

# STEAMBOAT SPRINGS EDUCATION FUND BOARD

June 6, 2012; 5:30 PM

Human Service Center Board Room

## Agenda

6/6/12

1. 5:30 Call to Order
2. 5:31 Public Comment

In order to assure public awareness of and involvement in the activities of the Steamboat Springs Education Fund, this portion of the Board meeting is available to the public to discuss any item related to the Fund. The maximum time allowed for the discussion of any single subject will be three minutes. If more time is required, the topic may be placed on the agenda of a future Education Fund Board meeting.

3. 5:35 Board and Commission Member Reports
4. 5:40 Financial Report – Linda Johnson
5. 5:45 Approve Meeting Minutes from May 9, 2012 (Action Item)
6. 5:46 Approve Board and Commission Terms beginning 7/1/12 (Action Item)
  - Kristi Brown SSEF Board term through 6/30/2014
  - Scott Berry SSEF Board term through 6/30/2014
  - Steve Paioli SSEF Board term through 6/30/2014
  - Jason Lacy SSEF Board term through 6/30/2014
  - Dean Massey SSEF Grant Commission term through 6/30/2014
  - Ann Henderson SSEF Grant Commission term through 6/30/2014
  - Stuart Handloff SSEF Grant Commission term through 6/30/2014
  - Paul Barry SSEF Grant Commission term through 6/30/2014
  - Jan Theadore SSEF Grant Commission term through 6/30/2014
7. 5:50 Approve Officers for 2012-2013 (Action Item)
8. 5:55 Approve Resolution 2012-001, Financial Account Signatory Authority (Action Item)
9. 6:00 Approve Meeting Dates for 2012-2013 (Action Item)
10. 6:05 Approve Modification to G13-15-SBS Steamboat Literacy Coaches \$100,000 (Action Item)
11. 6:25 Other Business
12. 6:30 Adjourn

### Supporting Documents:

Financial Report & Actg. Engagement Letter  
Letter from Brad Meeks requesting modification to Literacy Coach Grant  
Board and Commission Term Spreadsheet  
Resolution 2012-001  
2012-2013 Board Meeting Dates List  
2012-2013 Calendar  
Financial Report June 1, 2012  
Minutes from May 9, 2012

Upcoming Meetings: September 5, 2012

Commissions begin data gathering for December accountability report to board.

### Appoint Committees:

#### a. Finance Committee

Interface with the accountant and auditor. Review the current monthly financial report format for opportunities to improve. Review Audit Report and Form 990 prior to presentation to the SSEF Board for approval. Assist the Governance Committee with the financial section of annual checklist. Evaluate the performance of contracted professionals and recommend renewal or non-renewal of contracts

#### b. Governance Committee

Review and evaluate the SSEF's compliance with the CO Nonprofit Association Principles & Practices for Nonprofit Excellence. Report 1/9/13.

Review and update Bylaws (odd years) and Policies & Procedures (even years). Plan Board Orientation for November meeting

# STEAMBOAT SPRINGS EDUCATION FUND

## FINANCIAL REPORT

### June 1, 2012

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#### Current Cash Position:

May 4, 2012 Cash / CD's	\$1,158,046.36
Sales Tax Deposit	272,923.10
Earnings	294.89
Public Contributions	-
Grants Paid	(23,346.00)
Other Expense	(1,681.80)
<b>June 1, 2012 Cash / CD's</b>	<b><u>\$1,406,236.55</u></b>
Cash on hand 1 yr ago	<u>\$1,390,337.29</u>
<b>Change in Past Year</b>	<b><u>\$15,899.26</u></b>

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#### Projections for the Fiscal Year Based on Forecast:

<i>Forecasted Sales Tax Deposits Remaining through June 2012 (see next page)</i>	<i>\$133,086.94</i>
<i>Current Cash/CD's (see above)</i>	<i><u>1,406,236.55</u></i>
<i>Forecasted Cash Available for Fiscal Year</i>	<i><u>\$1,539,323.49</u></i>
<i>Total Approved / Not Yet Incurred Grants (see below)</i>	<i><u>(\$1,084,355.00)</u></i>
<b><i>Forecasted Cash @ June 30, 2012</i></b>	<b><i><u>\$ 454,968.49</u></i></b>

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If we adjust our ongoing forecast to the 6 month error rate (see page 3), then forecasted cash at 6/30/12 would be:

**\$453,932.95**

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#### Total Approved/Not Yet Incurred Grants:

Current Year Grant Authorization (including Admin Expenses)	\$ 2,462,145.00
Current Year Grants and Admin Expenses Incurred	<u>(1,377,790.00)</u>
Outstanding Liabilities (accrual basis)	\$ 1,084,355.00
 Prior Year Grant Authorization (incl'dg Admin Expenses & after Rescission)	 \$ 2,303,991.42
Prior Year Grants and Admin Expenses Incurred	<u>(2,303,991.42)</u>
Outstanding Liabilities (accrual basis)	<u>\$ -</u>
<b>Total Approved/Not Yet Incurred Grants</b>	<b><u>\$ 1,084,355.00</u></b>

#### Possible Rescissions:

Prior Year	Completed
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# STEAMBOAT SPRINGS EDUCATION FUND

## FINANCIAL REPORT

### June 1, 2012

#### Forecasted Revenue:

		(forecast under prior year budget)	(forecast under prior year budget)					
<b>Sales Tax Revenues (net of collection fee)</b>								
For Collection Month (Deposited Month)	<b>May 2011 (July)</b>	<b>Jun (Aug)</b>	<b>Jul (Sept)</b>	<b>Aug (Oct)</b>	<b>Sep (Nov)</b>	<b>Oct (Dec)</b>	<b>Nov (Jan)</b>	
<i>PRIOR YEAR Actuals</i>	\$ 118,064	\$ 157,333	\$ 199,976	\$ 173,035	\$ 166,711	\$ 131,678	\$ 147,275	
Forecast Change (see assumptions below)	-4%	-4%	0%	0%	0%	0%	-2%	
Monthly Tax Revenue Forecast	\$ 113,341	\$ 151,040	\$ 199,976	\$ 173,035	\$ 166,711	\$ 131,678	\$ 144,330	
<b>CURRENT YEAR Actuals</b>	\$ 147,084	\$ 173,179	\$ 204,140	\$ 192,475	\$ 185,192	\$ 132,900	\$ 94,070	
Variance to Forecast	29.8%	14.7%	2.1%	11.2%	11.1%	0.9%	-34.8%	
<b>Revised Forecast</b>	<b>\$147,084</b>	<b>\$173,179</b>	<b>\$204,140</b>	<b>\$192,475</b>	<b>\$185,192</b>	<b>\$132,900</b>	<b>\$94,070</b>	

#### Sales Tax Revenues Continued:

For Collection Month (Deposited Month)	<b>Dec (Feb)</b>	<b>Jan (Mar)</b>	<b>Feb (Apr)</b>	<b>Mar (May)</b>	<b>Apr (Jun)</b>	<b>N/A</b>	<b>Totals</b>
<i>PRIOR YEAR Actuals</i>	\$ 284,235	\$ 239,828	\$ 226,281	\$ 275,713	\$ 135,803		\$ 2,255,932
Forecast Change (see assumptions below)	-2%	-2%	-2%	-2%	-2%		
Monthly Tax Revenue Forecast	\$ 278,550	\$ 235,031	\$ 221,755	\$ 270,199	\$ 133,087	\$ -	\$ 2,218,733
<b>CURRENT YEAR Actuals</b>	\$ 303,876	\$ 229,430	\$ 238,372	\$ 272,923			\$ 2,173,642
Variance to Forecast	9.1%	-2.4%	7.5%	1.0%			
<b>Revised Forecast</b>	<b>\$303,876</b>	<b>\$229,430</b>	<b>\$238,372</b>	<b>\$272,923</b>	<b>\$133,087</b>	<b>\$0</b>	<b>\$ 2,306,729</b>

#### Assumptions

- 1.) Sales tax revenue will be the same as prior year through December 2011.  
Sales tax revenue will be -2% for 2012.

Total Forecasted Sales Tax Revenues for FY	\$2,306,729
Current Year Actuals Year-To-Date	(2,173,642)
Forecasted Sales Tax Revenues Remaining FY	\$133,087

# STEAMBOAT SPRINGS EDUCATION FUND

## FINANCIAL REPORT

### June 1, 2012

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#### Forecast Accuracy:

Prior 3 months forecast	\$	726,986
Prior 3 months actuals	\$	740,726
Forecast is too low by		1.9%

Prior 6 months forecast	\$	1,281,543
Prior 6 months actuals	\$	1,271,572
Forecast is too high by		-0.8%

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#### COMMENTS:

The May and June 2012 sales tax revenues that will be deposited in July and August 2012 have been removed from the forecast revenue calculations in order to more properly represent the expected cash position at June 30, 2012.

See Reserve Analysis page for accrual analysis of expected reserve balance.

The November 2011 sales tax amount deposited in January 2012 was abnormal due to audits in the construction industry. It is not expected to be incurred to this degree in future years.

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**STEAMBOAT SPRINGS EDUCATION FUND  
FINANCIAL REPORT - RESERVE ANALYSIS  
FISCAL YEAR ENDING JUNE 30, 2012**

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**Reserve Analysis:**

July 1, 2011 Reserve Balance	\$ 929,705
2010/2011 Rescissions Made	591
July 1, 2011 Adjusted Reserve Balance	<u>\$ 930,296</u>
Actual Sales Tax Deposits Received YTD (FY Accrual)	1,853,379
Remaining Forecasted Sales Tax Deposits (FY Accrual)	<u>446,945</u>
Expected Funds Available	<u>\$ 3,230,620</u>
Actual Grants Paid for FY (non-admin)	(1,354,215)
Grants Remaining to be Paid for FY (non-admin)	(1,077,930)
Admin Expenses paid for FY	(23,575)
Admin Grant Remaining to be Paid for FY	<u>(6,425)</u>
<b>June 30, 2012 Expected Reserve Balance (FY Accrual)</b>	<b><u>\$ 768,475</u></b>
Reserve Balance June 30, 2011	<u>\$ 929,705</u>
<b>Change Expected During the Year</b>	<b><u>\$ (161,230)</u></b>

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*(Excludes earnings in the analysis).*

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## Linda D. Johnson, CPA, LLC

P.O. Box 882230, Steamboat Springs, CO 80488 (970) 870-0221

### ACCOUNTING ENGAGEMENT LETTER

The following details the terms of the engagement between the Steamboat Springs Education Fund (the organization) and Linda D. Johnson, CPA, LLC (Linda) in regards to accounting services. These services, which do not constitute an audit, cannot be relied upon to detect errors, irregularities or illegal acts that may exist. However, Linda will inform you of any material errors that come to her attention and any irregularities or illegal acts that come to her attention, unless they are clearly inconsequential.

For a flat monthly fee of \$900 plus reimbursement of actual expenses such as postage, copies, and pay-per-return charges for use of the tax program, Linda will perform the following specific duties:

- Process the Accounts Payable.
- Reconcile the Bank Accounts.
- Advise on the Management of the Investments.
- Prepare Monthly Financial Reports.
- Attend all Monthly and Special Board Meetings.
- Prepare Budgets and Reserve Forecasts.
- Prepare Cash Flow Forecasts.
- Prepare and File all State and Federal Filings Including Tax Returns.
- Assemble Documents for Audit Including Confirmation Letters.
- Interface with the City and School District Financial Officers.
- Receive Mail from Authorized Person.
- Update the QuickBooks data file for all financial transactions affecting the organization.
- Meet with the Treasurer and other officers as necessary outside the Board meetings to discuss financial matters.

Services provided in connection with various issues related to the financial affairs of the organization that are not extensive in nature will also be provided. If an issue arises which requires substantial services above and beyond the normal stated monthly services, then Linda will discuss this issue with the Treasurer as being outside the normal monthly contract and such services provided in connection with this issue will be provided at \$62 per hour if the issue is bookkeeping related or at \$108 per hour if the issue is tax related or at an amount agreed upon between the Treasurer and Linda. The Treasurer and Linda will sign a document agreeing to the terms of these additional services that is not considered part of the normal monthly accounting services.

Linda will not be responsible for collecting money or making deposits. If a deposit is to be made that is not the normal automatic transfer deposit of the sales tax monies into the Colorado Trust account then the Treasurer or other directed officer will make such deposit and copy Linda the

06/01/2012

documents and provide the receipt of the deposit to be recorded into the books. Linda also will not have the ability to draw on the bank accounts as signature authority will not be obtained. All checks will be prepared and presented to the Treasurer and President or other directed officers for signing and approval. Linda will be responsible for distributing the signed checks. Since Linda will not have signature authority over the bank accounts then the Treasurer or other directed officer will transfer funds from the Colorado Trust account to the operating checking account as necessary to cover expenses. Additionally the Treasurer or other directed officer will close or open certificate of deposit accounts. Linda will advise on the need for these transactions.

Should Linda not be able to attend the Board meetings due to being out of town or due to sickness for example, then notification will be given to the Treasurer. The Treasurer will be provided the financial information to be presented at the meeting. The Treasurer can direct this information to be provided to another officer or board member if necessary.

The \$900 monthly fee will be billed at the end of the month with payment expected at the following Board meeting. Any unpaid amounts after 25 days of the Board meeting will be subject to an 18% per annum late fee (1.5% per month).

This contract is for one year commencing July 1, 2012. By May 10, 2013 Linda will provide the Treasurer or member of the finance committee a summary of the services provided from July 1, 2012 through April 30, 2013 for review and consideration for renewing the contract for the subsequent year. If this contract is not renewed then the contract will end at 11:59 pm on June 30, 2013 with final payment of \$900 for the June services to be paid in July 2013. This contract will also terminate immediately if payment for services rendered is not made by 60 days from statement date unless other arrangements have been agreed upon and documented. If the contract is not renewed then Linda will provide services for transitioning the accounting information to the new accountant based on actual time billed at an hourly rate of \$62 per hour if such services are requested after the termination date of June 30, 2013. If such services are provided prior to the termination date of June 30, 2013 then such services will be included in the \$900 flat monthly rate.

The below listed modification to terms or additional terms are to be included as part of the engagement. These terms are to be separately agreed upon by each party and each party's initials will note their acceptance.

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I have read and agree with the above terms of engaging Linda D. Johnson, CPA, LLC to provide accounting services for the Steamboat Springs Education Fund. I am authorized to engage the organization for such services.

Signed *Dean Hanes*  
Title Treasurer - EFB  
Date 6/6/12

By *Linda D. Johnson, CPA, ARA*  
for Linda D. Johnson, CPA, LLC  
Date 6-6-12



## STEAMBOAT SPRINGS SCHOOL DISTRICT RE-2

phone: 970-871-3199  
fax: 970-879-3943

Dr. Brad Meeks  
Superintendent

325 7th Street  
Steamboat Springs, CO 80487

May 18, 2012

Kristi Brown  
Education Fund Board

Dear Kristi,

Thank you for your work on the 2012-13 EFB budget. The Steamboat Springs School District is appreciative of the resources the EFB and Commission have provided to our staff and students.

As the school district has been finalizing our budget plans for next year, staff has been reviewing the two literacy coach positions and how they could be most effective next year. There is strong interest from staff that the literacy coaches are allowed to provide services at the secondary schools as needed and based on assessment data. Assuming success at the elementary schools, the next logical progression is expansion to the secondary schools. The District envisions that eventually the literacy coaches will provide a K-12 scope of services.

On behalf of the school district, I am requesting that this portion of our EFB application be amended to allow the literacy coaches to work at the secondary schools in the 2012-13 school year as necessary. As the district receives its state testing results later this summer, we would have more insight on what specific areas and secondary grades to target. The district would be available to provide more information to the EFB and Commission in the fall after we have had an opportunity to further analyze our state and local assessment data.

Thank you for your consideration on this requested amendment to our literacy coach application. Please let me know if you require any additional information.

Sincerely,

Dr. Brad Meeks  
Superintendent

**2012-2013 Total Budget****Approved 5/9/12** Three Year All

2102-2013

2011-2012

Hayden Tech Support Staff	44,856	
Hayden Tech Infrastructure Elem. School	40,721	
Hayden Software Licensing	6,558	
Hayden PowerSchool Update & Server	5,297	
Hayden Middle School Intervention Staff	19,662	
Hayden Computers Elementary School	15,992	
Hayden Auditorium/Theatre Upgrades	10,000	
Hayden Smartboard Peripherals	5,000	
total Hayden 2012-2013	<b>\$148,086</b>	\$136,030
SR Tech Hardware/Infrastructure	119,000	
SR Tech Tower	40,000	
total South Routt 2012-2013	<b>\$159,000</b>	\$141,402
Steamboat Effective Classrooms	986,000	
Steamboat Literacy Coaches	110,000	
Steamboat Staff Development	39,000	
Steamboat Tech Staff	182,400	
Steamboat Tech Hardware	300,000	
Steamboat Tech Software	124,213	
Steamboat Tech Network	145,000	
Steamboat Spanish	110,000	
total Steamboat Springs 2012-2013	<b>\$1,996,613</b>	\$1,959,213
Yampatika Environmental Literacy	8,000	
RMYC Science School	20,000	
Partners Middle School Mentors	37,500	
SSAC Middle School Production	2,000	
total Community Groups 2012-2013	<b>\$67,500</b>	\$65,500
Expeditionary Learning	35,000	
total NRCCS 2012-2013	<b>\$35,000</b>	0
Grant Writer	80,000	
Innovation Grants	20,000	
total Collaborative Grants 2012-2013	<b>\$100,000</b>	\$130,000
Administrative Expenses	30,000	
total Admin Expenses 2012-2013	<b>\$30,000</b>	\$30,000
<b>Total Budget 2012-2013</b>	<b>\$2,536,199</b>	\$2,462,145

Resolution 2012-001

RESOLVED, that effective July 1, 2012 the following persons, Kristi Brown, Roger Good, Dean Massey and Summer Johnston, are hereby authorized to act and sign on the following listed accounts of the Steamboat Springs Education Fund:

Wells Fargo Bank #6448005020

Yampa Valley Bank #000000001494

Colorado Trust Plus #CO-01-0514-8001

Such authorization shall be valid until further action by the Board of Directors.

RESOLVED, that Linda Johnson, CPA is hereby authorized to have access to the above-listed accounts on an "information only" basis in fulfilling her duties as the accountant for the Steamboat Springs Education Fund. Such authorization shall be valid until further action by the Board of Directors.

CERTIFICATION OF SECRETARY

I hereby certify that I am the Secretary for the Steamboat Springs Education Fund and the above Resolution was passed, adopted and approved by the Board of Directors of the Steamboat Springs Education Fund on June 6, 2012.

Secretary:

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Paige Boucher

### 113 Meeting Dates:

Commission begins data gathering for December accountability report to board.

Appoint Committees:

a. Finance Committee

Interface with the accountant and auditor.

Review the current monthly financial report format for opportunities to improve.

Review Audit Report and Form 990 prior to presentation to the SSEF Board for approval.

Assist the Governance Committee with the financial section of annual checklist.  
year at May meeting.

b. Governance Committee

Excellence. Report findings to SSEFF in January.

Review % update Bylaws (odd years) and Policies & Procedures (even years).

Plan Board Orientation for November meeting.

Collect Conflict of Interest forms from each Board and Commission member.

c. Communications Committee

Plan and conduct the annual community outreach effort.

Update the SSEF website.

Prepare the annual State of the Fund Report.

Assist the Governance Committee with the Communications section of the annual checklist.

Fiscal Year end Financial Review

Plan Workshop with Districts.

State of the Fund Report Presented to Board and Commission

Grant Writer Final Report on Last Year's Grants

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Workshop with School Districts.

Discuss possible rescissions with Commission reps.

Approve Community Outreach Plan

Review and accept audit report

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Enrollment head count from school districts.

Rescissions approved

Budget process reviewed

Review 990, approve filing and posting to website

Board Orientation

Conflict of Interest Forms

Approve updated Bylaws and Policies and Procedures

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Commissions give accountability reports to EFB

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Annual public meeting

Report from Governance Committee

Grant Writer Report

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Request for Funds Forms Submission deadline 2/1/13

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Set estimated grant budget and reserve

1st Readings

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Schedule Annual Report to the City

Determine upcoming vacancies, desirable skill sets and recruit

Review accountant, attorney, minute taker, insurance and auditor contracts. Prepare RFPs as necessary.

Set Grant Total to be Awarded

Grant Writer Report

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2nd Readings

Adopt Budget (May 15 meeting if needed)

Schedule State of the Fund Annual Report to City

Propose officers and candidates for board and commission for next year

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Set meeting dates for next year

Interview/appoint candidates for vacancies

Approve officers for next year

Approve Contract with Auditor, Accountant, Attorney, Minute Taker, Insurance Policy

**EFB 2012-20**

**Sept. 12**

**Oct. 3**

**Nov. 7 Jt. Mtg.  
(EFB & Comm.)**

**Dec. 5**

**Jan. 9**

**Feb. 6.**

**Mar. 6**

**Apr. 3**

**May. 8**

**June. 5**

2012-2013  
SSEF  
CALENDAR

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Rescissions		Commission determine if any requests for extension (non-rescission) on grants need to be made to EFB in November	Rescissions							
Allocations of Funds for next budget year	Plan Workshop		Review Budget procedure				Determine preliminary grant & Reserve figures	Finalize grant and reserve figures	Adopt Budget (2nd meeting if necessary)	
Funding Requests	Commission request accountability info. for Dec. presentation Grant Writer Annual Report	Workshop w/Districts		Commission delivers accountability reports to Board		Grant Request Submission Deadline	Commission presents 1st Readings		Commission presents 2nd readings	
Financial	Fiscal Year End Financial Review Appoint Committee: Finance	Review audit report; make public after adaption	Review & File 990					Review accountant, secretarial services, attorney, insurance & auditor contracts. Send out RFPs		Approve contracts
Community	Appoint Committee: Communications	Community Outreach plan presented to board		Website update completed		Annual public mtg.				Schedule Annual report to City
Board/Commission Members and Officers			Board Orientation Conflict of Interest Forms Due					Determine upcoming vacancies; Discuss Desirable Skill Sets Recruit	Nominate Officers	Approve board and commission terms Elect Officers
Calendar			Joint Meeting							Set mtg. dates for next year
Policies/Procedures and Bylaws	Appoint Committee: Governance		Approve suggested changes to Bylaws (odd years) or Policies and Procedures (even years)	Review Organizational Principals and Practices using the Colorado Nonprofit Association Checklists	Governance Report CAN Checklist to the Board					

Finance Committee Work	Communications Committee Work	Governance Committee Work	Commission Work
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Steamboat Springs Education Fund Board  
May 9, 2012; 5:30 PM  
Human Service Center Board Room

Education Fund Board directors present included Kristi Brown, Scott Berry, Roger Good, Dean Massey, Jill Boyd, Paige Boucher, Glen Airoidi, Ann Henderson, Vance Fulton, Gena Hange, Summer Johnston, Brian Kelly, Stuart Handloff and Denise Connelly. Also present were Brad Meeks (SBS School District Superintendent), Dale Mellor (SBS Accounting), Coleen Poole (North Routt Community Charter School Director), Marty Lamansky (SBS High School), Linda Johnson (EFB Accounting), Tim Miles (SBS and SR Director of Technology), Scott Mader (SR Superintendent), Mike Luppess (Hayden Superintendent), Tracy Stoddard (SBS Vice-Prin. Elem. Schools), Celia Dunham (SPE Principal), Judy Harris (SBS Adm.), Cindy Gantik (SPE Science Teacher and Yampatika), Gretchen Van De Carr (Yampa Valley Science School), Libby Foster (Partners School Based Mentors), Sonja Macys (Yampatika Environmental Literacy), Stuart Handloff (Grant Comm. and representing the Arts), Jay Laysinger and Steve Paoli (prospective EFB directors) and Greg Kammerer (community member). Denise Brazier, Ski Town Executive Service, recorded the meeting and prepared the minutes.

**Call to Order:**

Kristi Brown called the meeting to order at 5:39 PM.

**Public Comment:**

Cindy Gantik would like to see a more efficient way to go through the budget process and would like to see that the discretionary money going to the community groups be more objective.

**Board and Commission Member Reports:**

Denise – SBS Board of Education reviewed the budget at the meeting and there were many concerned parents regarding funds going to the community groups. A workshop will take place on May 17<sup>th</sup>, 2012 and those concerns will be on the table. There will be another review in 2 weeks and the processes will be solidified in June after the legislature meets.

**EFB Vacancies:**

Jay Laysinger applied to join the EFB board.

Kristi Brown has agreed be President of the EFB, Roger Good as Vice President, Summer Johnston as Secretary and Dean Massey as Treasurer for 2012/2013.

**Financial Report:**

The financial report is attached to the minutes. The amount of cash projected for the end of June is \$ 451,949, or -2%.

**Budget discussion:**

The budget indicates an amount of \$2,536,000.

**Approval of the Minutes of April 4, 2012:**

*Scott Berry made a motion and Roger Good seconded to approve the EFB minutes of April 12, 2012 as presented.*

*Vote:    8    Yes       0    No    The motion passed unanimously.*

**Contract Evaluation for Linda Johnson:**

Roger Good thanked Linda Johnson for her hard work and her amount of detail. *Roger Good made a motion and Paige Boucher seconded to maintain Linda Johnson as EFB accountant for the same contract amount as the last 2 years.*

Vote:     8     Yes     0     No      The motion passed unanimously.

EFB welcomed prospective EFB member Steve Paoli to the meeting.

**2<sup>nd</sup> Readings:**

A member of the public asked EFB to consider the number of students affected with programs such as the Rocky Mountain Science School.

Glen discussed the GC process used to determine values including but not limited to integration with the districts, full versus partial requests, etc. The requests for 2<sup>nd</sup> reading were reviewed, discussed and the GC recommends the following per the attached spreadsheet.

**South Routt:**

- SR Tech Hardware/Infrastructure – decreased amount for the computer refresh.
- TC Tower – no change
- Summer Intensives – cut entirely

**Hayden:**

- Summer Intensives – cut entirely
- Technology Support – no change
- Tech. Infrastructure Elem. School – reduced marginally
- Software – no change – critical annual updates
- PowerSchool – no change – critical annual updates
- MS Intervention Staff – no change
- Computers - \$ 1,000 reduction
- Auditorium/Theater – reduced to \$ 10,000 to pay for lighting upgrade
- Smartboards – reduced to \$ 5,000

**NRCCS:**

Expeditionary Learning Curriculum: Funding the full amount is recommended after much conversation regarding EFB's obligation for the next 2 years, the risk of the investment if the next 2 years aren't funded and if EFB should fund this core curriculum.

**Steamboat Springs:**

SBS Effective Classrooms – full amount of 986,000 as requested to be aligned with objectives of EFB.

Counselors - Allison Hopsin, counselor at Strawberry Park Elementary, distributed data indicating how students function behaviorally in the school and if the students are reaching their benchmarks, measuring behavior. Glen asked this data is included in future requests to measure accountability.

Small Class Size – Public perception versus reality was discussed.

Literacy Coaches - reduced by \$ 8,000

Spanish – reduced by \$ 8,000. Brad said Spanish will remain status quo.

Comment: Roger Good encourages Mandarin is considered by the district. Brad said a recommendation was made at the board meeting to look at the world language program.

Staff Development: Request reduced by \$ 1,000 as this request was not highly prioritized. EFB stressed the funds should be specifically for staff and teachers.

Technology Staff: No changes.

Technology Hardware: Reduced by \$ 50,000. Tim requested leniency to be able to manage the technology hardware budget. Tim emphasized the phones are not just for communication but are also a safety device.

Technology Software: No change as software is a high priority.

Technology Network: Reduced by \$ 10,000.

Innovation Grant: Reduced to \$ 20,000 taking the brunt of the cuts to give money to other priorities.

Grant Writer: No change and no conversation.

Community Grants:

Yampatika – Reduced to last year's \$ 8,000. The program has received additional funding since the 1<sup>st</sup> request. Conversation ensued regarding additional funding.

Partners – No change.

SSAC Summer Camp – cut entirely

MS Production: Cut \$ 2,000.

G2W: cut entirely

*A motion was made and seconded to approve the above funding as recommended by the Grant Commission (attached to the agenda) excluding Yampatika, NRCCS and the Innovation Grant.*

*Vote: \_\_\_ 8 Vote \_\_\_ \_\_\_ 0 No \_\_\_ The motion passed unanimously.*

Innovation Grant – EFB discussed whether or not the grant was worth funding considering the current state of affairs versus the value of last year's program, if the program provided students with an opportunity they would not ordinarily have and the program should have the same standards and criteria of assessment. *Ann Henderson made a motion and Scott Berry seconded, to accept the Grant Commission's recommendation to fund the Innovation request at an amount not to exceed \$ 20,000.*

*Vote: \_\_\_ 8 Yes \_\_\_ \_\_\_ 0 No \_\_\_ The motion passed unanimously.*

NRCCS – EFB discussed whether or not EFB should fund a core element of NRCCS and whether the Expeditionary Learning model is a core component. NRCCS said the curriculum is the choice to comply with the Colorado State Standards. Other considerations discussed by the Grant Commission included if the request could be partially funded, would the community support funds for this request, the increase in class size without the charter school, the investment in NRCCS's long term staff and how the students are doing in reading, writing and math and the request's impact on the NRCCS students. *Paige Boucher made a motion and Scott Berry seconded to accept the NRCCS request for an amount not to exceed \$ 35,000.*

*Vote: \_\_\_ 8 Yes \_\_\_ \_\_\_ 0 No \_\_\_ The motion passed unanimously.*

Yampatika: Concern was raised regarding the increased % in cost and adding \$ 215 per student. *Paige Boucher made a motion and Stuart Handloff seconded to approve the request in an amount not to exceed \$ 8,000.*

*Vote: \_\_\_ 8 Yes \_\_\_ \_\_\_ 0 No \_\_\_ The motion passed unanimously.*

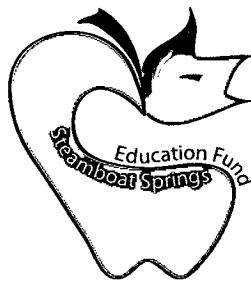
The budget is adopted.

**Other Business:**

The next EFB meeting was scheduled for June 6<sup>th</sup>, 2012 from 5:30 to 6:30.

**Adjourn:**

*A motion was made to adjourn the meeting. The EFB board of directors meeting adjourned at 7:38 PM.*



State of the Fund Report  
Prepared by Kristi Brown, SSEF President  
May 22, 2012

### Background

The Steamboat Springs Education Fund (SSEF) is a non-profit corporation charged with granting the funds collected through the half-cent sales and use tax for public education, originally approved by the voters of Steamboat Springs in 1993. This duty was delegated to the SSEF most recently in a Memorandum of Understanding between the SSEF and the City of Steamboat Springs adopted December 15, 2009. Since the Fund's inception, the SSEF has granted more than \$37 million for projects and programs that improve education for public school children in Steamboat Springs. In November of 2008, Steamboat Springs' voters approved the continuation of the tax until December 31, 2019 and granted the SSEF the ability to share some of the tax revenue with the Hayden and South Routt School Districts.

The SSEF Board and Grant Commission are comprised of community members with varied backgrounds and skill sets. Representation from all three Routt County Boards of Education as well as community volunteers from Hayden and South Routt are included in the structure. The all-volunteer group spends a significant amount of time each month working to accomplish the business of the SSEF.

### 2011-2012 Updates

*IRS 990.* The 2010 tax return was filed prior to its due date in November of 2011.

*Financial Audit.* An independent audit of the financial records of the SSEF through June 2011, conducted by the Rubin Brown firm of Englewood, CO, revealed appropriate financial record keeping by the organization.

*Bylaws.* A revision of the SSEF bylaws in the fall of 2011 consolidated the two commissions, Technology/Capital and Education Excellence, into one Grant Commission. The consolidation allows for a more efficient grant proposal and vetting process for both the applicants and the SSEF, while still allowing for ample opportunity for community input throughout the process.

*Community Outreach.* All three Routt County school districts made an electronic newsletter available to parents on behalf of the SSEF this year. This newsletter outlined the purpose of the Fund, current SSEF grant funds put to use in classrooms and how community members can become more involved in the SSEF.

*2012-2013 Budget.* Each spring the Board adopts a budget that includes the grants awarded to school districts and others organizations that provide educational programs to K-12 public school children in Routt County as well as administrative expenses. The SSEF Board of Directors adopted a budget totaling \$2,536,199 for 2012-2013 on May 9, 2012. The budget spreadsheet is included with this report.

# EDUCATION FUND BOARD AND COMMISSION CONTACT LIST 2012-13

## EDUCATION FUND BOARD

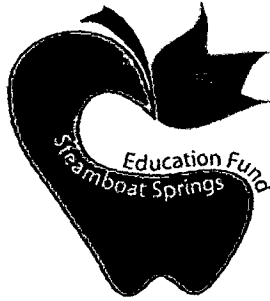
			Term	Exp.	Email	Replacing who?
Glen Airolidi		Commission	2013		gairolidi@smartwool.com	
Kristi Brown	President	AH-Large	2014		krisjeffb@hotmail.com	another term
Scott Berry		AH-Large	2014		wscoltberry@gmail.com	another term
Dean Massey	Treasurer	Commission	2014		dmassey@haydenschools.org	
Steve Paloli		AH-Large	2014		stephenpaloli64@hotmail.com	Ann Henderson
Kristin Wilson		AH-Large	2013		kkhwilson@msn.com	
Roger Good	Vice President	AH-Large	2013		roger@skigood.com	
Jason Lacy		AH-Large	2014		jmlacy01@hotmail.com	Paige Boucher
Jill Boyd		AH-Large	2013		jboyd12@mindspring.com	
Summer Johnston		AH-Large	2013		summerjohnston22@gmail.com	
Stuart Handloff		Commission	2014		shandloff@hotmail.com	
Brian Kelly		Steamboat	BOE		btksurvey@comcast.net	
Denise Cannelly		Steamboat	BOE		dbcannelly@msn.com	
Vance Fulton		Hayden	BOE		vancefulton@co.usda.gov	
Gena Hange		SOROCO	BOE		gena@nwgprint.com	

## GRANT COMMISSION

			Term	Exp.	Email	Replacing who?
Dean Massey		Steamboat	2014		dmassey@haydenschools.org	another term
Glen Airolidi	Co-Chair	Steamboat	2013		gairolidi@smartwool.com	
VACANT		Steamboat	2013			Mark Fitzgerald
VACANT		Steamboat	2012		cj@cjbergphoto.com	CJ Berg
Jody Patten		Steamboat	2013		pattenjody@yahoo.com	
VACANT		Hayden	2014			Patrick Delaney
Paul Barry		S. Rault	2014		p.barry@barycm.com	another term
VACANT		Steamboat	2013			Kris Rowse
Ann Henderson		Steamboat	2014		hendersonan@gmail.com	tammy lake
Jan Theodore		Steamboat	2014		jboedeker@sbglobal.net	Valerie McCarthy
Stuart Handloff	Co-Chair	Steamboat	2014		shandloff@hotmail.com	another term

Revised 5/31/12 KB

Susie Amsden (seat eliminated)  
Chad James (seat eliminated)



## BOARD & COMMISSION APPLICATION

Name: Stephen Paoli

Mailing Address: 40610 Anchor Way, Steamboat Springs, CO 80487

Phone Number(s): 970-871-1812

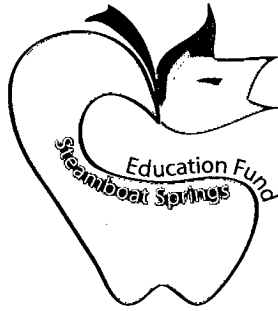
Email: stephenpaoli64@hotmail.com

Approximately how long have you lived in the community? 9 years

Do you reside in the Steamboat Springs RE-2 School District? Yes

Why do you want to serve on the Education Fund Board or Grant Commission?  
My daughter is in first grade and my other daughter will be in school in a year  
exceptional community and I would love to be a part of something that helps  
exceptional.

What expertise would you bring to the Board or Grant Commission?  
I'm currently the CFO of an investment partnership. I have also passed all parts  
process of receiving my license from the state of Colorado.



## BOARD & COMMISSION APPLICATION FORM

Name: Jason Lacy

Mailing Address: PO Box 883389  
Steamboat Springs, CO 80488

Phone Number(s): Cell – 970-819-8643

Email: jmlacy01@hotmail.com

Approximately how long have you lived in the community? 5 years

Do you reside in the Steamboat Springs RE-2 School District? Yes

Why do you want to serve on the Education Fund Board or Grant Commission?

I would like to serve on the Education Fund Board because I have a great appreciation for the importance and value of education in our community. My parents, as well as my brother and several other family members, have been educators all of their lives and I have a strong understanding of the need to provide a quality education for the children of Routt County. Ensuring the proper use of these additional tax dollars is, in my opinion, something that should be approached with great care and I would be honored to be involved in this process.

What expertise would you bring to the Board or Grant Commission?

I have an undergraduate degree in accounting and I also have my law degree and have been a practicing attorney now for 7 years. I started out my career as a CPA/financial advisor out of college, and after 4 years determined that I wanted to obtain my law degree. Therefore, I would bring a strong financial and legal background to the board. I also feel that I am very open-minded and I am not quick to rush to judgment on any issue, and that is very important in any kind of board governance setting.

What other organizations/associations are you involved in?

City of Steamboat Springs Planning Commission (Chairman)  
Routt County United Way (incoming President)  
Yampa Valley Autism Program (Treasurer)  
STARS Board Member  
Northwest Colorado Bar Association

What is your current or former profession? Attorney

Please send completed application to: [educationfundboard@gmail.com](mailto:educationfundboard@gmail.com)

**STEAMBAOT SPRINGS EDUCATION FUND  
BOARD AND COMMISSION APPLICATION**

NAME: Ann Henderson\_\_\_\_\_

Address: 328 Apple Dr, Steamboat Springs 80487\_\_\_\_\_

Phone Number(s): 970 846 6218\_\_\_\_\_

Email: hendersonan@gmail.com\_\_\_\_\_

Approximately how long you lived in the community? 4.5 years\_\_\_\_\_

Do you reside in the Steamboat Springs RE-2 School District? ☒ Yes ☐ No

Which area would you be willing to serve?

☐ Education Fund Board

☒ Commission

Why do you want to serve on the Education Fund Board or one of its Commissions?

I am passionate about providing the district's children with the highest quality education possible. I have extensive research experience and feel that I will be able to make unbiased, educated decisions for the school body as a whole.

What expertise would you bring to the Board/Commission?

- Extensive interest in education, and professional experience in environmental education.
- Research experience
- Experience in organizing community events
- International experience

What other organizations/associations are you involved in?

President PTIC Strawberry Park 2010-2011

What is your current or former profession?

I hold a PhD in Wildlife Biology and a MS in Statistics. Previously I worked as a Conservation Biologist at the Smithsonian Institution and currently work part-time as a Research Editor for the National Geographic Society. I am also working on a MS in Elementary Education at Regis University.

STEAMBOAT SPRINGS EDUCATION FUND  
BOARD AND COMMISSION APPLICATION

NAME: Janice Boedeker - Theadore

Address: 1739 Saddle Creek Court - Steamboat Springs

Phone Number(s): 970 871-9696 (H) 760 846 0666 (C)

Email: jboedeker@sbcglobal.net

Approximately how long you lived in the community? 2 years

Do you reside in the Steamboat Springs RE-2 School District? ☒ Yes ☐ No

Which area would you be willing to serve?

- ☒ Education Fund Board  
☐ Capital/Technology Commission  
☒ Educational Excellence Commission

Why do you want to serve on the Education Fund Board or one of its Commissions?

*I am a retired educator / administrator now living in Steamboat Springs. I want to continue to be a part of the educational community and I feel I can be of service in supporting the education of our children.*

What expertise would you bring to the Board/Commission?

*I spent 40 years in public education in Texas (my home state), Pennsylvania, Minnesota and California. I was an elementary teacher, high school English teacher, a high school counselor, an assistant principal and a principal.*

What other organizations/associations are you involved in?

*I belong to Concordia Lutheran Church  
USTA - United States Tennis Assoc.  
WASC - Western Assoc. of Schools and Colleges  
Accreditation team  
Former Rotary Club member*

What is your current or former profession?

*I am a retired high school Principal*

Please send completed application to: [educationfundboard@gmail.com](mailto:educationfundboard@gmail.com)

7. I developed a scholarship program with Sony Corporation Nation Wide that gives substantial financial and technical support to high schools in areas of the country where Sony is located.
- \* I was on numerous accreditation teams (WASC) that visited school districts throughout California to evaluate total school programs.
- \* I was a reader/evaluator of applicants desiring scholarships to UCLA.

# Education Fund Board

Requestor	SS HDN SOROCO	Request Title	K-3 Literacy Coaches (2)
Commission	Educational Ex		
District Priority	2	Amount Requested	118,000
Commission Priority		Request Number	
Target Date for Implementation	August 2012		
Has EFB Previously Funded This Project	No	Other sources of funds not provided by EFB Include School District Funding as appropriate	SSSD General Funds Title I Federal Funds
Has this been addressed in other schools	Yes		

Target group primarily impacted by this request

The target group is K-3rd grade students who are behind in reading in the Steamboat Springs School District. All K-3rd grade students will benefit from strengthened and aligned core literacy curriculum. The funds will be used to hire well-qualified literacy coaches for Soda Creek and Strawberry Park elementary schools.

Goals and Objectives of this funding request

## Goal:

Increase the number of students who test proficient in reading for 3rd grade state standardized testing.

Outcome Objectives: (These percentages are a draft and still need to be discussed with elementary principals)

1) Of the students testing below grade level in beginning of year 2012 assessments, 15% will have moved into proficiency by the end of the 2012-2013 as determined by appropriate literacy assessment.

2) Of the students testing below grade level in beginning of year 2013 assessments, 20% will have moved into proficiency by the end of the 2013-2014 as determined by appropriate literacy assessment.

## Process Objectives:

Learning coaches will prioritize the following activities:

- 1) Coordinate consistent curriculum among classrooms through literacy curriculum mapping for new standards
- 2) Provide on-going professional development for teachers through coaching
  - a. Reading strategy trainings will be held by experts in specific programs. Possibilities include Lindamood-Bell's LIPS, Visualizing and Verbalizing, and Seeing Stars, Orton-Gillingham's reading strategies, and Reading Recovery
  - b. Learning coach will model effective strategies in individual teacher classrooms
  - c. Learning coach will conduct observations to monitor teacher use of strategies to ensure fidelity
  - d. Learning coach and teacher will have individualized debriefing sessions for both modeling and observations.
  - e. Learning coach will facilitate discussions about use of research based strategies in teachers' Professional

Print This Fund Request

Attach Additional  
Files as Needed

Submit by E-mail

Previous Experience of other  
school districts in addressing  
similar issues

Request Title

K-3 Literacy Coaches (2)

What solutions  
are in place at  
other school  
districts, and  
what  
consideration  
was given to  
their solution in  
generating this  
request

Other districts have hired literacy coaches to work with teachers when funding is available. Jeffco and Douglas County are two districts that can be used as models for how multiple learning coaches can collaborate.

# Outcomes

Request Title

K-3 Literacy Coaches (2)

What are the expected outcomes with the specified use of these funds

## Outcomes:

- 1) Well-qualified literacy coaches coordinating K-3rd grade literacy in Soda Creek and Strawberry Park elementary schools
- 2) Consistent, strong core literacy curriculum in every classroom
- 3) Each teacher implementing reading curriculum and interventions with fidelity
- 4) Appropriate assessments and interventions used for low-achieving students
- 5) Competent volunteer tutors in every classroom
- 6) Engaged parents educated in literacy skill building at home
- 7) Partnerships utilized to reach families and to increase a multi-agency focus on literacy
- 8) Increased mid-year literacy assessment scores for K-3rd grade students
- 9) Increased reading CSAP scores for 3rd grade students

Provide specific calculated measurements that will be used on an ongoing basis to measure the progress of the goals for this funding

## Ongoing Measurements:

Evidence of student interventions and achievement: Record of initial and formative assessments identifying students needing interventions; individual students' logs for intervention monitoring and Alpine Achievement software reports for assessments; end of the school year test scores for students who were not reading at grade level at the beginning of the year

Evidence of training: attendance lists with date for formal teacher training conducted by outside programs, volunteer training, and parent education classes

Evidence of on-going professional development: Learning coach schedule for teacher classroom visits and teacher group discussions

Evidence of partnerships: Notes from meetings and conversations with partners; Identification of families believed to be reached through partnerships.

Evidence of effective parent education classes: Parents will be offered to surveys on the helpfulness and logistical ease of attending classes. Survey results can provide quantitative and qualitative outputs.

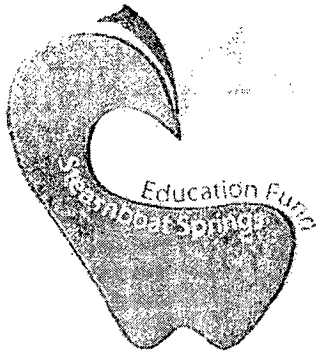
## Alternatives Considered

Request Title

K-3 Literacy Coaches (2)

What  
alternatives  
were considered  
before selecting  
this solution

The district submitted a grant application to the Mile High United Way for \$150,000 with an EFB cash match of \$150,000. The original grant proposal included SS, Hayden and SOROCO. This request was not approved by Mile High United Way.



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

South Routt School District Board of Education  
305 S. Grant Ave.  
Oak Creek, CO 80467

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the South Routt School District the following:

***G13-01-SR Technology Hardware/Infrastructure:***

*Funding in an amount not to exceed \$ 119,000 for South Routt's Technology Hardware/Infrastructure. The funds will be spent for Smartboards, infrastructure and computer replacement.*

("Gift") is contingent upon its acceptance by the South Routt School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the South Routt School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

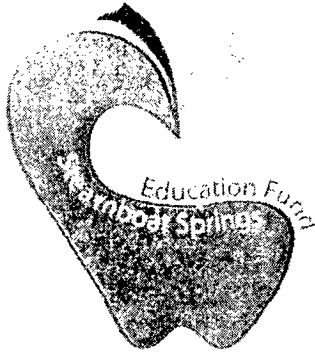
By: Kristi Brown Date: 6-4-12

ACCEPTED:

**SOUTH ROUTT SCHOOL DISTRICT**

By: A.V. Cur Date: 6/26/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

South Routt School District Board of Education  
305 S. Grant Ave.  
Oak Creek, CO 80467

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the South Routt School District the following:

***G13-02-SR Technology Tower***

*Funding in an amount not to exceed \$ 40,000 South Routt's Technology Tower. The goal of the Tech Tower is to increase the bandwidth for the South Routt School District providing more effective communication and the ability to stay current with upgrades.*

("Gift") is contingent upon its acceptance by the South Routt School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the South Routt School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

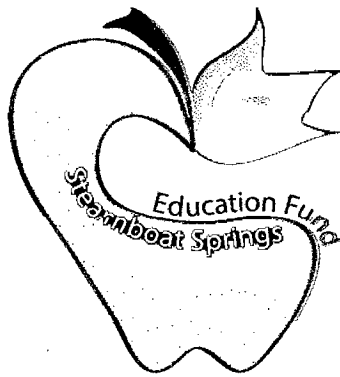
By: Kristi Brown Date: 6-4-12

ACCEPTED:

**SOUTH ROUTT SCHOOL DISTRICT**

By: J. V. Cur Date: 6/21/2012

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the following gift has been approved for the Hayden School District:

***G13-05-H Technology Support Staff***

*Funding in an amount not to exceed \$ 44,856 for Hayden's Technology Support Staff. The goal is to provide personnel to assist the director of technology in providing staff and student technology support and training.*

("Gift") is contingent upon its acceptance by the Hayden Springs School District RE-2 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

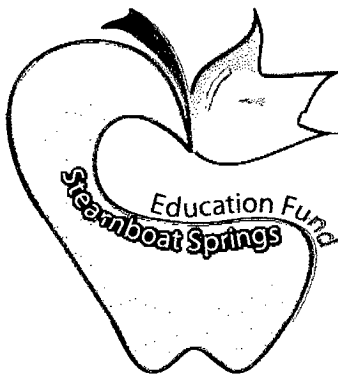
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: [Signature] Date: 6/20/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the following gift has been approved for the Hayden School District:

***G13-6-H Technology Infrastructure Elementary School***

*Funding in an amount not to exceed \$ 40,721 for Hayden's Technology Infrastructure at the Elementary School. The funds will be used to replace leased T1 circuits, replace Cisco routing and switching hardware and allow the implementation of "VLAN Trunking" not supported by the T1's currently in use.*

("Gift") is contingent upon its acceptance by the Hayden School District RE-1 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

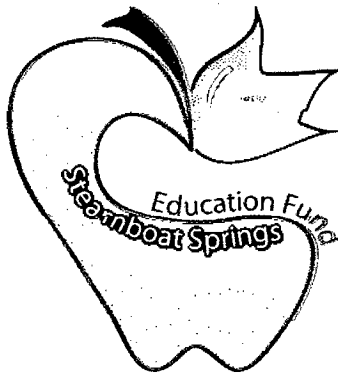
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: [Signature] Date: 6/20/12

Vote:     9 Yes     0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the following gift has been approved for the Hayden School District:

***G13-07-H Software Licensing***

*Funding in an amount not to exceed \$ 6,558 Hayden's Software Licensing. The funds will be used for the annual renewal & upgrades of Microsoft and the Adobe Site License for Renaissance Learning.*

("Gift") is contingent upon its acceptance by the Hayden School District RE-1 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

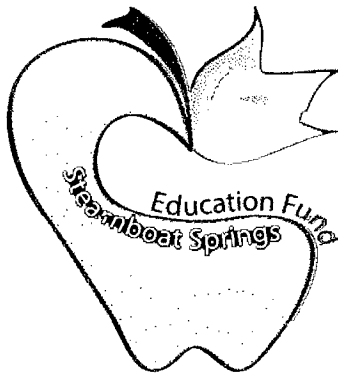
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: Shirley Hays Date: 6/20/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the following gift has been approved for the Hayden School District:

***G13-08-H PowerSchool Update and Server***

*Funding in an amount not to exceed \$ 5,295 for Hayden's PowerSchool Update and Server. PowerSchool is dropping support of the version currently used, 6.2, which will require moving to version 7. The current server does not meet the minimum requirements for version 7.*

("Gift") is contingent upon its acceptance by the Hayden School District RE-1 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

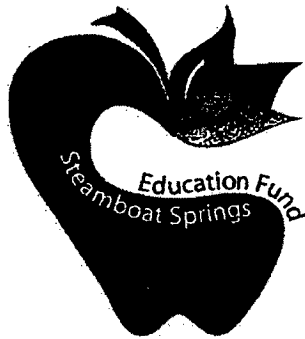
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: [Signature] Date: 6/20/12

Vote:      9 Yes      0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

July 9, 2012

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the EFB has approved the following gift for the Hayden School District:

***G13-09-H Middle School Intervention Staff***

*Funding in an amount not to exceed \$ 19,662 for Hayden's Middle School Intervention Staff.  
The goal is to provide additional support for those who need it through intervention and enrichments, including small group or one-to-one assistance.*

("Gift") is contingent upon its acceptance by the Hayden Springs School District RE-1 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

By: Kristi Brown Date: 7/9/12

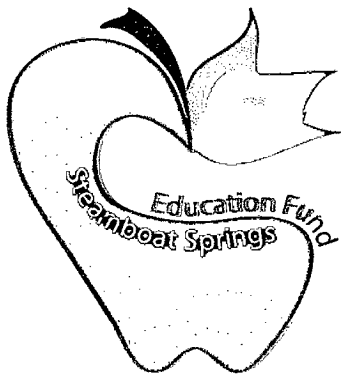
**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: [Signature] Date: 9/13/12

Vote: 9 Yes 0 No

*Confirmed at July/Aug.  
Board Mtg.*



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the following gift has been approved for the Hayden School District:

***G13-10-H Computers Elementary School***

*Funding in an amount not to exceed \$ 15,992 for Hayden's Elementary School Computers. Funds will be used to replace the existing 24 computers and monitors in the Hayden Valley Elementary computer lab in accordance with Hayden's District Technology Plan schedule. The objective is to have every workstation in the HVE lab equipped with a fast, current generation Daktech computer, running current software products, and with a 7 year warranty.*

("Gift") is contingent upon its acceptance by the Hayden School District RE-1 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

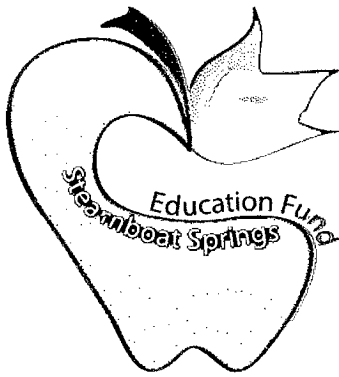
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: [Signature] Date: 6/20/12

Vote:     9 Yes     0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the following gift has been approved for the Hayden School District:

***G13-11-H Auditorium/Theater Upgrades***

*Funding in an amount not to exceed \$ 10,000 for Hayden's Auditorium/Theater Upgrades. The goal is to make upgrades to areas of the auditorium that have not been improved since their original installation in 1972, using the theater/auditorium consultant that has been contacted for guidance through this process.*

("Gift") is contingent upon its acceptance by the Hayden School District RE-1 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

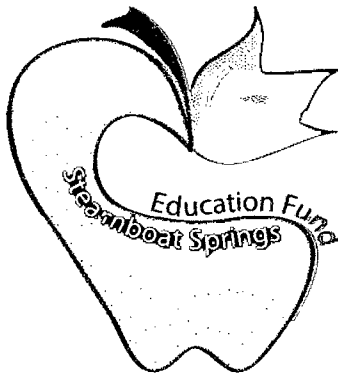
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: Jim Vega Date: 6/20/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2011

Hayden Board of Education  
495 W. Jefferson  
Hayden, CO 81639

Dear Hayden School Board Members:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the following gift has been approved for the Hayden School District:

***G13-12-H SmartBoard Peripherals***

*Funding in an amount not to exceed \$ 5,000 for Hayden's SmartBoard Peripherals. The goal of this request is to have a SmartBoard document camera paired with every SmartBoard throughout the school district.*

("Gift") is contingent upon its acceptance by the Hayden School District RE-1 Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Hayden School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

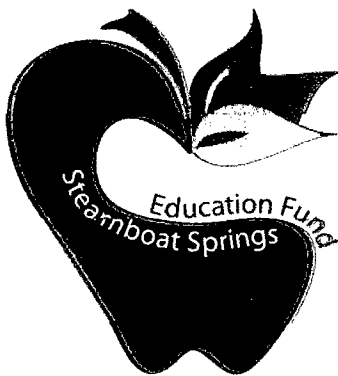
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**HAYDEN SCHOOL DISTRICT**

By: Phil Z. Gao Date: 6/20/12

Vote:      9 Yes      0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

North Routt Community Charter School  
PO Box 774368  
Steamboat Springs, CO 80477

Dear North Routt Community Charter School:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the EFB has approved the following gift for the North Routt Community Charter School (NRCCS).

***G13-13 NRCCS Expeditionary Learning:***

*Funding in an amount not to exceed \$ 35,000 for NRCCS's Expeditionary Learning approach to curriculum; the goal is to fully implement an EL program to offer a high-performing school of choice for students in the Steamboat Springs School District with an alternative pedagogy for student achievement.*

("Gift") is contingent upon its acceptance by the NRCCS. In accordance with Fund Board policies all funds herein gifted must be spent by the NRCCS by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the NRCCS desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the NRCCS. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

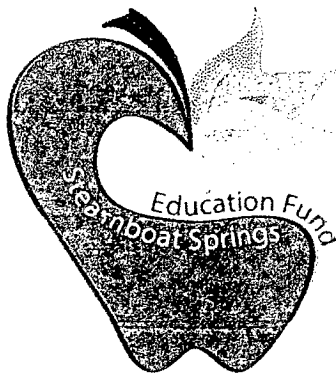
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**NORTH ROUTT COMMUNITY CHARTER SCHOOL**

By: Colleen Poole Date: 7-25-12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-14-SBS Effective Classrooms:***

*Funding in an amount not to exceed \$ 986,000 for Steamboat Springs Effective Classrooms; \$ 624,000 for Small Class Size, \$ 160,000 for English Language Learners, \$ 70,000 for Counseling and \$ 132,000 for Gifted Talented.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

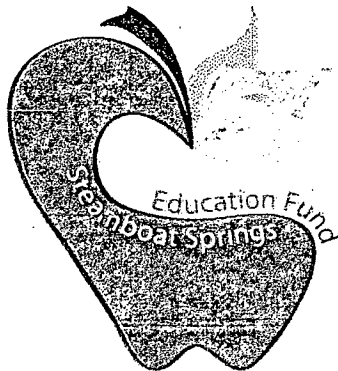
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Ami My Date: 6/12/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-15-SBS Literacy Coaches:***

*Funding in an amount not to exceed \$ 110,000 for Literacy Coaches. The goal is to increase Literacy Proficiency for those students testing below grade level.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

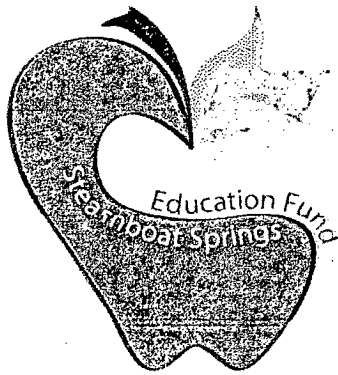
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Am [Signature] Date: 6/12/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-16-SBS Spanish***

*Funding in an amount not to exceed \$ 110,000 for Steamboat Spanish. The funds will be used to support the Spanish Language Program at the Steamboat Springs School District.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

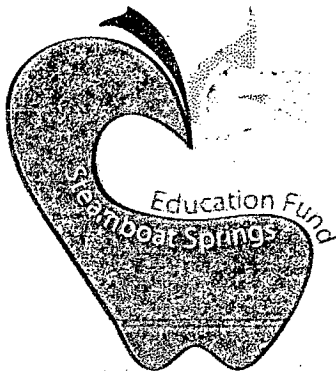
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Ami Date: 6/12/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-17-SBS Staff Development***

*Funding in an amount not to exceed \$ 39,000 for Steamboat Springs Staff Development. The goal is to provide professional growth opportunities for all staff; classified, certificated and administrative. Staff development is one of the crucial support systems that research shows makes a marked difference in an effective classroom.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

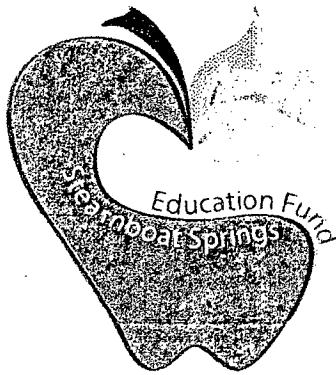
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Ami My Date: 6/10/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-18-SBS Technology Staff***

*Funding in an amount not to exceed \$ 182,400 for Steamboat Springs Technology Staff. The goal is to support end users (students/staff) and provide technology access that meets students/staff needs.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

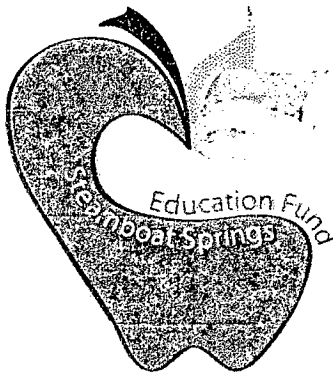
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Ami Alty Date: 6/4/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-19-SBS Technology Hardware***

*Funding in an amount not to exceed \$ 300,000 for Steamboat Springs Technology Hardware.  
The goal is replace all eMAC and iMAC computers at the Elementary level.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

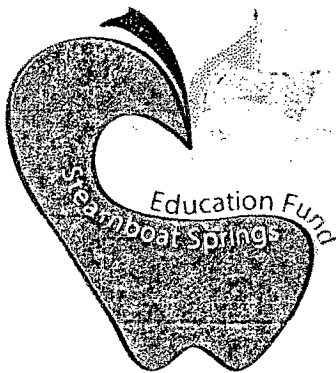
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Ann My Date: 6/18/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-20-SBS Technology Software***

*Funding in an amount not to exceed \$ 124,213 Steamboat Springs Technology Software. The funds will be used to provide support and appropriate access to all of the applications both inside and outside of the walls*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

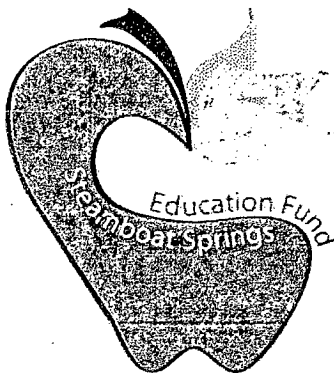
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Am Jilly Date: 6/6/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

***G13-21-SBS Technology Network***

*Funding in an amount not to exceed \$ 145,000 for Steamboat Springs Technology Network. The network is necessary for all computers, security cameras, automated doors, files, phones, login's, printers, paging, to be working and healthy.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

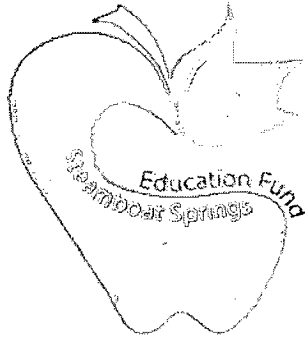
By: Kristi Brown Date: 6-4-12

ACCEPTED:

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Ami My Date: 6/4/12

Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

August 23, 2012

Steamboat Springs School District Board of Education  
325 7<sup>th</sup> St.  
Steamboat Springs, CO 80487

Dear School Board Member:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), has voted to gift to the Steamboat Springs School District the following:

**G13-23-SR/H/SBS: Grant Writer**

*Funding in an amount not to exceed \$80,000 to provide salary and benefits for one grant writer to generate revenue from grant sources to help meet the goals of all three Routt County school districts.*

("Gift") is contingent upon its acceptance by the Steamboat Springs School District Board of Education ("School Board"). In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the School Board desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Steamboat Springs School District. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

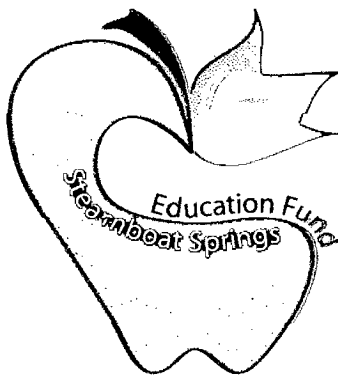
**STEAMBOAT SPRINGS EDUCATION FUND**

By: Kristi Brown Date: 8/23/12

**ACCEPTED:**

**STEAMBOAT SPRINGS SCHOOL DISTRICT**

By: Ami My Date: 8/14/12  
Vote: 9 Yes 0 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Yampatika Environmental Literacy  
925 Weiss Dr.  
Steamboat Springs, CO 80487

Dear Sonja Macys, Director of Yampatika Environmental Literacy:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the EFB has approved the following gift for the Yampatika Environmental Literacy program (ELP):

***G13-24-COM Yampatika***

*Funding in an amount not to exceed \$ 8,000 for the Yampatika Environmental Literacy Program; the ELP supports schools' existing curriculum framework and reinforces academic achievement as quantified by Colorado Student Achievement Program (CSAP) standards.*

("Gift") is contingent upon its acceptance by the Yampatika ELP. In accordance with Fund Board policies all funds herein gifted must be spent by the School Board by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the Yampatika ELP desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Yampatika ELP. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

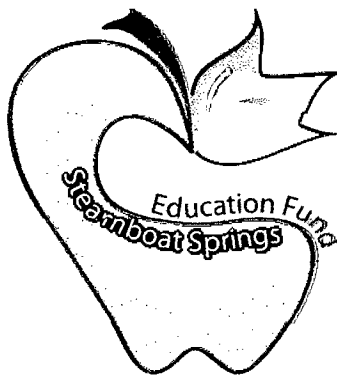
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**YAMPATIKA**

By: [Signature] Date: 6.5.12

Vote: 7 Yes 2 No



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Rocky Mountain Youth Corps Science School  
PO Box 775504  
Steamboat Springs, CO 80487

Dear Gretchen Van De Carr, Director of Rocky Mountain Science School:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the EFB has approved the following gift for the Rocky Mountain Youth Corps. (RMYC) Science School.

***G13-25-COM Rocky Mountain Youth Corps Science School***

*Funding in an amount not to exceed \$ 20,000 for the RMYC Science School; the primary goal of this grant is to provide all Routt County sixth grade students with a quality, place-based environmental science education program.*

("Gift") is contingent upon its acceptance by the RMYC Science School. In accordance with Fund Board policies all funds herein gifted must be spent by the RMYC Science School by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the RMYC Science School desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the RMYC Science School. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

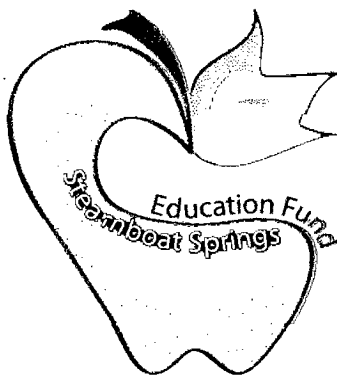
By: Kristi Brown Date: 6-4-12

**ACCEPTED:**

**ROCKY MOUNTAIN YOUTH CORPS SCIENCE SCHOOL**

By: Gretchen Van De Carr Date: June 7, 2012

Vote: \_\_\_ 9 Yes \_\_\_ 0 No \_\_\_



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Partners' School Based Mentoring Program  
1501 13<sup>th</sup> St.  
Steamboat Springs, Co 80487

Dear Libby Foster, director of Partners Mentoring Program:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the EFB has approved the following gift for the Partners' School Based Mentoring (SBMP) Program.

***G13-26-COM Partners in Mentoring***

*Funding in an amount not to exceed \$ 37,500 for the Partners' SBMP; the program provides direct mentoring and tutoring services to 77 target students (8/mentor) and to provide constructive and safe in-school and after-school programmatic opportunities to target students and other interested students.*

("Gift") is contingent upon its acceptance by the Partners' SBMP. In accordance with Fund Board policies all funds herein gifted must be spent by the Partners' SBMP by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the Partners' SBMP desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the Partners' SBMP. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

By: Kristi Brown Date: 6-4-12

ACCEPTED:

**PARTNERS' SCHOOL BASED MENTORING PROGRAM**

By: Libby Foster Date: 6/7/12

Vote: 9 Yes 0 No

June 6, 2012



613-26-com

Mrs. Kristi Brown  
Steamboat Springs Education Fund Board  
PO Box 776047  
Steamboat Springs, CO 80477



Dear Kristi and Other Members of the Education Fund Board,

Please accept this letter as a token of our sincerest gratitude. Partners in Routt County (PRC) is so very thankful to for your generous investment of \$37,500 in our AmeriCorps School-Based Mentoring Program during the 2012-2013 school year. We appreciate the funding and all of your thoughtful hard work, and the commission's, during the deliberation process.

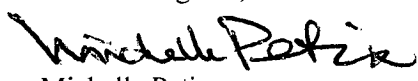


As you know, PRC is working diligently to raise enough funding to expand the program by two mentors (from seven to nine) and to the elementary school level during the upcoming year. And although we are not quite there yet, we are optimistic that we will be shortly! (Imminently actually, we should hear from AmeriCorps at any moment...) We are so optimistic, in fact, that we are in the midst of selecting nine AmeriCorps volunteers, from around the country, so that they will be at the ready.

We look forward to keeping you apprised of our successes positively impacting the lives of up to 400 children and teens during the 2012-2013 school year. This innovative and intensive program model has already proven effective in increasing self-esteem, social and communication skills, decision-making, school-bonding, and decreasing delinquency among a population of students that is in need of extra guidance and support. One a day-to-day basis, mentors are not only assist students with their academics but they also help them navigate through the trials and tribulations of growing up. Mentors are friends, advocates, and role models.

The Steamboat Springs Education Fund Board is our partner in achieving our vision that: *All Routt County youth will be empowered to live healthy, productive lives, to contribute to their community and to successfully pursue their dreams.* Thank you again for your support. We are both thrilled and honored to be the recipient of this funding.

Warmest regards,

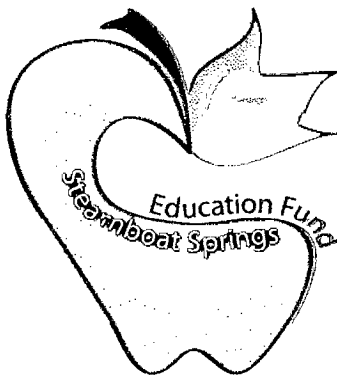
  
Michelle Petix  
Executive Director

*I look forward to meeting  
with you in the near future.*

*Become a mentor - change two lives!*

PO BOX 774325 • STEAMBOAT SPRINGS, CO 80477 • 970.879.6141 • F 970.879.5867

melissa@partnersrouttcounty.org • www.partnersrouttcounty.org



The Steamboat Springs Education Fund Board  
P.O. Box 776047  
Steamboat Springs, CO 80477

June 4, 2012

Steamboat Springs Arts Council.  
PO Box 774284  
Steamboat Springs, CO 80477

Dear Steamboat Springs Arts Council:

In accordance with the resolution of the Board of Directors of the Steamboat Springs Education Fund, ("Fund Board"), the EFB has approved the following gift for the Steamboat Springs Arts Council (SSAC):

***G13-28-COM Steamboat Springs Art Council Middle School Movie/Video Production***  
*Funding in an amount not to exceed \$ 2,000 for SSAC's Middle School Production; the goal is to provide an artistic opportunity for Middle School students as there are no similar alternatives in our community.*

("Gift") is contingent upon its acceptance by the Steamboat Springs Art Council. In accordance with Fund Board policies all funds herein gifted must be spent by the SSAC by October 31, 2013. All monies remaining unspent at that time will automatically be rescinded back to the Fund Board unless otherwise specifically acted upon by the Fund Board. If the SSAC desires to accept this gift, please execute where provided below and the Fund Board will proceed to finalize the conveyance of the Gift to the SSAC. We will await your execution of this letter prior to making the Gift.

Sincerely yours,

**STEAMBOAT SPRINGS EDUCATION FUND**

By: Kristi Brown Date: 6-4-12

ACCEPTED:

**STEAMBOAT SPRINGS ARTS COUNCIL.**

By: [Signature] Date: 6-12-12

Vote: 9 Yes 0 No