

STEAMBOAT SPRINGS EDUCATION FUND BOARD
Annual Public Meeting
April 10, 2013; 5:30 PM
Human Service Center Board Room
Agenda

4/10/13

1. 5:30 Call to Order
2. 5:31 Public Comment

In order to assure public awareness of and involvement in the activities of the Steamboat Springs Education Fund, this portion of the Board meeting is available to the public to discuss any item related to the Fund. The maximum time allowed for the discussion of any single subject will be three minutes. If more time is required, the topic may be placed on the agenda of a future Education Fund Board meeting.

3. 5:34 Board and Commission Member Reports
4. 5:45 Board Etiquette Review
5. 5:50 Small Class Size Workshop Recap
6. 6:00 Approve Meeting Minutes from February 6, 2013 (Action Item)
7. 5:51 Financial Report – Linda Thomas
8. 5:55 Set 2013-2014 Total Budget Amount (Action Item)
9. 6:00 Upcoming Board and Commission Vacancies
 - Glenn Airolfi (Commission) – undecided
 - Kristin Wilson (Board) – undecided
 - Roger Good (Board) – 6/30/15
 - Jill Boyd (Board) – open 2 year term
 - Summer Johnston (Board) – 6/30/15
 - Kelly Stanford (Commission) – 6/30/15
 - Barb Parnell (Commission) – 6/30/15
 - Laura Kaster (Commission) – undecided
 - Jody Patten (Commission) – open 2 year term
 - Jan Theodore (Commission) – open 1 year term
10. 6:05 1st Readings Routt County School Districts – Grant Commission
 - Collaborative Requests
 - South Routt School District
 - Hayden School District
 - Steamboat Springs School District
11. 6:50 Other Business
12. 7:00 Adjourn

Supporting Documents:

February 6, 2013 Meeting Minutes
Financial Report April 1, 2013
2013-2014 Budget Discussion Spreadsheet
SSEF Grant History 2011-2013
Grant Commission Meeting Minutes March 2013
Brian Kelly Letter of 3/20/13
EFB Questions of 3/20/13

Next Meeting:

May 8, 2013 (Second Readings)

The Mission of the Steamboat Springs Education Fund is To enhance academic accomplishment in Routt Co. through student facing investments in staff, facilities, infrastructure, technology and curriculum, made available through our public schools.

STEAMBOAT SPRINGS EDUCATION FUND BOARD
Annual Public Meeting
February 6, 2013: 5:30 PM
Human Service Center Board Room

Education Fund Board directors present included Kristi Brown, Dean Massey, Roger Good, Kristin Wilson, Summer Johnson, Steve Paoli, Jason Lacy, Brian Kelly, Denise Connelly, Kevin Lind (Hayden) and Jamie Hoff (South Routt). Also present was Brad Meeks (SSDS Superintendent), Scott Mader (South Routt Superintendent), Karla Setter (grant writer), Genah Burkitt (Yampatika) and Linda Thomas (EFB Accountant). Denise Brazier, Ski Town Executive Service, recorded the meeting and prepared the minutes.

Call to Order:

Kristi Brown called the meeting to order 5:33 PM.

Public Comment:

There was no public comment.

Board and Commission Member Reports:

Brian Kelly – The district is looking for a location for the Steamboat Springs School District/Board of Education joint small class meeting on March 11, 2013.

Denise Brazier – The survey regarding small class size is very comprehensive. The intention is to have community forums and hopes room can be for the topic on the EFB agenda for April.

Kristi Brown– The March 6th EFB meeting is postponed until March 13, 2013.

Grant writer report – Karla Setter

The report includes the time period from September, 2012 to the end of January, 2013. The report is attached to these minutes. A total of 26 grants were submitted. Karla believes the award amount is standard and the success rate compared to last year is a little less overall.

Innovation Grant Report:

The Innovating the Traditional Classroom with iPads SSMS Sixth Grade and GATE presenters came forward with a new presentation and was awarded \$ 8,941 by the Grant Commission.

Approve Meeting Minutes from January 9, 2013:

Roger made a motion and Summer seconded to approve the EFB meeting minutes from January 9, 2013 as submitted.

Vote: 7 Yes 0 No *The motion passed unanimously.*

Financial Report:

Linda reported revenue came in this month 43% higher than anticipated providing \$ 40,500 more for the end of the year.

Reserve/Budget Discussion:

The line item was removed for the grant writer because the grant application is included in the other applications. The June 30, 2013 projected reserve balance is \$ 657,061. Available for the 2013-2014 budget cycle grants to school districts is \$ 2,425,744. An amount of \$ 2,751,436 has been submitted resulting in a shortage of \$ 325,692.

Kristi summarized the history of the reserve amount. The consensus of the board was to keep the reserve at \$ 500,000 at this time.

2nd Reading Community Group Funds \$ 70,000:

Dean made a motion and Jason seconded, to approve an amount of \$ 70,000 to fund community group requests.

Vote: ___7 Yes___ ___0 No___ The motion passed unanimously.

An amount of \$ 77,000 was requested from the community groups. The Grant Commission asked the EFB if they would add \$ 7,000 to the amount allotted for community requests to be able to fund all the requests in full. Grant Commission approved the following:

- Yampa Valley Science School - \$ 20,000
- Partners in Mentoring - \$ 40,000
- Yampatika - \$ 10,000 (requested \$ 17,000)

Without the additional \$ 7,000, Yampatika would have to reduce the amount of classrooms they would service. Denise discouraged the EFB from approving additional money for the community groups due the state legislation budget cuts for education.

Glenn Airolodi joined the meeting.

Roger said the EFB went through a diligent process to arrive at the \$ 70,000 and can't support a 15% increase for the community groups.

The consensus of the EFB was to not approve an additional \$ 7,000 for the community groups.

Brad Meeks said the community funding process has been discussed with the principals. The districts will review the community requests and support back to EFB. Dean said the community groups clearly worked on the alignment with the standards and the information was improved. Glen said in creating that funding for future years, EFB should find a way to open the door to other community groups.

Other Business:

The deadline for application review was extended to Friday, February 15, 2013. Questions go to Googledoc.com.

Adjourn:

Summer made a motion to adjourn the meeting. As there was no further business, the Education Fund Board of Directors meeting adjourned at 6:05 PM.

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STEAMBOAT SPRINGS EDUCATION FUND

FINANCIAL REPORT

April 4, 2013

Current Cash Position:

February 28, 2013 Cash / CD's	\$472,047.59
Sales Tax Deposit	254,004.56
Earnings	226.59
Grants Paid	(3,980.43)
Other Expense	(2,162.29)
April 4, 2013 Cash / CD's (see note below)	<u>\$720,136.02</u>
Cash on hand 1 yr ago	<u>\$942,294.16</u>
Change in Past Year	<u>(\$222,158.14)</u>

Projections for the Fiscal Year Based on Forecast:

<i>Forecasted Sales Tax Deposits Remaining through June 2013 (see next page)</i>	\$644,287.46
<i>Current Cash/CD's (see above)</i>	<u>720,136.02</u>
<i>Forecasted Cash Available for Fiscal Year</i>	<u>\$1,364,423.48</u>
<i>Total Approved / Not Yet Incurred Grants (see below)</i>	<u>(\$1,024,795.68)</u>
<i>Forecasted Cash @ June 30, 2013</i>	<u>\$ 339,627.80</u>

If we adjust our ongoing forecast to the 6 month error rate (see page 3), then forecasted cash at 6/30/13 would be: **\$370,707.73**

Total Approved/Not Yet Incurred Grants:

Current Year Grant Authorization (including Admin Expenses)	\$ 2,551,197.00
Current Year Grants Incurred	(1,507,703.49)
Current Year Admin Expenses Incurred	(18,697.83)
Outstanding Liabilities (accrual basis)	<u>\$ 1,024,795.68</u>
Prior Year Grant Authorization (inclgd Admin Expenses & after Rescissions)	\$ 2,462,145.00
Prior Year Grants and Admin Expenses Incurred	(2,462,145.00)
Outstanding Liabilities (accrual basis)	<u>\$ -</u>
Total Approved/Not Yet Incurred Grants	<u>\$ 1,024,795.68</u>

Possible Rescissions:

Prior Year NONE

STEAMBOAT SPRINGS EDUCATION FUND
FINANCIAL REPORT
April 4, 2013

Forecasted Revenue:

Sales Tax Revenues (net of collection fee)	(forecast under prior year budget)		(forecast under prior year budget)					
	May 2012 (July)	Jun (Aug)	Jul (Sept)	Aug (Oct)	Sep (Nov)	Oct (Dec)	Nov (Jan)	
For Collection Month (Deposited Month)								
<i>PRIOR YEAR Actuals</i>	\$ 147,084	\$ 173,179	\$ 204,140	\$ 192,475	\$ 185,192	\$ 132,900	\$ 94,070	
Forecast Change (see assumptions below)	-2%	-2%	0%	0%	0%	0%	0%	
Monthly Tax Revenue Forecast	\$ 144,142	\$ 169,716	\$ 204,140	\$ 192,475	\$ 185,192	\$ 132,900	\$ 94,070	
CURRENT YEAR Actuals	\$ 137,936	\$ 188,018	\$ 211,522	\$ 194,435	\$ 186,654	\$ 137,983	\$ 134,542	
Variance to Forecast	-4.3%	10.8%	3.6%	1.0%	0.8%	3.8%	43.0%	
Revised Forecast	\$137,936	\$188,018	\$211,522	\$194,435	\$186,654	\$137,983	\$134,542	

Sales Tax Revenues (net of collection fee):

For Collection Month (Deposited Month)	Dec (Feb)	Jan (Mar)	Feb (Apr)	Mar (May)	Apr (Jun)	N/A	Totals
<i>PRIOR YEAR Actuals</i>	\$ 303,876	\$ 229,430	\$ 235,989	\$ 272,923	\$ 135,376		\$ 2,306,634
Forecast Change (see assumptions below)	0%	0%	0%	0%	0%		
Monthly Tax Revenue Forecast	\$ 303,876	\$ 229,430	\$ 235,989	\$ 272,923	\$ 135,376	\$ -	\$ 2,300,228
CURRENT YEAR Actuals	\$ 285,218	\$ 254,005					\$ 1,730,311
Variance to Forecast	-6.1%	10.7%					
Revised Forecast	\$285,218	\$254,005	\$235,989	\$272,923	\$135,376	\$0	\$ 2,374,599

Assumptions

- 1.) Sales tax revenue will be the same as prior year.

Total Forecasted Sales Tax Revenues for FY	\$2,374,599
Current Year Actuals Year-To-Date	(1,730,311)
Forecasted Sales Tax Revenues Remaining FY	\$644,287

**STEAMBOAT SPRINGS EDUCATION FUND
FINANCIAL REPORT - RESERVE ANALYSIS
FISCAL YEAR ENDING JUNE 30, 2013**

Reserve Analysis:

June 30, 2012 Adjusted Reserve Balance to Actual (FY Accrual)	\$ 783,612
Prior Year Rescissions	40,963
Non-Rescinded Prior Year Grants Applied to Current Year Grants	<u>15,000</u>
Subtotal	\$ 839,575
Actual Sales Tax Deposits Received YTD (FY Accrual)	1,404,358
Remaining Forecasted Sales Tax Deposits (FY Accrual)	<u>970,240</u>
Expected Funds Available	#####
Actual Grants Paid for FY (non-admin)	(1,507,703)
Grants Remaining to be Paid for FY (non-admin)	(1,013,494)
Admin Expenses paid for FY	(18,698)
Admin Grant Remaining to be Paid for FY	<u>(11,302)</u>
June 30, 2013 Expected Reserve Balance (FY Accrual)	<u><u>\$ 662,977</u></u>
Reserve Balance June 30, 2012	<u>\$ 783,612</u>
Change Expected During the Year	<u><u>\$ (120,635)</u></u>

(Excludes current year earnings in the analysis).

STEAMBOAT SPRINGS EDUCATION FUND
FINANCIAL REPORT
April 4, 2013

Forecast Accuracy:

Prior 3 months forecast	\$	627,376
Prior 3 months actuals	\$	673,765
Forecast is too low by		7.4%
Prior 6 months forecast	\$	1,137,943
Prior 6 months actuals	\$	1,192,837
Forecast is too low by		4.8%

COMMENTS:

The May and June 2013 sales tax revenues that will be deposited in July and August 2013 have been removed from the forecast revenue calculations in order to more properly represent the expected cash position at June 30, 2013.

See Reserve Analysis page for accrual analysis of expected reserve balance.

Steamboat Springs Education Fund

2013-2014 Budget Discussion

2012-2013 Budget Cycle Grants* \$2,551,197

*(includes admin, Grant Writer and all grants)

2013-2014 Budget Cycle Grants* \$2,537,576

*(includes admin, Grant Writer and all grants)

June 30, 2013 Expected Reserve Balance (as per 4/4/13 report) \$662,977

· 2013-2014 Total Cash Expected 2,374,599

· July 1, 2013 - June 30, 2014 Expected Cash Available \$3,037,576

Already Restricted Funds:

· 2013-2014 Reserve Projection (\$500,000)

· 2013-2014 Community Group Allocations (\$70,000)

· 2013-2014 Administrative Expenses (\$30,000)

· 2013-2014 Funds Available for Budget Cycle Grants to School Districts \$2,437,576

Grant History	Approved 2011-2012	Approved 2012-2013	1st Reading 2013-2014
Hayden Tech Support Staff	49,839	44,856	40,371
Hayden Tech Infrastructure Elem. School		40,721	
Hayden Software Licensing		6,558	12,463
Hayden Adobe	9,900		
Hayden Microsoft	3,500		
Hayden Software	3,000		
Hayden PowerSchool Update & Server		5,297	
Hayden Middle School Intervention Staff	21,846	19,662	17,969
Hayden Computers	15,445	15,992	15,816
Hayden Auditorium/Theatre Upgrades		10,000	
Hayden Smartboards	25,000		
Hayden Smartboard Peripherals		5,000	
Hayden Secondary Tablets			41,188
Hayden Elementary Tablets			24,480
Hayden Summer Intensives	7,500		
total Hayden	\$136,030	\$148,086	\$152,287
SR Summer Incentives	7,500		
SR Intervention Support Staff	23,346		
SR Accelerated Reader	5,498		
SR Antivirus	3,000		
SR Chem Hood	16,500		
SR Smartboards	50,000		
SR Curriculum Mapping Staff	9,308		
SR Tech Hardware/Infrastructure	26,250	119,000	
SR Technology			188,970
SR Tech Tower		40,000	
total South Routt	\$141,402	\$159,000	\$188,970
Steamboat Effective Classrooms	885,000.00	986,000	1,214,000
Steamboat Literacy Coaches		110,000	150,000
Steamboat Staff Development	40,000.00	39,000	50,000
Steamboat Tech Staff	360,000.00	182,400	
Steamboat Tech Hardware	332,500.00	300,000	408,700
Steamboat Tech Maintenance	27,500.00		
Steamboat Tech Software	124,213.00	124,213	121,500
Steamboat Tech Network	100,000.00	145,000	225,800
Steamboat Tech Training			
Steamboat NRCCS Exp Learning		35,000	32,500
Steamboat Spanish	90,000.00	110,000	
total Steamboat Springs	\$1,959,213	\$2,031,613	\$2,170,000
Yampatika Environmental Literacy	8,000	8,000	10,000
RMYC Science School	20,000	20,000	20,000
Partners Middle School Mentors	37,500	37,500	40,000
SSAC Middle School Production		2,000	
total Community Groups	\$65,500	\$67,500	\$70,000
Grant Writer	80,000	80,000	80,000

Innovation Grants	50,000	35,000	
total Collaborative Grants	\$130,000	\$115,000	\$80,000
Administrative Expenses	30,000	30,000	30,000
total Admin Expenses	\$30,000	\$30,000	\$30,000
Total Budget	\$2,462,145	\$2,551,199	\$2,691,257

2013-2014	1st Readings	2,691,257
2013-2014	Total Budget	2,437,576
2013-2014	Cuts Needed	253,681

Summary	2009-2010		2010-2011		2011-2012		2012-2013	
Grant Totals	\$2,713,883		\$2,200,183		\$2,302,145		\$2,406,199	
Community	\$90,000	3.32%	\$82,950	3.77%	\$65,500	2.85%	\$67,500	2.81%
Hayden	\$115,689	4.26%	\$106,303	4.83%	\$136,030	5.91%	\$148,086	6.15%
Soroco	\$89,224	3.29%	\$115,930	5.27%	\$141,402	6.14%	\$159,000	6.61%
SSpgs	\$2,418,970	89.13%	\$1,895,000	86.13%	\$1,959,213	85.10%	\$2,031,613	84.43%

3/20/13

EFB Commission

Steamboat Springs, Colorado.

Dear Commission Members:

First and foremost, I would like to thank each of you for the selfless time you spend volunteering on behalf of our educational community. We often wonder as volunteers if our time is being spent effectively and whether it is making a difference. As you read on, you will see that it is doing both.

Before you tonight is part of an application grant for Steamboat Springs RE-2 for Small Class Size, Gifted and Talented(GT), English Language Learner(ELL), and Counselors. The Small Class Size portion was well documented by Dr. Brad Meeks last week in his presentation at the Community Center. The Gifted and Talented portion is the entire budget. Although there is no minimum amount of money to be spent on this program, it is well documented that our most intelligent children could also be our most at risk. Unless their intelligence is harnessed and pointed in the right direction, they could do more damage than good. Yet they also have the ability to become doctors, engineers, architects and other professions that contribute to our society. Since this is the entire GT budget, the tracking and accounting is relatively simple and monitoring is available as far as how many students served, results, etc.

Counselors: Dr. Meeks asked about this over a year ago. Why so many counselors? We have six as a District. An average District of our size would have two or three, so the EFB is truly funding the extra here. This is one of the saddest chapters in our community's fabric: Routt County has one of the highest suicide rates in the country. The paper covers it up to respect privacy, cut the statistics do not lie. The Board of Education had a workshop with the Steamboat Mental Health Center in 2010 on this matter. Although it is very hard to accurately survey, we do know our High School and even upper Middle School have prevalent drug and alcohol problems-as does our community- which contribute to the suicide problem. This is a grim underbelly of our community.

ELL: As a District, this is one of our weaker areas, mainly because the influx has accelerated in the last few years. The weakness is what they call Growth Gaps, or achievement gaps, and the requirements are a maintenance of effort. But if the District does not put extra resources into ELL, it could cost us the District of Distinction Awards. It is one of the direct measurements.

As to Monitoring: every foundation or granting body wants to see if their money is making a difference. We often have a tendency to look at the micro: TCAP scores, ACT scores, number of contacts, number and type of colleges applied to and accepted, etc. and we may ignore the macro. Twenty years ago when we started the half cent sales tax, we had virtually no computers, classes of over thirty kids, graduation rates in the high 70's or low 80 percentiles, and about 70% of our student went on to college. Today, those numbers of graduates and college acceptance are in the 90 percentile range. Tim Miles just gave the Board of Education a Technology update on the rapidly changing technology needs, largely funded with EFB dollars. But it is more than that: while attending last spring's scholarship awards ceremony, I noticed the caliber of colleges our graduates were going to: Yale, Dartmouth, School of Mines, literally all over the country. I also noticed the number of Hispanic graduates getting scholarships. Although the parents of some ELL students may be barely literate, we have helped achieve every parents dream: a better life for their child.

Sincerely,

Brian T. Kelly

EFB Questions as of March 20, 2013

There are several growth indicators that are used to monitor student progress and provide guidance on improved teaching & learning. Some of those measurements are found in the District Performance Framework from CDE. The key measurements include:

- TCAP (formerly CSAP)

Students will continue to meet or exceed the state's proficiency goal
Is the goal to maintain or increase the % of students who score proficient or better district wide over last year? –The goal is to continue to increase the overall percentages.
(I attached the spreadsheet that you submitted with the original application that shows the already great SSSD scores)

-Colorado Growth Model-

Student will continue to meet or exceed the academic growth targets
What is the State's expectation about annual academic growth? –The state refers to it as a year's growth in a year's time.
How is it measured - TCAP scores? something else? –They use the Colorado Growth model that is based on the increase in achievement between grade levels by other students in their cohort.
From the CDE website “growth is not expressed in test score point gains or losses, but in *student growth percentiles*. An individual's test scores are used as the basis for a growth calculation, using a statistical model called quantile regression. The calculations use all available test scores to estimate an individual growth score, or student growth percentile. The student growth percentile tells us how a student's current test score compares with that of other similar students (students across the state whose previous test scores are similar). This process can be understood as a comparison to members of a student's academic peer group. So, Colorado's measure of growth is a normative rather than an absolute one.”

The full details of the Colorado growth model are available at:
<http://www.schoolview.org/GMFAQ.asp#Q29>

Does it differ between student populations (are the expectations for ELL/Special Ed/GT/grade levels etc. populations different from each other)? – The State separates out only two identified populations, ELL and IEP students. They are part of the disaggregated data we work with.
How did the SBS student population perform last year (what percentage overall met growth targets)?-The state uses the metric of Median Growth Percentiles. The aim would be to be at 50% or above of MGP, SSSD was above 50% in 18 of 21 possible grade levels and content areas for 2011-12.

What are the growth targets for next year -- maintaining or increasing the % meeting growth targets?- To be at or above 50% in all grade levels and all content areas.

-Academic Growth Gaps-

Achievement gaps within subgroup populations will diminish

Is this measurement the TCAP score results segregated by subgroup?-Only ELL and IEP students. Growth data is available for GT students but proficiency levels are not available for GT students.

How is the bar set for subgroup populations -- are they compared to State averages for the specific subgroups or are they compared with overall scores? -Both

What kind of gaps were identified last year?-IEP and ELL students especially as they move up in grade level due to the increasing complexity of the academic tasks.

How will you quantify progress on this marker next year -- maintain or increase the % at proficient or better levels? -- We will look at closing the gap between these populations and the student population as a whole.

-Post Secondary and Workforce Readiness

Students will continue to exceed the targets in this area

Is "Readiness" defined through a State Standard? --Yes, on the CDE School Performance Framework it is Calculated based on a combined score of the Graduation Rate, the Disaggregated Graduation rate, the Dropout rate, and the Colorado ACT score. SSSD received 14.5 points out of a possible 15.

How do you quantify "post secondary and workforce readiness" -- is it a test? or is it completion of credits in certain subject areas?- See above

What percentage of the SSSD graduating class last year achieved "readiness"?-See above. There are also standards based on ACT scores and SAT scores. Since the only test given to all students is the COACT in their Junior year that is the score used. It is not completely accurate as it is given one full year before graduation.

Is the target maintaining or increasing the % of students who achieve "readiness" by graduation?- This is not a score that translates to individual student achievement. The ACT composite average for the district was 22.1, for the state the expectation is 20.0.

Accredited with Distinction- This top 10% academic award from CDE was earned by the district in 2010, 2011 and 2012. The district will strive to earn this honor in 2013.

Is there an even higher State award or is this the top honor?-No

Where did SBS fall each year in the top 10% during the 2010-2012 range?

Are we consistently moving up or bouncing around? -- Our scores on the DPF have consistently increased each year 88.2 in 2012, 84.5 in 2011, 83.8 in 2010

Would we be in the top 5% if there was such an award?- Yes, # 5 overall out of 178 (top 3%).

STEAMBOAT SPRINGS SCHOOL DISTRICT RE-2

Board of Education

Community Budget Forum

Steamboat Springs High School

45 East Maple Street

Tuesday, April 9, 2013

AGENDA

- 5:30 p.m. Budget Presentations - Performance Based Budget Process
- Intro - Dr. Brad Meeks
 - Middle School Instruction - Tim Bishop
 - High School Instruction - Kevin Taulman
 - Athletics - Luke DeWolfe
 - Transportation- Pascal Ginesta
 - Maintenance - Pascal Ginesta
 - Technology - Tim Miles
 - District Office - Dr. Brad Meeks

7:30 p.m. Adjourn

NOTICE: A quorum of Board of Education members may be in attendance