

DRAFT Education Fund Board
2023-2024 Meeting Dates

9/20/23	<p>SEPTEMBER MEETING Summer Sessions Recap Review and approval of calendar Year-end Fiscal Review Accountability report review plan Guidelines for evaluating community group applications Governance: By-laws and Policies & Procedures</p>
10/9/23	<p>Accountability Reports Due from Community Groups and School Districts</p>
10/11/23	<p>OCTOBER MEETING (*second Wednesday) Orientation Presentation & Conflict of Interest forms Grant Writer Report AR review process Review and approval of audit and tax return (if complete)</p>
10/16/23	<p>AR template and assignments to committee (2 weeks to complete)</p>
11/1/23	<p>AR Summary back to chair</p>
1/17/24	<p>JANUARY MEETING Accountability Reports Summary Review Sunshine Law Resolution Review Allocation Model</p>
1/26/24	<p>Community Grant Applications DUE</p>
2/9/24	<p>COMMUNITY Grant Application Questions from EFB deadline for POSTING</p>
2/16/24	<p>COMMUNITY Grant Applicant responses to EFB DUE</p>
2/19 - 2/23	<p>Steamboat Blues Break</p>
2/23/24	<p>Grant Writer Applications DUE</p>
3/1/24	<p>Begin review of community group applications</p>
3/13/24	<p>MARCH MEETING (*2nd Wednesday) Set preliminary budget Consideration of Grant Writer applications Contract reviews Determine upcoming vacancies Appoint Committee Chairs</p>

3/15/24	Applications go out to School Districts	
3/18/24	Community Group Grant worksheet goes out to EFB	
3/11 - 3/15	South Rountt Spring Break	
3/25 - 3/29	Hayden Spring Break	
4/5/24	Deadline to return Community Group Grant worksheet	
4/5/24	School Districts provide their categorical grant applications for EFB to review	
4/17/24	APRIL MEETING District representative presentations of grant applications School Districts Grant Discussions & Recommendations Community Group Grant Discussions & Recommendations	
4/22 - 4/26	Steamboat Spring Break	
5/15/24	MAY MEETING Review and Confirm Grants Set Summer Workshops	(if needed)