

TECHNOLOGY/CAPITAL COMMISSION MEETING

November 18, 2009; 5:30 pm

Hayden School District

Those present include Roger Good, Mark Fitzgerald, Glenn Airoli, Kristi Brown and Wade Gebhardt. Also present were Rick Denny (SS Fac. Dir.), Scott Mader (SR Super.), Paul Barry (potential So.Roult new member), Tim Corrigan (SR BOE), Shane Antyr (SR Tech Dir.), and Rod Ulinger (SR Fac. Dir.). Kristi Brown prepared the minutes.

1. Call to Order

Call to order by Roger 5:37PM

2. Approval of the Agenda

Mark Fitzgerald made a motion to approve the agenda. Wade Gebhardt seconded. The motion was approved unanimously.

3. Approval of the Minutes of October 21, 2009

Wade Gebhardt suggested that page 2 number 6 under EFB report, second paragraph should not reflect an upcoming EFB meeting for Dec. 2 but instead should read Dec. 9.

Mark Fitzgerald made a motion to approve the minutes as amended. Wade seconded. The motion was approved unanimously.

4. Public Comment

There was no public comment.

5. CC/Tech Vacancies

Paul Barry was present to apply for the So. Roult representative position on the tech/cap commission. Paul lives off the grid in Stagecoach with his wife. He came to Steamboat as a construction manager for ASC to work on the Grand project. He since spent time working for Drahota construction on many of the projects downtown and now operates his own company.

Roger asked Paul to prepare a short biography that can be distributed to the EFB. *Kristi made a motion to bring Paul forward for consideration as the So. Roult rep to cap/tech. Wade seconded. The motion was approved unanimously.*

6. Commission Member Comments

There we no commission member comments.

7. EFB Update

Roger said that Mike Holloran, Tony Lettunich, and Mark Anderson have been working on the MOU together and have agreed to the content in principal. The next step is to present the MOU

to City Council for first reading. No second reading is required for a MOU so it could be approved prior to the next EFB meeting on December 9th.

8. South Routt Facilities Tour

The computer labs in HS and MS were viewed. Shane said hardware upgrades have been well received. New system is part of an ACTIVE DIRECTORY ENVIRONMENT that allows configurations to be sent to all PCs in the District. This translates into a \$30 per machine energy savings per year. Still working with staff on cultural shift in incorporating technology into classroom lessons. HS staff is doing better than the MS staff in utilizing the computer labs throughout the day. There are 400 students in the district (80 MS, 200 Elementary, and 120 HS).

There are now 200 working computers in the district. Before the EFB funding the computers were down so much that many students and teachers just didn't even try to use them at all. The old file server had only 40 GB of storage space to meet the needs of the entire district, less space than some Ipods. Now the file server has 2,000 GB of storage space.

Exterior doors: Rod showed how the set of double doors and set of triple doors do not close properly. There are threshold, masonry and closing hardware issues. These are heavily used for students to pass between the two buildings for lunch, gym, and class. This creates a lot of heat energy loss and drafts. Cost to replace estimated at \$25,000.

Sidewalks: Currently there are no sidewalks coming to and from the HS building. Students must walk on dirt paths or on the driveway to get to the football field. Scott said this creates a safety issue and would like to see sidewalks installed.

HS gym: Coal dust is visible on pipes, walls and ceilings. Scott said he'd like to get this cleaned up and repainted. Currently the gym and kitchen are heated with propane. He's received an estimate on what it would cost to change the heating system over to geothermal and the cost is somewhere between \$125,000 - \$150,000. Rick suggested that there may be some State funds that could be used to do a study for energy upgrades. The District's insurance company is concerned about the safety of the old retractable bleachers in the gym. The recent change from coal to a pellet bio-mass furnace allows So. Routt to heat the MS for just \$13,000 per year.

Carpet: Carpet is stained and worn throughout building. Scott suggested replacing the carpeting in hallways and classrooms.

Atrium: Located off chemistry lab classroom. Rob would like to fix this room up to store chemicals for the lab. Currently the chemicals are kept down the hall and so teachers need to carry dangerous chemicals through the school hallways to get them to the classroom. The atrium would be an ideal location to store the chemicals but currently the windows leak and they need a chemical hood.

Fire safety: There are no smoke detectors in HS and no outside monitoring of the fire system. The fire marshal has strongly suggested an upgrade.

Elementary school parking lots: Scott stated that there are two gravel lots at the Elementary school that need to be paved. Also there are some very old single paned windows in the building that should be replaced with more energy efficient double paned windows.

Bus Barn: Tim Corrigan stated that the bus barn is currently heated with propane which is expensive. The building needs to be insulated to increase its energy efficiency.

Soroco High School Principal Scott Mader entered the meeting.

9. Future Agenda Items

Nothing suggested

10. Next Meeting

Joint meeting for EFB and commission members will be on December 9th in Steamboat. The next Tech/Cap meeting on December 16th at 5:30 PM. It may be in Hayden

11. Other Business

Two (2) draft tech requests from So. Routt.

1. First priority request from Soroco to tech/cap commission and the EFB will be Financial and Human Resource Management software to replace 20 year old software that will soon no longer be supported. Cost will be \$56,800 for implementation and \$8,763 annual support. The current software has a \$4,000 annual support contract. Tim Corrigan suggested the District is looking to hire an additional HR/finance staff member with the current system and the newer software will may that need. Roger asked whether there would be upgrades in the HR/Financial software by either Hayden or Steamboat in the near future that would create an opportunity to receive some quantity discounts from vendor or a sharing of resources. Glen Airoli suggested that with systems' changes there can be some costs such as training staff to use the new product that are necessary. He shared that in his experience it can be difficult to get end users to embrace new technology and that expensive software often goes underutilized due to staff resistance or a failure to expend the resources necessary to bring about implementation successfully. Roger stated that a cultural shift among users can be hard to achieve and extends well beyond the initial installation phase of the project. Shane stated that the driver behind this request is the end user. Kristi asked whether having only one staff member trained to use the software creates a potentially dangerous situation if she leaves and someone else needs to be trained to take over. Scott said there are actually two staff members that do the HR and Finance work for the District. The main person has been with the district for 10 years and is a very valuable staff member. The old system is difficult to use and training is intense to become proficient. The new system would actually be much easier to learn and train new staff members to use.

2. 2nd request is for desktop hardware. So Routt has a 4 year, 50 computers per year replacement schedule. These new computes would be able to run on Citrix if the District were to go in that direction in the future. Amount of request \$30,000.

Scott Mader suggested that they are working on several Ed Ex proposals as well as Capital requests.

Tim Corrigan asked for some clarification about what sort of Capital projects Cap/Tech will support. Last year many of the requests were denied as "routine maintenance."

Kristi stated that projects that affect a large number of students and can be shown to have education value are generally supported. Wade added that projects that allow for cost savings over time are also valuable. Kristi suggested that funding a study to show the advantages and costs of changing District facilities over from a propane to geothermal heating system is something she would support. Kristi stated that the EFB may be willing to fund routine maintenance projects from the outlying districts. Last year the Capital Commission declined to bring routine maintenance issues from any of the districts forward to the EFB for consideration.

Roger thanked Shane for bringing the drafts forward early for discussion.

Roger thanked So. Routt for the tour of the facilities, for hosting our meeting and for providing delicious sandwiches from the local deli for us.

12. Adjourn

Meeting was adjourned at 7:50PM.