	0
05-10	Bus Security Cameras	12/6/2005	8,500	8,500	0
05-11	Tuck Point	3/1/2006	60,000	0	60,000
05-12	Artificial Turf Field Rescissions	5/11/2006	250,000 (30,403)	250,000	0 (30,403)
2005			675,098	615,098	60,000
07-01	Middle School Addition/Renovation	3/1/2006	950,000	370,783	579,217
07-02	Security Audit	1/4/2007	5,500	5,500	0
07-03	Theater Improvements	1/4/2007	11,000	10,950	50
2007			966,500	387,233	579,267
08-01	Middle School Addition/Renovation	4/4/2007	300,000		300,000
08-02	Grant Writer	5/2/2007	80,000		80,000
08-03	High School Theater Consultant	5/2/2007	15,000		15,000
2008			395,000	0	395,000
Total Request Approved			4,410,886	3,376,619	1,034,267

**Unallocated**

07-01	Grant Writer	4/4/2007	80,000	59,286	20,714
2007			80,000	59,286	20,714

<b>Annual Reserve</b>	200,000
Total Approvals	192,520
Balance	7,480

<b>Reserve Projection</b>	9/5/07
Cash on hand	\$ 3,325,328
Projected sales tax through 6/08	2,885,232
Total Cash projected through 6/08	6,210,561
Rescissions	18,462
Requests Approved but Unspent	(3,819,449)
Funds Budgeted but not Gifted	(52,580)
Reserve Projection 6/08	\$ 2,356,994



STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE

October 10, 2007, 7:00 pm

SS High School Teacher's Lounge

Agenda

- 1.) Call to order
- 2.) Adoption of the Agenda
- 3.) Approval of the minutes for meeting held Sept. 12, 2007
- 4.) Public Comment

*In order to assure public awareness of an involvement in the activities of the Educational Excellence Commission, this portion of the Board meeting is available to the public to discuss any item related to the fund that is not already included on the agenda of the meeting.*

- 5.) Financial Report - Paul Strong
- 6.) Partners
- 7.) EFB Report
- 8.) New Business
- 9.) Future agenda and next meeting
  - a. Meet at 7:00 or 5:30
- 8.) Motion to adjourn

**DRAFT**

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE  
SS High School Teacher's Lounge  
October 10, 7:00 pm

Minutes

Paul Sachs called the Steamboat Springs Educational Excellence meeting to order at 7:04 pm. Members present included Don Schwartz, Janice Poirot, Sue MacCarthy and Mark Wertheimer. Also present was Sandra Smyser (Interim Superintendent), JoAnne Hilton-Gabeler (Dir. of Curr. & Inst.), Paul Strong (CPA for the EFB), Gretchen Van De Carr (Rocky Mtn. Youth Corp. and Partners), Libby Foster and Jane Toothaker (Partners). Denise Brazier, Ski Town Executive Service, recorded the meeting and prepared the minutes.

Adoption of the Agenda

*Poirot made a motion and Schwartz seconded, to adopt the agenda as presented.*

*Vote: 5 Yes 0 No *The motion passed unanimously.**

Approval of the minutes for meeting held Sept. 12, 2007

Add to page 2, last sentence under **EFB report**: Poirot - Agrees with Sachs to keep the reserve for what it was originally intended.

The bottom of page 2 under **Future agenda and next meeting**, Libby Miller should be Libby Foster.

*MacCarthy made a motion and Poirot seconded, to approve the minutes of Sept. 12, 2007 with the above addition and correction.*

*Vote: 5 Yes 0 No *The motion passed unanimously.**

Sachs will ask Hamilton if he wishes to continue his membership on Educational Excellence.

Public Comment

Gretchen Van De Carr, Rocky Mountain Youth Corps, thanked the committee for the Youth Corp funding. The funds enabled the program to increase staff, increasing the level of

security and more depth in the educational component. The program is said to be the best ever this year and hopes to maintain a relationship with the EFB.

The program continues to work on longevity by continuously engaging the junior leaders to interact with 6<sup>th</sup> graders through the year. South Routt did not participate but did send junior leaders.

#### Financial Report - Paul Strong

Strong provided a financial report dated Oct. 10<sup>th</sup>, 2007, including August sales tax numbers. The purpose of Strong's attendance at this meeting was to discuss forecasting sales tax and issues forthcoming

Historically, the EFB has budgeted 3% for the tax except for 2001 due to 9/11. Budgeting has always been conservative to be sure there was enough money.

Next year, the 3% would total almost \$ 2.9 million due to the current building boom. Building use tax is not consistent. Strong suggests sales and use tax are budgeted separately. The use tax could be earmarked to fund capital, one-time expense projects and sales tax could be earmarked for recurrent expenses.

#### Partners

Libby Foster, Executive Director of Partners, asked Educational Excellence to support Partners, a school-based mentoring program for the 2008-09 school year.

The youth mentoring program is an affiliate of a larger association and has been in Steamboat for 11 years. Known for one-to-one support, partners are screened and matched. The school-based portion engages volunteers. The volunteers work in-school and with after-school programming. The programs target students at-risk. Students are mentors at least 1 hr. per week. 236 middle school students will be affected by 6 mentors.

#### Financial Information:

- The program cost is \$ 172,000
- \$ 28,350 is received in-kind
- The balance needed is \$ 144,326
- Funding request from Educational Excellence is \$ 50,000
- 55% funds used for teacher aid salaries, 64% used for mentor living allowances.

MacCarthy believes there is a broadening of EFB's perspective with regards to requests coming from the outside and affecting the whole county. MacCarthy will discuss with EFB the possibility of the \$ 50,000 specifically used for students in the RE-2 district.

⊙

### EFB Report

MacCarthy reported EFB is going forward with a professional, informational campaign to educate the community on the Education Fund Board. This effort is a result of a survey implemented last April indicating the community would not support the 1/2% sales tax. The Public Relations effort is not to run the campaign, but for informational purposes only. The Pilot published EFB was going to spend \$ 60,000 for public relations, creating backlash. EFB approved up to \$ 35,000 for the campaign and up to \$ 10,000 for a website.

Around the room:

Sachs - Has heard nothing other than, is it permissible to spend money on public relations.  
Poirot - Has heard the tax will not pass as a result of bad press and hasn't heard specific comments about the \$ 60,000.

Wertheimer - Has heard people associate the EFB with the BOE. There is a need for education.

MacCarthy - Has also heard people associate the EFB and the BOE.

Schwartz - It is important to clarify the amount is \$ 35,000, not \$ 60,000.

MacCarthy said Connelly gave a presentation on the 21<sup>st</sup> Century skills program.

⊙

### Future agenda and next meeting.

A November Ed. Ex. Meeting is undetermined at this time. Ed. Ex. will continue to meet at 7:00 pm.

### Motion to Adjourn

*MacCarthy made a motion and Schwartz seconded, to adjourn the meeting.*

The Steamboat Springs Educational Excellence committee adjourned at 8:28 pm.

### Exhibits

- Agenda
- Financial report dated Oct. 10, 2007
- Partners Mentoring Program



Meet a friend.  
make a difference.  
change a life.  
BE A PARTNER!

Libby Foster, *Executive Director*

○ing. P. O. Box 774325, Steamboat Springs, CO 80477  
Physical: 1370 Bob Adams Drive, CMC Bogue Hall, Suite 218

T: 970.879.6141 ~ F: 970.879.5867

libby@partnersrouttcounty.org ~ www.partnersrouttcounty.org

**Steamboat Springs Education Fund**  
**Financial Report**  
 October 10, 2007

**Funds Approved, Spent and Unspent**

	Funds Budgeted	Funds Approved	Funds Available	Funds Spent	Funds Unspent
Excellence Previous Years		10,204,697		10,157,726	46,971
Excellence 2008	1,476,000	1,476,000	0	16,643	1,459,357
<b>Total Excellence</b>		11,680,697		10,174,369	1,466,360
Technology Previous Years		8,802,459		8,769,235	33,225
Technology 2008	1,270,000	1,270,000	0	0	1,270,000
<b>Total Technology</b>		10,072,459		8,769,235	1,281,464
Capital Previous Years		3,955,837		3,376,619	579,218
Capital 2008	440,100	395,000	45,100	0	395,000
<b>Total Capital</b>		4,350,837		3,376,619	974,218
Unallocated Previous Years		1,117,791		1,117,791	0
Unallocated 2008	30,000	30,000	0	2,214	27,786
<b>Total Unallocated</b>		1,220,719		1,120,005	20,715
<b>Total Previous Years</b>		20,124,948		20,044,752	80,196
<b>Total 2008</b>	3,216,100	3,171,000	45,100	18,857	3,152,143
<b>Total</b>		27,324,712		23,440,227	3,742,756

Total Funds Unspent vs. Cash on Hand	Cash on Hand	3,853,020
	Surplus	110,264
	Deficit	

**Current Year Sales Tax**

	Through Jul				Total
	Jul-Sept	Oct-Dec	Jan-Mar	Apr-Jun	
Budget	634,729	671,641	946,443	632,418	2,885,232
Actual	535,457				535,457

**Sales Tax History**

05-06	2,543,039	99-00	1,843,394
04-05	2,269,679	1998	1,766,207
03-04	2,069,865	1997	1,447,581
02-03	1,871,892	1996	1,331,603
01-02	1,899,616	1995	1,278,932
00-01	1,963,241	1994	1,186,410

**Sales Tax Projection**

& Actual	2006-07	2,801,196
	2007-08	2,979,703
	2008-09	3,069,094
	2009-10	3,161,167

**Financial Summary - Life of Fund**

Public Support	25,835,706
Other Receipts	1,457,542
<b>Total Receipts</b>	<b>27,293,248</b>
Capital Funds Spent	3,376,619
Growth Funds Spent	10,174,369
Technology Funds Spent	8,769,235
Unallocated Funds Spent	1,120,005
<b>Total Funds Spent</b>	<b>23,440,227</b>
<b>Current Fund Balance</b>	<b>3,853,021</b>

ColoTrust Rate (APY)	5.27%
Cash	7,337
Money Market	23,472
Certificates of Deposit	833,192
CDARS	1,307,472
COLO Trust	1,681,548
Accounts Payable	0
<b>Total</b>	<b>3,853,020</b>

**Educational Excellence Commission**

		Funds Approved	Funds Spent	Funds Unspent	
1994		313,634	313,634	0	
1995		203,095	203,095	0	
1996		445,527	445,527	0	
1997		1,271,282	1,271,282	0	
1998		530,277	530,277	0	
1999		507,981	507,981	0	
2000		575,856	575,856	0	
2001		987,164	987,164	0	
2002		1,241,432	1,241,432	0	
2003		840,666	840,666	0	
2004		794,933	794,932	0	
2005		1,101,650	1,061,682	0	
07-01	Staff Training & Implementation	4/5/2006	117,600	117,600	0
07-02	Small Class Size	4/5/2006	700,000	700,000	0
07-03	ESL Program	4/5/2006	150,000	150,000	0
07-04	Gifted and Talented Program	4/5/2006	100,000	100,000	0
07-05	Articulated Foreign Language Program	4/5/2006	110,000	110,000	0
07-06	Counselors/Social Workers	4/5/2006	75,000	75,000	0
07-08	Alternative School Salary	6/7/2006	4,800	4,800	0
07-09	Making a Difference Award	6/28/2006	1,800	1,800	0
07-10	Orchestra	6/28/2006	7,000	0	7,000
07-11	2 Elementary Teachers	6/28/2006	100,000	100,000	0
07-12	Small Class Size Instructional Staff	2/7/2007	25,000	25,000	0
2007			<u>1,391,200</u>	<u>1,384,200</u>	<u>7,000</u>
08-01	K-8 Pilot Reading Program	5/2/2007	20,000		20,000
08-02	Counselors	5/2/2007	75,000		75,000
08-03	ESL Program	5/2/2007	155,000		155,000
08-04	Articulated Language	5/2/2007	110,000		110,000
08-05	Making A Difference Award	5/2/2007	1,800		1,800
08-06	Gifted and Talented	5/2/2007	215,000		215,000
08-07	Staff Development	5/2/2007	62,557		62,557
08-08	Small Class Size	5/2/2007	800,000		800,000
08-09	Steamboat Springs Youth Orchestra	5/2/2007	20,000		20,000
08-10	Yampa Valley Science School	5/2/2007	16,643	16,643	0
2008			<u>1,476,000</u>	<u>16,643</u>	<u>1,459,357</u>
Total Request Approved			<u>11,680,697</u>	<u>10,174,369</u>	<u>1,466,360</u>

**Technology Commission**

		Funds Approved	Funds Spent	Funds Unspent	
1994		445,317	445,317	0	
1995		560,048	560,048	0	
1996		583,160	583,160	0	
1997		1,236,438	1,236,438	0	
1998		530,176	530,176	0	
1999		626,776	626,696	0	
2000		644,936	644,936	0	
2001		646,220	646,220	0	
2002		740,326	740,326	0	
2003		644,901	644,900	0	
2004		631,902	631,901	0	
2005		635,300	613,618	0	
07-01	Staffing	4/5/2006	362,040	362,040	0
07-02	Software Upgrades	4/5/2006	25,000	25,000	0
07-03	Network Upgrade	4/5/2006	7,500	6,523	977
07-04	Vocational Program Development	4/5/2006	15,000	15,000	0
07-05	Curriculum Software	4/5/2006	15,000	15,000	0
07-06	Summer Accelerated Reader	4/5/2006	5,000	0	5,000
07-07	Hardware Replacement	4/5/2006	230,000	230,000	0
07-08	Portable Uninterruptible Power Supply	6/7/2006	0	0	0
07-09	Hardware Purchase/Replacement NRC	6/7/2006	6,600	6,600	0
07-10	Accelerated Reader NRC	6/7/2006	5,000	3,897	1,103
07-11	Construction Inst Housing	6/7/2006	3,000	3,000	0
07-12	Alternative School Laptops	6/28/2006	2,820	2,420	400
07-13	Training	6/28/2006	27,500	27,500	0
07-14	Data Warehouse	6/28/2006	20,000	20,000	0
07-15	Maintenance	6/28/2006	27,500	27,500	0
07-16	Online Database	6/28/2006	10,000	10,000	0
07-17	Video Production	6/28/2006	10,000	10,000	0
07-18	Small Grants	6/28/2006	15,000	11,252	3,748
07-19	Citrix Pilot	3/7/2007	20,000	19,765	235
07-20	Marmot	3/7/2007	30,000	30,000	0
07-21	Student Information System	3/7/2007	40,000	40,000	0
2007			876,960	865,498	11,462
08-01	Staff	5/2/2007	389,741		389,741
08-02	Software	5/2/2007	166,243		166,243
08-03	Network	5/2/2007	120,000		120,000
08-04	Hardware/Replace	5/2/2007	424,516		424,516
08-05	Training	5/2/2007	49,500		49,500
08-06	Data Analysis	5/2/2007	20,000		20,000
08-07	Maintenance	5/2/2007	27,500		27,500
08-08	Marmot	5/2/2007	30,000		30,000
08-09	Student Information Systems	5/2/2007	25,000		25,000
08-10	Online Databases	5/2/2007	10,000		10,000
08-11	Small Grants	5/2/2007	7,500		7,500
2008			1,270,000	0	1,270,000
Total Request Approved			10,072,459	8,769,235	1,281,464



**Capital Commission**

		Funds Approved	Funds Spent	Funds Unspent	
2001		614,951	614,951	0	
2002		75,000	75,000	0	
2003		1,511,682	1,511,682	0	
2004		172,656	172,655	0	
2005		615,098	615,098	0	
07-01	Middle School Addition/Renovation	3/1/2006	950,000	370,783	579,217
07-02	Security Audit	1/4/2007	5,500	5,500	0
07-03	Theater Improvements	1/4/2007	11,000	10,950	50
	Recissions	10/3/2007	(50)		(50)
	2007		966,450	387,233	579,217
08-01	Middle School Addition/Renovation	4/4/2007	300,000		300,000
08-02	Grant Writer	5/2/2007	80,000		80,000
08-03	High School Theater Consultant	5/2/2007	15,000		15,000
	2008		395,000	0	395,000
	Total Request Approved		4,350,837	3,376,619	974,218

**Unallocated**

07-01	Grant Writer	4/4/2007	80,000	59,286	20,714
	2007		80,000	59,286	20,714

**Annual Reserve**

Total Approvals	
Balance	0

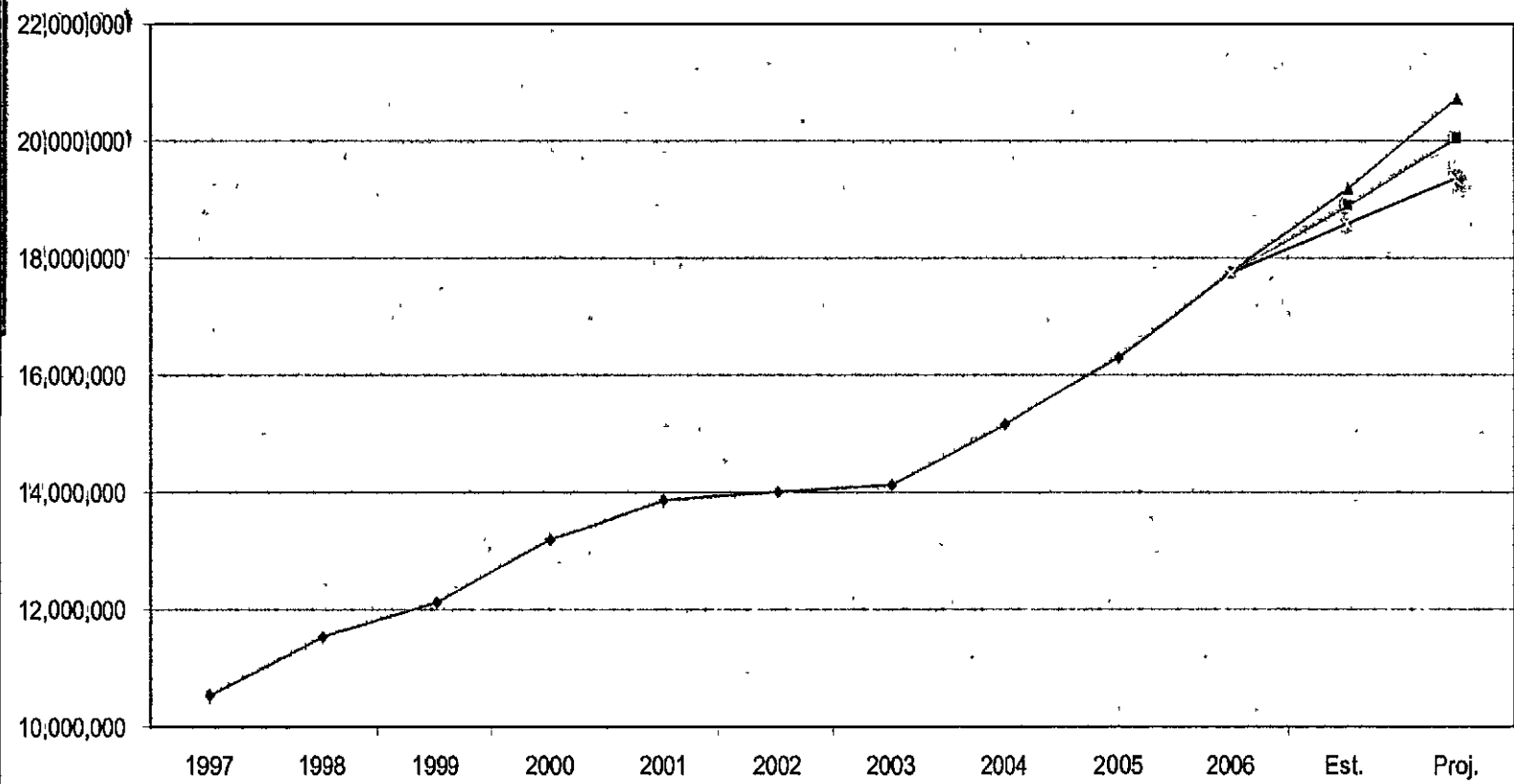
**Reserve Projection**

10/10/07

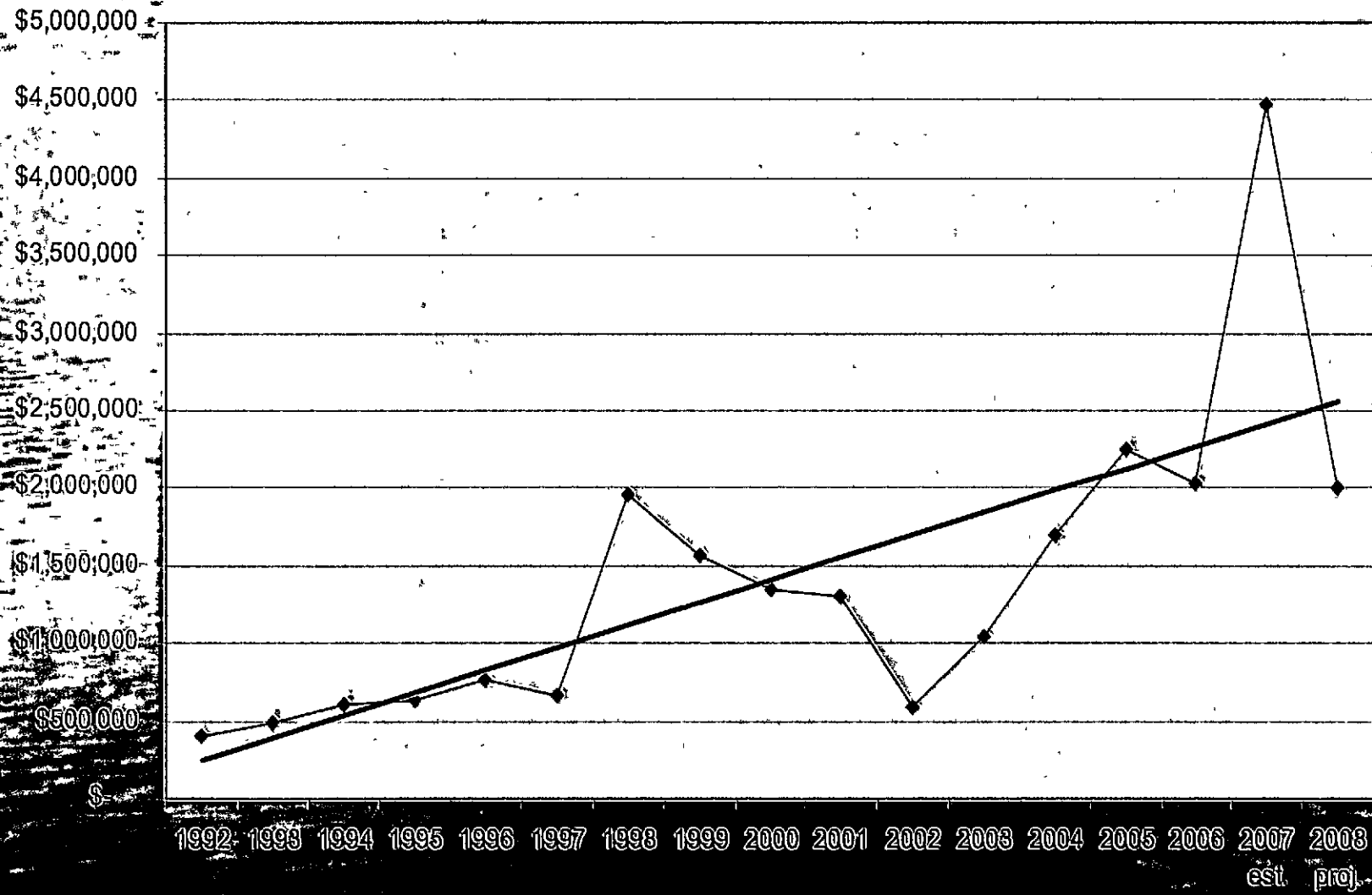
Cash on hand	\$ 3,853,020
Projected sales tax through 6/08	2,444,246
Total Cash projected through 6/08	6,297,266
Rescissions	18,462
Requests Approved but Unspent	(3,742,756)
Funds Budgeted but not Gifted	(45,100)
Reserve Projection 6/08	\$ 2,527,872

# SALES TAX TREND

- ◆— ACTUAL SALES TAXES
- MODERATE
- ▲— AGGRESSIVE
- CONSERVATIVE



# Building Use Tax



	City Sales	City Use	SSEF Sales	SSEF Use	SSEF Total	SSEF Net
Jul-06	1,614,510	177,096	201,814	22,137	223,951	221,711
Aug-06	1,436,115	181,682	179,514	22,710	202,225	200,202
Sep-06	1,296,230	76,409	162,029	9,551	171,580	169,864
Oct-06	1,130,490	64,832	141,311	8,104	149,415	147,921
Nov-06	1,026,323	493,503	128,290	61,688	189,978	188,078
Dec-06	2,348,955	54,047	293,619	6,756	300,375	297,371
Jan-07	2,035,835	13,131	254,479	1,641	256,121	253,560
Feb-07	2,030,517	164,340	253,815	20,543	274,357	271,614
Mar-07	2,412,621	59,142	301,578	7,393	308,970	305,881
Apr-07	1,011,529	379,330	126,441	47,416	173,857	172,119
May-07	985,346	330,979	123,168	41,372	164,541	162,895
Jun-07	1,489,000	756,658	186,125	94,582	280,707	277,900
Jul-07	1,654,631	161,171	206,829	20,146	226,975	224,705
Aug-07	1,540,692	798,885	192,587	99,861	292,447	289,523

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE  
December 12, 2007, 7:00 pm  
SS High School Teacher's Lounge

Agenda

- 1.) Call to order
- 2.) Adoption of the Agenda
- 3.) Approval of the minutes for meeting held Oct. 10, 2007.
- 4.) Public Comment

*In order to assure public awareness of and involvement in the activities of the Steamboat Springs Education Fund, this portion of the Board meeting is available to the public to discuss any item related to the Fund that is not already included in the agenda for this meeting.*

*The maximum time allowed for the discussion of any single subject will be five minutes. If more time is required, the topic may be placed on the agenda of a future Education Fund Board meeting to allow more time.*

- 5.) Budget Request Presentations from outside the Leadership Team
  - Partners
  - Rocky Mtn. Youth Corp.
- 6.) Leadership Team Budget Presentation
- 7.) Education Fund Board Update
- 8.) New Business
- 9.) Future agenda and next meeting
- 8.) Motion to adjourn

STEAMBOAT SPRINGS EDUCATIONAL EXCELLENCE  
SS High School Teacher's Lounge  
December 12, 2007; 7:00 pm

Minutes

Paul Sachs called the Steamboat Springs Educational Excellence meeting to order at 7:00 pm. Members present included Harry Lambart, Robin Stone, Don Schwartz, Janice Poirot, Bill Hamilton and Mark Wertheimer. Also present was JoAnne Hilton-Gabeler (Dir. of Curr. & Inst.), Dr. Brenda Barr (Prin. SPE), Judy Harris (Prin. SCE), and Brandon Warren from the Rocky Mtn. Youth Corp. Denise Brazier, Ski Town Executive Service, recorded the meeting and prepared the minutes.

Adoption of the Agenda

Lambart made a motion and Hamilton seconded, to adopt the agenda as presented.

Vote: 6 Yes 0 No The motion passed unanimously.

*(Sue MacCarthy joined the meeting).*

Approval of the minutes for meeting held Oct. 10, 2007

Schwartz made a motion and Hamilton seconded, to adopt the agenda as presented.

Vote: 7 Yes 0 No The motion passed unanimously.

Public Comment:

There was no public comment.

Budget Request Presentations from outside the Leadership Team

• Partners

Sachs received a letter from Libby Foster thanking the commission for the opportunity to present a budget request. Foster indicated the Partner's program has flexibility as to how the funds are allocated.

*(Janice Poirot joins the meeting).*

• Rocky Mtn. Youth Corps

Brandon Warren from the Yampa Valley Science School said EE funds provided last year enabled the program to hire more qualified staff. Overall safety was improved.

The Science School is asking for \$ 25,000. Goals and outcomes for the program are attached to the minutes. New tools are being developed in order to assess the outcome of the program. This year measures a 29% increase in 6<sup>th</sup> graders comprehension. The program would like to incorporate junior leaders year round.

Lambart requested a due diligence audit to determine what the money funded last year produced. Hamilton suggested inviting 6<sup>th</sup> graders to the meeting to talk about the program.

Warren said tuition was lowered as a result of EFB funding and tuition has decreased over the past 8 years. Wertheimer will put together a list of scholarships awarded.

Leadership Team Presentation

Hilton-Gabeler distributed a draft of a textbook adoption cycle. Included in this year's requests is funding for textbooks. The adoption cycle is already behind on several of the textbooks and needs. Another catch-up cycle will be developed.

Hilton-Gabeler will provide an evaluation for the January meeting including a breakdown of how the funds were spent last year and the impact on the district including information on small class size, ESL, G/T, Articulated Language and Counselors.

Lambart said last year the commission discussed that from now on, when a reading is brought forward, showing the commission what the prior approved request accomplished. A format has not been established. The bylaws call for audits periodically assessing the efficacy of gifts and direct assessments of the results achieved from the SSEF.

Hilton-Gabeler will create a format going back and forward. Sachs asked to provide the format one week prior to the next EE meeting.

Staff Development	\$ 62,557	A continuance from last year and provides training in all four schools. Includes training for the specialists.
Small Class Size	\$800,000	A continuance from last year and funds 16 full FTE teachers. Where the FTE's are place is an administrative decision and changes year to year.
ESL	\$155,000	Funds 4 ELL specialists, one at each school.
Gifted/Talented	\$215,000	Developing full blown program (also ESL) with objectives, guidelines, rules, policies, etc.
Articulated Language	\$110,000	A continuance funding 1 FTE and material for elementary program development.
Counselors	\$ 75,000	A continuance funding, .5 FTE to be added to the 2 Elem. and MS.
Textbooks	\$100,000	For reading program at SPE and MS social studies texts.

Judy Harris said teacher's time has been increased allowing Spanish in elem. to be taught 30 min. twice a week. Also, research has determined a growing need for counselors for younger students. SCE includes counseling instruction in skills as well as small group instruction for targeted skills and provides one-on-one counseling. Counselors work together with each other and the school psychologist.

Dr. Brenda Barr said SPE has begun work on PBS requiring a counselor. Barr appreciates Smyser asking the staff what their needs are.

Hamilton requested seeing the reading series, including materials in action. Harris can invite teachers using the series to a meeting.

Schwartz asked if the reading goals have been met and will the series meet the needs. Dr. Barr said best practices are utilized in the mean time

Hilton-Gabeler believes texts should be paid by the district. The district budget does not include a line item for textbooks. Staff training and development is also a district responsibility.

Hilton-Gabeler will find out what happened to the \$ 100,000 extra for the district as a result of EE funding an extra \$ 100,000 for small class size last year.

Hilton-Gabeler will prioritize the funding requests for the meeting in January.

Lambart requested a copy of the teacher count and what would happen to class size if EFB funds were not available for the next meeting.

#### EFB Update

MacCarthy said the amount to support leadership team funding requests was not realistic. The public relations firm presented an update and new officers were elected. Representatives from the playground and field house committees were present.

#### New Business

Sachs will ask if Libby Foster from Partners will attend the next meeting. The Orchestra will come forward with a request and maybe NRCCS.

Lambart said  $\frac{1}{2}$  cent sales tax is projected this year to be close to \$ 3 million, due primarily to the pulling of the building permit for One Steamboat Place.

#### Future Agenda

Next meeting's agenda to include:

- Update from Leadership Team
- Partners
- Orchestra
- NRCCS

#### Adjourn

*Hamilton made a motion, and Lambart seconded, to adjourn the meeting. The Steamboat Springs Capital Commission adjourned the meeting at 8:30 pm.*

#### Exhibits

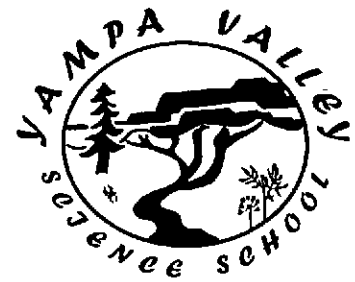
- Agenda
- Information from Rocky Mtn. Youth Corps. Science School
- EFB Textbook Requests (C&I)





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[www.rockymountainyouthcorps.org](http://www.rockymountainyouthcorps.org)



**TO:** Education Fund Board, Educational Excellence Committee  
**FROM:** Rocky Mountain Youth Corps  
**RE:** 2008-2009 Funding for Yampa Valley Science School  
**DATE:** December 9, 2007  
**CONTACT:** Gretchen Van De Carr, Executive Director      Email: [rmyc1@springsips.com](mailto:rmyc1@springsips.com)

**PURPOSE OF FUNDING:**

The requested funding of **\$25,000** will be used to supplement the existing revenues generated through grants, donations, and special events to keep the tuition at an affordable rate for participating students.

**PROGRAM OVERVIEW:**

Yampa Valley Science School (YVSS) serves approximately 200 sixth grade students each year in a residential and experiential environmental science camp. Developed in 2000, YVSS incorporates a five-day educational curriculum, culminating with a conservation service project. The curriculum was developed and is updated annually by school teachers and YVSS staff, and aligns directly with the CO Dept of Education content standards. Students complete a Scientific Journal that is graded and utilized in the classroom throughout the school year. In addition to the sixth grade participants, local high school students participate as junior leaders. They receive 8-10 hours of training, and are responsible for facilitating portions of the curriculum activities, leading cabin groups, participating in group learning and recreational activities, and contributing to the conservation project. RMYC is currently expanding YVSS by continuing the engagement of the high school students throughout the school year through existing "Outdoor Days" and other related activities. RMYC is working with local high school personnel to bring their students' experience to a level worthy of accreditation. Hayden high school currently awards students with a partial credit.

**PROGRAM GOALS:**

1. Provide place-based environmental education through experiential and interactive lesson activities;
2. Link the communities within the Yampa Valley;
3. Provide intergenerational links and mentoring opportunities for sixth graders, high school students, college students, and community adults;
4. Foster integrated academic education with the public school systems;
5. Increase school bonding through positive, confidence building activities;
6. Provide leadership opportunities for local high school students;
7. Create a sense of civic duty through conservation projects on local public lands.

**PROGRAM OUTCOMES:**

- ✓ Science school participants gain a greater understanding of and appreciation for our local ecology.
- ✓ Reflections of sixth-grade science school participants demonstrate a greater excitement for learning, and a greater appreciation for education.
- ✓ Local high school students gain a greater appreciation for civic engagement through their volunteer service as junior leaders at science school.
- ✓ Yampa Valley Science School participants benefit our environment through conservation projects. Since 2000, science school volunteers have:
  - planted trees to stabilize the banks of the Yampa River;
  - eradicated noxious weeds and sowed native seeds at Carpenter Ranch and Perry-Mansfield; and
  - built native plant gardens at the Yampa River State Park.

### PAST ACCOMPLISHMENTS:

Since inception in 2000, YVSS has:

- ✓ served over 1,450 local sixth grade students from Steamboat Springs, Hayden, and South Routt School Districts, Lowell-Whiteman Primary, North Routt Charter, and home-school students;
- ✓ engaged 185 high school students as junior leaders.
- ✓ completed 13 conservation projects for five local agencies.

### PROJECTED 2008 SERVICE LEVELS:

- ✓ 210 sixth grade students;
- ✓ 45 high school students; and
- ✓ 3 local community conservation projects.

The program is scheduled to operate from September 7-26, 2008 with follow-up programming throughout the 2008-2009 school year.

### WHAT SIXTH GRADERS SAY ABOUT YAMPA VALLEY SCIENCE SCHOOL:

*"Science camp was a blow-out experience for me. I had a great time and learned a lot about the Colorado environment. Learning about it made me feel right at home. Meeting friends and learning new things was a fun experience. For an educational camp it was extremely fun."*

*"Fun! Exciting! Those are two of the many words to describe my visit at science school. It was fun learning outside with games and activities. I think all school should be like science school."*

*"While at science school, I had a truly amazing experience. The outdoor setting brought science to life. Throughout the week, we learned many scientific facts in the resource blocks, had great personal experiences."*

*"I've been dreaming of an outdoor classroom forever, and last week I got one. I got to learn in the beauty of Mother Nature."*



**YVSS 2008 - Steamboat Springs, Hayden, North Routt, Homeschool** **Estimated: 200 Sixth grade participants**

	<b>12/4/2007</b>	<b>Total</b>	<b>Per Student</b>	
<b>Personnel</b>				
Program Director	\$ 8,570	\$ 42.85		20% of Program Director-Overall Program Direction
Development Director	\$ 2,472	\$ 12.36		Volunteer Management (120 hours)
YVSS Coordinator/Camp Manager	\$ 6,000	\$ 30.00		\$3,000 each for entire program
Assistant Coordinator/Manager	\$ 4,000	\$ 20.00		\$2,000 each for entire program
Senior Leaders	\$ 2,250	\$ 11.25		(6 SLs @ \$600 each) (RMYC will reimburse SBM)
Administration	\$ 10,755	\$ 53.78		Overall organizational management (300 hours)
Payroll Taxes	\$ 5,226	\$ 26.13		15.35% of Wages
<b>Subtotal</b>	<b>\$ 39,273</b>	<b>\$ 196.36</b>		
<b>Operating</b>				
Facility Usage	\$ 11,905	\$ 59.53		Perry Mans: @ \$35/camper plus \$2200 use fees
Food	\$ 9,000	\$ 45.00		Estimated at \$35 per person per week
Program Supplies	\$ 1,000	\$ 5.00		Educational materials, uniforms
Transportation	\$ 200	\$ 1.00		Travel Expenses to/from schools/project/town
Communications	\$ 100	\$ 0.50		Phone and fax/ office and field
Training	\$ 500	\$ 2.50		Training expenses for YVSS Staff & Jr/Sr Leaders
Printing, office supplies	\$ 250	\$ 1.25		Printing fees, marketing and necessary supplies
Liability Coverage	\$ 1,772	\$ 8.86		Coverage for employees, participants and volunteers
<b>Subtotal</b>	<b>\$ 24,727</b>	<b>\$ 123.64</b>		
<b>Total Expenses</b>	<b>\$ 64,000</b>	<b>\$ 320.00</b>		<b>Actual cost per students.</b>
<b>Income Generated by RMYC</b>				
Routt Cty Human Resource Coalition	\$ 1,000	\$ 5.00		City of Steamboat Springs and Routt County \$\$
Routt County United Way	\$ 1,000	\$ 5.00		
Education Fund Board	\$ 25,000	\$ 125.00		Awarded for 2007 Program
Special Event	\$ 6,000	\$ 30.00		Full Moon Snowshoe - Estimate
Individual/Corporate/Club Donations	\$ 6,000	\$ 30.00		Estimated based on past efforts
<b>Subtotal</b>	<b>\$ 39,000</b>	<b>\$ 195.00</b>		
<b>BALANCE OF NEED:</b>	<b>\$ 25,000</b>	<b>\$ 125.00</b>		
<b>Income Generated by Tuition</b>				
TUITION paid by parent or scholarship	\$ 25,000	\$ 125.00		* Schools manage all scholarships.
<b>BALANCE OF NEED:</b>	<b>\$ (0)</b>	<b>\$ (0.00)</b>		
<b>In-Kind Revenue from Schools</b>				
School Nurse	\$ 1,000	\$ 5.00		On call for 2 weeks @ \$500 per week (SS only)
Teachers	\$ 6,000	\$ 30.00		4 @ \$100 per day @ 15 days
Program Supplies	\$ 1,025	\$ 5.13		Copying, Recreation supplies, other materials
Transportation	\$ 3,000	\$ 600.00		Travel Expenses to/from schools/project/town
<b>Total In-kind from Schools</b>	<b>\$ 11,025</b>	<b>\$ 640.13</b>		

# EFB Textbooks Requests (Curriculum and Instruction)

December, 2007

## Middle School Social Studies

Grade	Class sets	CD and online textbook access fees (i.e. interactive instructional options)	Total
6 <sup>th</sup> Grade	6,500.00	4,500.00	11,000.00
7 <sup>th</sup> Grade	7,500.00	4,500.00	12,000.00
8 <sup>th</sup> Grade	8,000.00	4,500.00	12,500.00
			<b>35,500.00</b>

## Strawberry Park Elementary Reading Series Adoption

\$65,000 requested from EFB (SCE's service order was approx. 65,000...but it is a smaller population)

\$20,000 is available from SPE to contribute, for a total cost need of \$85,000.

Tentative 5 Year Adoption Cycle: SSSD RE 2

Selection:	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
Introduction:	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013

**Elementary/Middle Grades Categories**

<u>Language Arts</u>	<u>Science</u>	<u>Social Studies</u>	<u>Health/P.E.</u>	<u>Arts Education</u>
Language Arts K-5 Reading K-12 Spelling 2-8 Handwriting 1-5	Elementary Science, K-5 Middle School Science, 6-8	Elementary Social Studies K-5	Health K-8 P.E. K-8 Basic Life Training 6-8	Visual Arts K-8 Music K-8 Theatre Arts 6-8
<u>Mathematics</u>	<u>Foreign Language</u>	<u>Business Education</u>		<u>Language Arts</u>
Elementary Math K-5	Spanish K-8 French 6-8	Keyboarding 4-8 ET/IL K-8		Writing 6-8
<u>Social Studies</u>	<u>English Language Development</u>			
Middle School 6-8	English as a Second Language K-12			

**Secondary Categories**

<u>Integrated Studies</u>	<u>Science</u>	<u>Social Studies</u>	<u>Mathematics</u>	<u>Arts Education</u>
American Studies (American History/Literature)	IPS Biology Chemistry Physics & Fundamentals Anatomy & Physiology AP Chemistry AP Biology	Civics Geography Sociology Economics Psychology Current Issues A.P. US History	Algeo I, II, III, IV Discrete Math Advanced Math Pre-Calculus Calculus	Visual Arts Music Theatre Arts Photography Drama I, II
<u>Language Arts</u>	<u>Second Languages</u>	<u>Integrated Studies</u>	<u>Career/Tech. Ed.</u>	<u>Family/Consumer Ed.</u>
English 9 Lit. and Word Studies AP Literature & Composition Writing and Modern Lit. Writers Workshop Speech Literacy Lab	Spanish, Levels 1-4 French, Levels 1-4 Spanish for Spanish Speakers AP Spanish AP French	World History/World Literature	Med Prep I, II A+ Computer Maintenance Career Development Career and College Prep. Design Tech. I, II Intro. To Teaching/Child Dev.	Creative Expressions Healthy Adult Living

Tentative 5 Year Adoption Cycle: SSSD RE 2

**Industrial Arts**  
Engineering Tech. I, II  
Engineering Graphics

**Special Education**  
Skills Lab

**Business Education**  
Accounting I, II  
Business Law  
Computer Applications  
E-Business  
Desktop Publishing  
Personal Finance

**P.E./Health**  
Health  
Physical Education  
Care/Preven. Sports Inj.

**Special Offerings**  
Philosophy of Knowing  
Student Leadership  
LEAP  
SEAL