

Steamboat Springs Education Fund Board
May 18, 2022
5:30PM
Human Services Board Room

Education Fund Board Directors participating included Sam Jones, Cristina Magill, Mary Johnston, Amanda Koziar, Jim Beers, Kipp Rillos Jon Wade, Lisa Ruff, and Kandise Gilbertson. Adam Alspach and Mandy Maass were absent. Also in attendance were Linda Thomas (SSEF accountant); Brad Meeks, Tim Miles and Stephanie Juneau (SSSD), Christy Sinner (HSD); and Emily Barnhart (SM). Sarah Katherman prepared the minutes.

- **Call to Order:**

Sam Jones called the meeting of the Steamboat Springs Education Fund Board to order at 5:30 PM.

- **Public and Advisory Board Comment**

No comments.

- **Meeting Minutes – April 13, 2022:**

MOTION

*Mary moved to approve the EFB meeting minutes cited above, as written. Kipp seconded the motion. **The motion carried unanimously.***

- **Financial Report**

Linda reviewed the financial report, as included the meeting materials. She noted that the May deposits (March revenues) were up 48.9% over the prior year. Overall for the year, revenues are up 31.18% over the prior year. Linda reviewed the budget discussion and explained how the actual percentages allocated had shifted away from the regular allocation model as a result of the supplemental funds that were added to the districts' budget at the April meeting. The additional funds included April deposits and unused funds from the community grant allocation. Sam noted that the total budget amount of \$7,672,942 was approved in April. He said that the budget approved tonight would be the itemized budget detailing each individual grant award.

- **School District Supplemental Grant Application Review**

In response to a question from Cristina, Stephanie clarified the supplemental funds allocated toward student-facing staff would add one FTE for a classroom teacher and three PT special education paraprofessionals. There were no further questions regarding the supplemental categorical applications.

- **Approval of Revenue Budget for 2022/23**

Linda explained that the revenue budget is the expected amount to be received next year. Sam noted that unlike in the past when an inflator was added, the current SSEF policy is to use the current year's actual receipts as the revenue budget for the coming year. This allows for a straightforward year over year comparison as receipts come in.

MOTION

*Jon moved to set the revenue budget for the 2022/23 fiscal year as equal to the actual receipts of 2021/22. Kandise seconded the motion. **The motion carried unanimously.***

- **Final Grant Budget**

MOTION

*Cristina moved to approve a grant award of \$357,690 to the Hayden School District, with the categories as indicated on the final budget below. Jon seconded the motion. **The motion carried unanimously.***

MOTION

*Cristina moved to approve a grant award of \$286,722 to the South Routt School District, with the categories as indicated on the final budget below. Lisa seconded the motion. **The motion carried unanimously.***

MOTION

*Cristina moved to approve a grant award of \$5,690,868 to the Steamboat Springs School District, with the categories as indicated on the final budget below. Jon seconded the motion. **The motion carried unanimously.***

MOTION

*Cristina moved to approve a grant award of \$286,722 to the Steamboat Montessori Charter School, with the categories as indicated on the final budget below. Kipp seconded the motion. **The motion carried unanimously.***

MOTION

*Cristina moved to approve community group grants totaling \$233,440, as itemized on the final budget below. Jon seconded the motion. **The motion carried unanimously.***

Grant #	Grant Title	Approved 2022-2023
G23-01-H	HD Student-Facing Staff	\$188,000
G23-02-H	HD Technology	\$65,000
G23-03-H	HD Curriculum/Materials	\$104,690
	total Hayden	\$357,690
G23-04-SR	SR Student-Facing Staff	\$184,722
G23-05-SR	SR Technology	\$102,000
	total South Routt	\$286,722
G23-06-SBS	SSSD Student-Facing Staff	\$3,930,140
G23-07-SBS	SSSD Technology	\$1,108,081
G23-08-SBS	SSSD Curriculum/Materials	\$592,549

G23-09-SBS	SSSD Capital Projects	\$60,098
	total Steamboat Springs	\$5,690,868
G23-10-SM	SM Student-Facing Staff	\$273,950
G23-11-SM	SM Technology	\$12,772
	total Steamboat Montessori	\$286,722
G23-12-COM	Environmental Education	\$29,900
G23-13-COM	Yampa Valley Science School	\$45,000
G23-14-COM	InSPIRE School Based Mentoring	\$54,000
G23-15-COM	ELL / Study Friends Tutor Programming	\$22,000
G23-16-COM	Junior Achievement ES & MS	\$6,987
G23-17-COM	Opera in the Schools	\$7,500
G23-18-COM	Youth Resiliency	\$25,000
G23-19-COM	SSHS Orchestra	\$12,000
G23-20-COM	Dance Programing in Local Schools	\$2,990
G23-21-COM	Adaptive Physical Education	\$28,063
	total Community Groups	\$233,440
G23-22-SBS/H/SR	Grant Writers (SSSD, HD, SR)	\$180,000
G23-23-SM	Grant Writer Montessori	\$7,500
	total Grant Writers	\$187,500
G23-24-A	Administrative Expenses	\$30,000
	total Admin Expenses	\$30,000
TOTAL GRANT BUDGET 2022-2023		\$7,072,942

- **Public Relations**

Sam stated that a press release should be put out regarding the grant awards. He asked for suggestions of other material to include. Suggestions included: a quick review of the source of the funds, a description of how funds are to be spent across the categories, an announcement of open board positions, discussion of

the extraordinary amount of money awarded this year, and testimonials/quotes from the districts on the impact of the funding. Stephanie reviewed the impact of SSEF funding on class size across the SSSD schools. Sam said he would draft an article and distribute it for corrections and comments.

- **Board vacancies and officers for 2022/23**

Sarah reviewed the term expirations. The only terms expiring this year are Sam and Cristina. Sam reported that Kipp had agreed to be master of the budget spreadsheet. Officers for 2022/23 are as follows:

President – Adam

Vice President – Kandise

Treasurer – Mary

Secretary – Kipp

- **Summer Sessions**

Sam said that there are generally two summer sessions, held on consecutive weeks, each lasting a couple of hours. No final decisions are made at these work sessions. Topics for discussion at the summer sessions include:

- Review of policies and procedures
- Establish a policy for how to manage a shortfall in funds
- Establish a policy regarding who can/cannot submit a grant application in order to avoid any actual or perceived conflict of interest
- Discussion of a communications plan

- **Other business**

Sam stated that City Council President Robin Crossan had inquired about the possibility of asking the voters to make the 1/2-cent sales tax that funds SSEF permanent. Following discussion, it was decided not to pursue this idea.

The EFB meeting adjourned at 7:00 p.m.